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**Sacramento Chapter**

**Board of Director’s Minutes**

**August 13, 2014**

CALL MEETING TO ORDER

The meeting is called to order 9:05 am.

**MEMBERS**

President: Shawn Collins

Vice President: Derek Clark

President Elect: Vacant

Secretary: Michelle McGraw

Treasurer: Janet S. Regan

Education Chair: Alexandra Goldthwaite

Membership Chair: Michelle Wight / Leilani Rosenblatt

Legislative Chair: Teresa Limon

Affiliate Chair: Amanda Rawls

Social Media Chair: Andy Pokorny / Christina Emphasis

Publications Chair:

Newsletter Chair: Carmen Bird

Events Coordinator: Bev Hoeft

Directors: Deborah Henning

Janelle Nord

Roger Cornette

Past President Bob Thomas

\*Members that arrived after the meeting was called to order. Underlined: Not Present

**MINUTES –** Janet Regan approved the minutes for July & was seconded by Teresa Limon.

**PRESIDENT’S REPORT** – Shawn Collins

We welcomed 3 new committee members: Mishele Minor with Lexington Properties, Courtney Pettenger with Realty Roundup, and Todd Souza with California Investment Group.

Chapter of Excellence was submitted on time with a total of 117 points; we only needed 30.

Review of the Vendor Fair- We had a great turnout, only I vendor no show. Next year we will work on more advanced marketing and more communication with the vendors regarding the raffle & set up.

**VICE PRESIDENT’S REPORT -** Derek Clark

Nothing to report.

**TREASURER’S REPORT -** Janet S. Regan

Nothing to report.

**EDUCATION CHAIR** – Alexandra Goldthwaite

The end of year Legal Class is coming soon. Might be adding a second Fair Housing Class.

**EVENT COORDINATOR** – Bev Hoeft

Bev took $500 deposit for the Dante Club. The Appreciation Party will be held on 11/15/14. We have a budget of $4500. The menu is being finalized and a DJ has not been selected yet. It was recommended that a “Save the Date” email go out. Awards will be given out at the party. Leilani will create specific criteria for a member recognition award. There should be 1 property manager and 1 affaliate.

**PUBLICATION/NEWSLETTER CHAIR –** Carmen Bird

New member, Courtney Pettenger, will help Carmen.

**LEGISLATIVE CHAIR** – Teresa Limon

When a permit is pulled for work over $1,000 you will need to install the new 10 tamper proof smoke alarms. Teresa will check to see what the “Low Flow” requirements are for next year.

**AFFILIATE CHAIR** – Amanda Rawls

Not present.

**MEMBERSHIP CHAIR** – Michelle Wight / Leilani Rosenblatt

1 new member from the vendor fair.

**SOCIAL MEDIA CHAIR -** Andy Pokorny / Christina Emphasis

Not present

**ETHICS DISCUSSION-**

Ethics, we reviewed Article 7: *Charge to Disclose Expertise* from the NARPM Code of Ethics.

**OTHER ITEMS DISCUSSED:**

Billing- vendors haven’t paid for advertising, only 13 are on the newsletter and we had 29. We need to send the billing out ASAP.

**ACTION ITEMS:**

**APPROVED MOTIONS:**

**Meeting adjourned at 10:11 AM**