

King County Chapter of NARPM-January 14, 2014-Telephone Board Meeting

In Attendance:

Sheilia McLaughlin, Pres.  
Michele Rozinek, V Pres.  
Dawn Hardley, Treasurer

Ian Joseph, Past Pres.  
Bob Gregor, Vendor Chair  
Kasey Medina, Newsletter

Absent:

Jim Henderson, Legislative  
Erin Anderson, Membership  
No Speaker/Education Chair  
No Charity Chair  
No Secretary

Meeting called to order by Sheilia McLaughlin at 10:06 AM

Meeting Minutes: To be reviewed

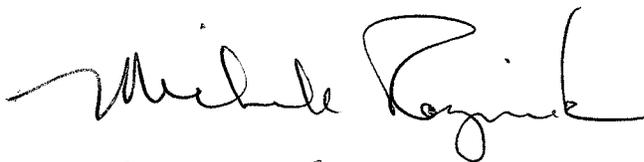
**January Meeting Speaker:**

Sheilia will confirm with Julie Johnson and see what special equipment she might need. If she needs a projector, we may be able to borrow from Bell Anderson.

**Vendor Sponsor:** Bob thought we had decided to discontinue that. There will be no sponsor in January.

**Committee Chairs:** We still need a secretary, Michele has agreed to help out and so has Kasey if we can't find someone right away. We also need an Education Chair and a Charity Chair. Cassandra Rose will be placed in nomination at the meeting for President Elect for 2014.

**Treasurer's Report:** Dawn reported that 3/4 of the Vendor Dues have been collected. This is great for this early in the year and was due to the invoices going out right away. This will make it easier to get the Vendor Directory available earlier. Also, have received about 1/3 of the PAWS Raise the Paddle donations. Next year we need to urge folks to bring their checkbooks with them. It really helped for Kasey to do the email to everyone.

  
Acting Sec

King County Chapter of NARPM-February 18 14, 2014-Telephone Board Meeting

In Attendance:

Sheilia McLaughlin, Pres.  
Michele Rozinek, V Pres.  
Dawn Hardley, Treasurer  
Erin Anderson, Membership  
Kassandra Rose, Pres. Elect  
Bob Gregor, Vendor Chair  
Kasey Medina, Newsletter  
Jim Henderson, Legislative

Absent:

Ian Joseph, Past Pres.  
No Secretary  
No Speaker/Education Chair  
No Charity Chair

Meeting called to order by Sheilia McLaughlin at 10:03 AM

Meeting Minutes: To be reviewed

**February Meeting Speaker:**

Michele to confirm with Chris Benis and Roy Gadley, Cascade School

**Committee Chairs:** Still need Secretary, and Charity Chair.

**Legislation:** Mobility Screening and Habitability/Inspections is still rattling around and will probably be passed.

**Membership:** Ian and Michele won the contest and tied with two new members each. They will split the \$100 prize. Michele donated hers to the Chapter.

**Speaker/Education:** New chair is Kassandra Rose.

**Newsletter:** Newsletter coming out in next day or so.

**Treasurer's Report:** Dawn reported that 10 vendors have not paid. She will send an email reminder to them and about handbook.

There are 11 unpaid pledges from the PAWS Fund Raiser.

Try to do Survey Monkey through Nat'l account to members re: changing dates. Michele to do.

Sheilia will prepare Bylaw change for meeting dates to submit to Nat'l.

Next meeting for board for lunch at Zoopas in Southcenter on March 11 at about 11:30 to 11:45. Discussion around how hard it is for southenders to make breakfast meeting downtown, so changed to lunch in south end.

Meeting adjourned at 10:44 AM.

  
Acting Sec

King County Chapter of NARPM-March 11, 2014-Lunch Board Meeting at Zoopas,  
South center

**In Attendance:**

Sheilia McLaughlin, Pres.  
Michele Rozinek, V Pres.  
Dawn Hardley, Treasurer  
Jim Henderson, Legislative  
Ian Joseph, Past Pres.  
Kasey Medina, Newsletter  
Kassandra Rose, Pres Elect & Education Chair

**Absent:**

Erin Anderson, Membership  
No Charity Chair  
No Secretary

Meeting called to order by Sheilia McLaughlin at 12:15 PM

Meeting Minutes: Were reviewed and approved.

**March Membership Meeting Speaker:**

Speaker will be Jim Hebert from Hebert Research to discuss upcoming year's economic forecast. Michele has confirmed with Jim. He will be there.

**Committee Chairs:** We still need a secretary. Kassandra has volunteered to act as Education Chair. We still need a Charity Chair.

**Treasurer's Report:** Dawn will wrap up who has paid Vendor dues so Vendor Handbook can go out. Only about 7 who have not yet paid.

There are still about 11 people who have not paid their pledge to PAWS. Dawn will give names to Ian who has offered to call them personally since it was his Charity.

**Old Business:** After much discussion about not having meetings and when to not have meetings and whether we needed permission (we don't), a motion was made by Michele and seconded by Ian that we officially adopt having no membership meetings during the months of July, August and December in 2014. The motion passed. This subject can be revisited next year.

**New Business:** It was suggested that we ask Kellie Tollefson to present parameters of Mentor Program from National at the membership meeting since she offered to mentor Julie Johnson at the last meeting. Then we will all know what is necessary to be a mentor and how you get started.

The meeting adjourned at 1:00 PM

Michele Rozinek, Acting Secretary





National Association of Residential Property Managers  
K I N G C O U N T Y C H A P T E R

King County Chapter of NARPM-April 8, 2014-Teleconference

**In Attendance:**

Sheilia McLaughlin, Pres.  
Michele Rozinek, V Pres.  
Dawn Hardley, Treasurer  
Erin Anderson, Membership  
Ian Joseph, Past Pres.  
Kasey Medina, Newsletter  
Kassandra Rose, Pres Elect & Education Chair

**Absent:**

Jim Henderson, Legislative  
No Charity Chair  
No Secretary

Meeting called to order by Sheilia McLaughlin at 10:31 AM

Meeting Minutes: Were reviewed and approved.

