

NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS

Chapter Compliance and Monitoring

2012 Compliance/2013 Planning

FORM MUST BE SUBMITTED ELECTRONICALLY TO NARPM

Chapter Name:	CALNARPM
Region:	Pacific

Compliance Received: (to be completed by national)	
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Incoming Officers: MUST BE NARPM MEMBERS and are for the following year

President	Deanna Hansen
President-Elect	Robert Thomas
Vice President	Robert Thomas
Secretary	Carol Griggs
Treasurer	Michelle Horneff-Cohen
Past President	Keith Becker

Incoming Committee Chairs: ONLY LIST THOSE THAT ARE NATIONAL MEMBERS - No local affiliates and are for the coming

Education	Ellen Purdy
Membership	Carol Griggs
Legislative	Roger Cornette
Communications	Cristy Boucher
Web	Alex Osenenko
Hospitality/Meetings	Robert Thomas
Affiliates	Alex Osenenko

Corporation Status:

Bylaws on file? <i>Did you know that you need the approval of the national board to amend your bylaws? If you amended your bylaws this year, please submit an updated copy. National does not retain when approved by board</i>	Yes
Approval of amendment needed?	No
Corporate Annual Registration Report/Renewal for state Chapter is registered. <i>*Send NARPM® an up to date copy of corporate annual registration report/renewal for your state (Must be submitted to reach chapter compliance)</i>	Yes
Tax return filed? <i>*Attach Copy or if not needed so note</i>	Yes
If not, why not	

NARPM Compliance Requirements:

President attended leadership training	No
Vice President/President-Elect attended leadership training	No
Number of RVP calls the chapter's president or their representative participated in: <i>Did you know your chapter president or their representative must attend three of these calls to reach chapter</i>	3
Copy of budget submitted:	Yes
Did chapter sponsor/participate in promoting educational programs for NARPM® members affiliated with the chapter during certification year? <i>This can be designation classes or local classes that have special speakers. For state/regional chapters, education can be part of their state/regional convention. Make sure to send a sample flier</i>	Yes

Did the chapter file the 99-N e-Postcard? <i>Small tax-exempt organizations that previously were not required to file returns risk losing their tax-exempt status if they do not file an annual electronic notice (e-Postcard) form 99-N. (more information can be found at www.irs.gov/charities). If you are not filing this form the chapter is not a 501 c-6. Check status with the IRS</i>	Yes
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Chapter Operational Practices

Frequency of membership meetings	Quarterly
Number of membership meetings: <i>Did you know there is a minimum requirement of 4 meeting to meet chapter compliance?</i>	4
Meeting Days	3/26/12, 3/28/12, 3/29/12, 10/18/12
Meeting Times	1:00-5:00 p.m., 1:00-2:15, 9:00-10:00 a.m. & 5:30-6:30 p.m
Number of board meetings: <i>Did you know there is a minimum requirement of 4 Board of Directors meetings to reach chapter compliance? *attach copies of minutes</i>	11
Board Meeting Days	Every 4th Wednesday of the month
Board Meeting Times	2:30-3:30 p.m.
Chapter Dues <i>Does your chapter charge dues to members?</i>	Yes
Meal included in dues?	No
Does chapter have a web site?	Yes

Upcoming Year Chapter Plan:

Please list meeting topics:

January	
February	
March	
April	Annual Meeting/Conference
May	
June	
July	
August	
September	
October	Annual Meeting
November	
December	
How many newsletters or broadcast emails does Chapter send? (max 12)	9

On a scale of 1-10, how well do you think your chapter is doing?	8
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Name of person completing this report:	Maherah Silmi
Date completed:	11/29/2012

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WOW!!! Your chapter ROCKS!!! KEEP UP THE GOOD WORK!