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**Chapter Grant Application for filing 501 c-6 application with IRS**

**PURPOSE:** The purpose of the grant is to assist chapter with the associated costs for filing the IRS 501 c-6 application.

**APPLICATION MATERIALS:** An application form and the chapter self-assessment checklist

**QUESTIONS AND WHERE TO SEND APPLICATION:**

National Association of Residential Property Managers

638 Independence Parkway, Suite 100

Chesapeake, VA 23320

P: 800-782-3452

**APPLICATION DEADLINE:** November 30, of the application year

**PROCESSING TIME:** Applications will be reviewed and approved within 30 days of application

**SELECTION CRITERIA:**

* Chapter demonstrates financial need based on current financial fund balances
* This grant helps chapters who have lost their 501 c-6 nonprofit status with the IRS, or have never filed the application.
* The weight of financial assistance from other NARPM® shall be considered once chapters current financials and budget are reviewed (appendix A)
* Maximum amount to be awarded is $400 which will cover the cost of the IRS filing fee for the 501 c-6 application
* Back up information is to be submitted with this application and once project is completed, and proof of application has been submitted to NARPM®, the grant funding will be sent to the Chapter Treasurer.
* Chapters must have filed their Chapter Compliance for the previous years and make a commitment to NARPM® to keep all filings current with the IRS.

 ***Thank you for your commitment to NARPM® Excellence!***

**NARPM® Grant Application for**

**IRS 501 c-6 application**

**Date of Grant Application:\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| Chapter Name: |  |
| Treasurer’s name and address where check should be sent: |  |
| Person requesting grant: |  |
| Persons position with Chapter: |  |
| Contact persons Email: |  |
| Contact persons Phone |  |
| Date of Application to the IRS: |  |
| Describe the reason for this application (loss of 501 c-6 status/ or new application).  |  |
| Please explain how you are handling the application, through volunteers or CPA: |  |
| Amount requested (not to exceed $400): |  |
| Any additional information |  |

**Must have received Chapter Compliance in order to receive grant funding**

President signature Date

Treasurer signature Date

Please remember: Back up information on event/project is to be submitted with this application and once application is completed, documentation must be presented to NARPM® National. This backup also copies of payment made to the IRS. If documentation is not presented, chapter will forfeit any use of this grant money..

Chapter backup information that is to be submitted with Grant Application:

[ ] Current and year-end financial statement

[ ] Current and previous year budget

[ ] Copy of 501 c-6 application