**April Membership Meeting Speaker:**

Speaker will be Jindou Lee from Happy Inspector to discuss clear up any confusion regarding whether or not he needs to be paid. After discussion it was decided we were not willing to pay anything for him to speak to us. Kassandra is going to confirm and

**Committee Chairs:** Kassandra has volunteered to act as Education Chair. We still need a Charity Chair.

**Treasurer's Report:** Dawn will wrap up who has paid Vendor dues so Vendor Handbook can go out. We are not going to pursue the unpaid vendors; we will put out the handbook.

All pledges for PAWS have been paid and the check is ready for Ian to deliver to them. YEA!! The final amount was \$4,875.

**Old Business:** It was decided to table the search for a Secretary for now and Michele will do it. We can bring it up again in the fall. We still need a Charity Chairperson.

**New Business:** Kellie Tollifson has been asked and has agreed to present parameters of Mentor Program from National at the membership meeting. Apparently, there are some funds available from National to the Chapter for participating in this program.

Geoff Tallent from the City of Seattle Residential Rental Inspection Office has asked to have some time at June's meeting to discuss the City inspection program. Everyone agreed that was a great idea and he will be allotted enough time to make a short presentation and take questions.

The meeting adjourned at 10:55 AM.

Submitted by: Michele Rozinek, Secretary

King County Chapter of NARPM-May 13, 2014-Telephone Board Meeting

**In Attendance:**

Sheilia McLaughlin, Pres.  
Michele Rozinek, V Pres.  
Dawn Hardley, Treasurer

Kasey Medina, Newsletter  
Kassandra Rose, Pres. Elect

**Absent:**

Ian Joseph, Past Pres.  
Erin Anderson, Membership  
Bob Gregor, Vendor Chair  
Ian Joseph, Past Pres.

Meeting called to order by Sheilia McLaughlin at 10:03 AM

Meeting Minutes: Minutes from previous meeting were approved.

**May Meeting Speaker:**

Rhonda Babcock from Moco will be the speaker talking about trends in Tenant Screening and how to avoid lawsuits with applicants. Kass will get her bio for introductions. Kass will also perform that introduction function at all future meetings.

**Secretary:**

Michael Schultz, from John L Scott Property Management has volunteered to be Secretary. Hearing no objections, Sheilia appointed him to fill that position until the next election.

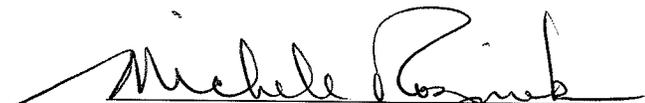
**Committee Chairs:** We need a charity and education chair.

**Treasurer's Report:** The Vendor Directory will be ready at the next meeting.

**New Business:** It was agreed by all that we would donate funds to the NW Regional 50/50 raffle. It has usually been \$500. Table sponsorships were discussed and it was decided to not do that.

**Next Board Meeting:** Undetermined as there will be no membership meetings during July and August. This will be discussed at the next Board Meeting June 10. Our next in person Board Meeting will be September 12 at Zoopa's, South center for lunch.

Meeting adjourned at 10:15 AM.

  
Submitted by Michele Rozinek, Acting Secretary



## National Association of Property Managers

---

King County Chapter of NARPM-June 10, 2014-Telephone Board Meeting

**In Attendance:**

Sheilia McLaughlin, Pres.  
Michele Rozinek, V Pres.  
Erin Anderson, Membership  
Michael Schultz, Secretray  
Kasey Medina, Newsletter  
Kassandra Rose, Pres. Elect  
Bob Gregor, Vendor Chair  
Ian Joseph, Past President  
Jim Henderson, Legislative

**Absent:**

Dawn Hardley, Treasurer

Meeting called to order by Sheilia McLaughlin at 10:04 AM

Meeting Minutes: Minutes from previous meeting were approved.

**June Meeting Speaker:**

Geoff Tallent from the City of Seattle will be speaker talking about the new Rental Registration & Inspection Ordinance which will affect all City of Seattle rental housing. Geoff will talk about the procedures, costs, and what the property manager will need to do to register each property before it is inspected. Sheilia will give his bio and introductions.

**Vendor Affiliate:**

Bob Gregor introduced a new vendor affiliate: Bill's Window Washing. He will be joining our chapter as an affiliate contingent on reference letters.

**Speaker/Education:**

Kassandra Rose will coordinate for speaker/education classes for the rest of the 2014 year and continue to it through 2015. Committee approved.

**Social Event:**

A tentative social event will be in August. Ian, Erin, and Sheilia will gather information on costs and package deals. A board meeting will be setup for August 12 to discuss the findings for the event.

**Vendor Spotlight:**

It has been suggested by members to bring back the Vendor Spotlight. This is on hold at this time. It will be brought up at the next meeting. A "shout out" spotlight was suggested for any vendor or person wishing to give feedback on new industry news or trends or to give feedback on any topic. There would be a \$1.00 donation cost to anyone who wishes to participate. The donation would go half to the chapter and half to the raffle. A 30 second limit on each shout out with no limit on participation.

**Charity Chair:**

The Charity Chair will be taken over by the Past President effective immediately. Ian Joseph will chair the remainder of 2014. Voter approved and passed.

Meeting adjourned at 10:47 AM.

A handwritten signature in black ink, appearing to read 'Michael Schultz', written over a horizontal line.

Submitted by Michael Schultz, Secretary