

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2017

Open to Public Inspection

A For the 2017 Calendar year, or tax year beginning 2017-01-01 and ending 2017-12-31

B Check if available

- ☐ Terminated for Business
☒ Gross receipts are normally \$50,000 or less

C Name of Organization: MARIN-SONOMA CHAPTER OF NATLASSOC OF RESIDENTAL PROPERTY MGRS INC221 Petaluma BoulevardSouth, Petaluma, CA, US94952

D Employee Identification

Number 80-0553206

E Website:

F Name of Principal Officer: Carolyn Gavriloff221 Petaluma BoulevardSouth, Petaluma, CA, US94952

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The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

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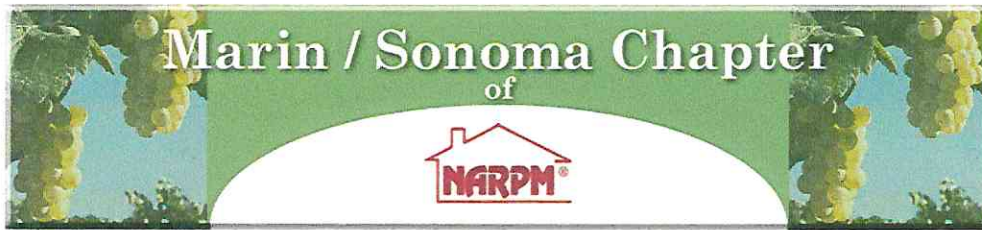


Marin Sonoma Chapter
Board Meeting
November 16, 2017

1. Leadership training update
 - a. Efren
 - b. Missed grant deadline due to fire situation
2. Budget
 - a. Efren and Nancy to work on this
 - i. Nancy to provide copy of last budget
 - ii. Review income vs expenses for 2017
 - iii. Prepare 2018 budget
 - b. Adopt in January?
3. Planning for 2017 to support new Board
 - a. How can we get more involvement?
4. Fire bonus – no class to host!
5. Chapter Excellence –
 - a. Past president to support President Elect in process
6. Chapter Compliance
 - a. When/Who?
7. New ByLaws
 - a. Are they approved yet?
 - b. If yes, do we adopt or wait?

Reminder to move cars

Adjourn



**Marin- Sonoma NARPM
Board Meeting
September 21, 2017**

Call to order

Attendance

Review last board meeting notes

Treasurer's report

Agenda items to review:

- **Approval for Efren & Marissa to attend next Leadership meeting in Nov**
- **Review ballot for September general meeting**
- **Filling open board member seats**
- **Property manager to be assigned to work with vendor affiliate? May not need to be a board member.**
- **Planning for next years meeting, 3-5 people needed to set up next years 5 meetings we have remaining: we already have legislative update, legal panel, vendor jeopardy. 3 months are also taken care of by state conference, national conference, summer break and December break (?)**
- **November's meeting - Sponsorship ideas? Golfing? Vendors as sponsors?**
- **Attendance growth ideas**
- **Newsletter? Maybe outsource to work with marketing company like Elite Venue? Currently CALNARPM is using Laurie with Elite.**
- **Upcoming year, speaker ideas?**
- **December meeting - Holiday meeting?**

Announcements, additional agenda items from the board?

Call to close meeting



Marin & Sonoma NARPM
Board Meeting Agenda
May 18, 2017

Committee Chairs/Members:

President:	Nancy Lanz	Education:	Frank Rivera
President Elect:	Efren Espinoza	Welcoming Committee:	Rebecca Bills
Secretary:	Marissa Barajas	Website, Evites, Mtg scheduling:	Angela Lepori
Treasurer:	Carolyn Gavriloff	Vendor Affiliate Co-Chair:	Letitia Hanke
Past President:	Cici Rosas	Vendor Affiliate Co-Chair:	Rhonda Nole
Membership:	<i>Open</i>	Legislative Chair:	<i>Open</i>
Marketing/Publications:	<i>Open</i>	Recognitions/Designations Chair:	<i>Open</i>

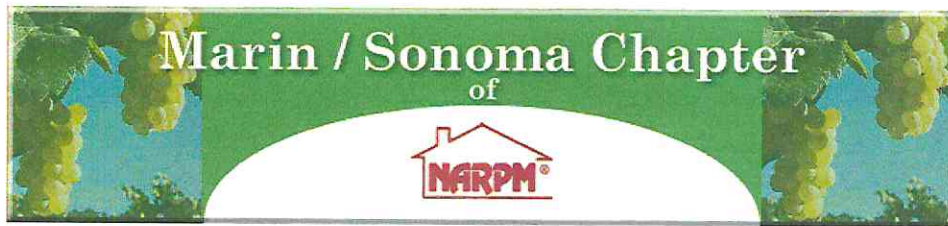
Items for discussion and action

- ✓ 1. Approve Minutes from last meeting
- ✓ 2. Finance update from Treasurer
 - a. 2017 Budget 2017
 - b. Cash position
3. Membership and Marketing positions *Keith*
- ✓ 4. Vendor Affiliate Committee
- ✓ 5. November class
6. 2017 Meeting topics – speaker options
7. Chapter Dues
- ✓ 8. Vendor Program
9. Policy drafting – membership and vendor program
10. Speaker gifts

Next Board meetings

- Sept 21, 2017
- November 16, 2017

Adjourn



Marin & Sonoma NARPM
Board Meeting Agenda
January 19, 2017

*e-mail
Kuba about
BY laws.*

Old Business:

1. Approve Minutes from last meeting

Committee Chairs/Members:

*You were nominated for
these*

President:	Nancy Lanz	Education:	Frank Rivera <i>Maybe</i>
President Elect:	Efren Espinoza	Welcoming Committee:	Rebecca Bills
Secretary:	Marissa Barajas	Website, Evites, Mtg scheduling:	Angela Lepori
Treasurer:	Carolyn Gavriloff	Vendor Affiliate Co-Chair:	Letitia Hanke
Past President:	Cici Rosas	Vendor Affiliate Co-Chair:	Rhonda Nole
Membership:	Open <i>Frank</i>	Legislative Chair:	Open <i>with</i> <i>yes</i>
Marketing/Publications:	Open	Recognitions/Designations Chair:	Open

New Business:

1. Cal NARPM Conference volunteers needed –
2. Finance update from Treasurer
3. Board members for 2017 – review each board members position – suggestions?
4. Open positions to fill -- 2017
5. Budget for 2017
6. 2017 Meeting Schedule – Survey members today for topics to fill in
7. Meeting Minutes – please prepare and email within 7 days of meeting conclusion
8. Chapter Excellence
9. NARPM – Meeting for November 2017?

Next Board meetings

- May 18, 2017
- Sept 21, 2017
- November 16, 2017

Adjourn

*Send meeting
info out for
compilation
revisions*



Ballot for Board Members 2017-2018

- **President:** Efren Espinoza
- **President Elect:** Marissa Barajas
- **Past President:** Nancy Lanz
- **Treasurer:** Carolyn Gavriloff
- **Secretary:** Rebecca Bills
- **Chapter Marketing Coordinator:** Angela Lepori
- **Chapter Education Chair:** Frank Rivera
- **Chapter Membership Coordinator:** Keith Becker
- **Affiliate Program Chair:** Elisa Chieffo

() I **APPROVE** all board members.

() I **DO NOT** approve the board members and I have the following contention:

********* Currently we still have open positions for the following categories and encourage you to nominate a member or yourself!

- **Legislative Chair: OPEN**
- **Recognitions Chair: OPEN**
- **Chapter Designations Chair: OPEN**

If you are interested in one of the three positions still open, or know someone who is, please leave your name & number:



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SIGN OUT

RISING FROM THE ASHES – INSURANCE & BEYOND

Host: Marin Sonoma NARPM

When: Thursday, November 16 at 12:00 PM

Where: McNear's Saloon & Dining House
23 Petaluma Boulevard North
Petaluma, CA 94952

This event has already occurred

Manage Invitation

Thank You Notes

VIEW MESSAGE FROM HOST

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Freddy Anaya November 15, 2017



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SOCIAL MEDIA FOR BUSINESS USE

HOST:
 Marin Sonoma NARPM

WHEN:
 Thursday, September 21 at 12:00 PM

WHERE:
[McNear's Saloon & Dining House](#)
 23 Petaluma Boulevard North, Petaluma, CA 94952

This event has already occurred

[Manage Invitation](#)

[Thank You Notes](#)



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TP Timely Property Mgmt September 20, 2017

Replied Yes
 For 2 guests

 Like



Vendor Panel

HOST: Marin Sonoma NARPM

WHEN: Thursday, August 17 at 12:00 PM

WHERE: McNear's Saloon & Dining House 23 Petaluma Boulevard North Petaluma, CA 94952

This event has already occurred

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MT Michael Tavis August 16, 2017

Changed Reply To No

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Write a reply

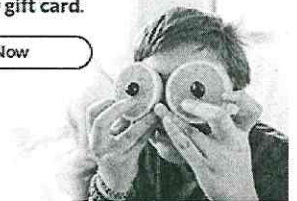
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Work-Life Balance

host: Marin Sonoma NARPM

when: Thursday, June 15 at 12:00 PM

where: McNear's Saloon & Dining House 23 Petaluma Boulevard North Petaluma, CA 94952

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So **Serv-Pro of Petaluma** June 15, 2017

Replied Yes
For 1 guest

Like

Office Depot Brand
Multiuse Paper, L...

\$23.99

[View](#)

Office Depot Brand
White Copy Paper...

\$34.99

[View](#)

Office Depot Brand
Copy Print Paper,...

\$49.99

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FAIR HOUSING PRESENTATION

HOST: Marin Sonoma NARPM

WHEN: Thursday, May 18 at 12:00 PM

WHERE: [McNear's Saloon & Dining House](#) 23 Petaluma Boulevard North Petaluma, CA 94952

This event has already occurred

[Manage Invitation](#)

[Thank You Notes](#)



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JM Jock McNeill, RMP May 18, 2017



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BE INFORMED, BE SAFE!

host: Marin Sonoma NARPM

when: Thursday, March 16 at 12:00 PM

where: McNear's Saloon & Dining House 23 Petaluma Blvd N Petaluma, CA 94952

This event has already occurred

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California Steam Clean - Elisa Chieffo March 16, 2017

Replied Yes
For 1 guest

Like

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PROPERTY MANAGER PANEL

Host: Marin Sonoma NARPM

When: Thursday, February 16 at 12:00 PM

Where: McNear's Saloon & Dining House 23 Petaluma Boulevard North Petaluma, CA 94952

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Mission San Rafael Rotary February 15, 2017

2 people



Like

1 Reply



Mission San Rafael Rotary February 16, 2017

Happy New Year!!

HOST:
Mario Sonoma
NARPM

WHEN:
Thursday, January 19 at 12:00 PM

WHERE:
McNear's Saloon & Dining House
23 Petaluma Boulevard North Petaluma, CA 94952

This event has already occurred

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WG

Wendy Gorris January 17, 2017

Replied Yes
For 1 guest

Like

detox your towels

LIVE IN ORGANIC

COYUCHI

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Holiday Party

HOST: MARIN SONOMA NARPM

WHEN: TUESDAY, DECEMBER 19 FROM 2:00 PM TO 5:00 PM

WHERE: MCNEAR'S SALOON & DINING HOUSE 23 PETALUMA BOULEVARD NORTH PETALUMA, CA 94952

This event has already occurred

Manage Invitation

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FR

Frank Rivera December 19, 2017

Replied Yes
For 1 guest

Like

Qvite + common sense

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Marin-Sonoma Chapter NARPM

Profit & Loss

January through December 2017

	Jan - Dec 17
Ordinary Income/Expense	
Income	
Investments	
Interest-Savings, Short-term CD	0.44
Total Investments	0.44
Program Income	
Membership Dues	5,119.42
Vendor Affiliate Member Dues	2,000.00
Program Income - Other	1,042.80
Total Program Income	8,162.22
Total Income	8,162.66
Expense	
Donations	280.00
Travel and Meetings	
Conference, Convention, Meeting	7,548.35
Travel	386.40
Total Travel and Meetings	7,934.75
Total Expense	8,214.75
Net Ordinary Income	-52.09
Net Income	-52.09

2018-2019 Sonoma/Marin NARPM Board of Directors



Efren Espinoza, President
Nancy Lanz, 2016-2017 President
Marissa Barajas, President-Elect
Rebecca Kelly, Secretary
Carolyn Gavriloff, Treasurer
Frank Rivera, Education Director
Angela Lepori, Webmaster/Communications Director
Keith Becker, Membership Coordinator
Rhonda Nole, Affiliate Chair
Elisa Chieffo, Affiliate Chair

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Elisa Chieffo, Affiliate Chair

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