

National Association of Residential Property Managers

Chapter Certificate of Compliance

PURPOSE: NARPM must ensure that chapters are viable entities, capable of delivering the services expected by members of the Association. Chapter leadership must be accountable for their fiduciary and legal duties.

The undersigned officers of the NARPM Sauth Clara County Chapter certify that the chapter has completed this Certificate of Compliance and have submitted the required decompeter, a partial by this certificate.

	documents as noted on this certificate.	
		Complete
1.	A list of the 2008 Chapter Board of Directors and committee chairs was sent to the national office by December 1, 2007. <i>Please submit list.</i>	
2.	Were there any changes in your chapter bylaws this year? Ensure that current chapter bylaws are at HQ and submit any changes made to the bylaws during the calendar year are highlighted. If your bylaws are current with national you do not need to resubmit.	□ v
3.	The Chapter Board of Directors has had at least four meetings in 2007, one per quarter, and has maintained corporate minutes and other records as required by state law and the chapter bylaws. Send national a copy of your minutes. Dates Met:	⊠ Y
4.	The chapter is incorporated and a copy of the current articles of incorporation are on file in the national office. If your chapter has amended the articles of incorporation during the year, please submit the amendments. Are your current articles of incorporation on file at National? If no, please submit.	⊠ Y
5.	An annual financial statement for calendar year has been submitted. (Copy enclosed)	⋈ Y
6.	A copy of the chapter's current federal tax return or a letter stating that the chapter was not required to file a return has been submitted with this certificate. A copy of the tax return or the letter must be sent to the national office within 30 days of the chapter submitting the same to the IRS.	⊠ Y
7.	Has your chapter has developed and implemented a twelve-month plan for January 1 - December 31 that includes a proposed annual budget and calendar of events for the year. These documents must be attached and sent to national office with this certificate.	⊠ Y □ N

8.	The Chapter President-Elect attended the training sessions at the national leadership symposium or made other arrangements for training prior to taking office. If other arrangement, please explain:	N (⊠) N
9.	The chapter has produced and distributed effective communications (4 per year) to chapter members. <i>Please submit one copy of the newsletter or magazine with this certificate. Can be electronic or printed.</i>	⊠ Y □ N
10.	The chapter has sponsored/participated in effective educational programs (4 per year for local chapters) for NARPM members affiliated with the chapter in 2006. For state chapters, education can be part of their state/region convention. Please submit a copy of the brochure or flier with this certificate.	⊠ Y
11.	What is the date your chapter officers assume their respective offices?	Jan 1st.
12.	Submit the dates of your chapter's fiscal year:	Jan 1st - Dec 31st
13.	The chapter has maintained a minimum membership of 7 NARPM members.	⊠ Y □ N
14.	Is your chapter using the Chapter Leader section of www.NARPM.org? If no, why not:	⊠ Y
15.	Do you have a chapter website? What is the URL?	XY/_N
16	Is your chapter interested in looking at a website supported by NARPM?	□ Y/□ N
17.	Is your chapter website kept up to date? If yes, when was your last update?	□ Y
18.	Has your chapter ever filed for the \$500 membership grant?	⊠ Y
	If you would like more information on this grant check here: 🔀	□ N
19.	Does your chapter have a bank account in the chapter's corporation name?	X Y
	Name of Banking Institution: Union Parul	□ N
20.	Did your chapter file the State Corporation Commission Annual Report for this calendar year? If no, why not	□ Y
21.	Does your chapter charge dues? If yes, please state amount:	\$140.00

a. If answer is 7 or less, what barriers does your leadership face in getting the chapter going? Le rate our chapters health at 9 We have a very strong memberships and participation. We have recived chapter or the year 3 times. b. If answer is 7 or less, what resources would be helpful from national lie. Speakers, mentoring, etc.)	Other	items:
getting the chapter going? I rate our Chapter health at 9 We have a very strong memberships and participation. We have received chapter or The year 3 times b. If answer is 7 or less, what resources would be helpful from national (i.e. Speakers, mentoring, etc.) We work very hard to bring good Appearurs, we would be to bring good Appearurs, we would they have to get a connect purson in to spear to year strong and the power of the first to year strong we have two verylog offices days scheduled a year to doing that other chapters might like to hear about? Verylog and help our Mendous be recognized beingid and help our Mendous be recognized we also have a great Tally tournend in your also have a great the boo members and answer any questions.	22.	How do you rate the health of your chapter (1 – 10, 10 being highest)
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C. If answer is 8 or above, are there any cool things your chapter is doing that other chapters might like to hear about? Denified and help our blendows be recognized. We also have a great Holy tournened in your array. All the Boo members to no the time to talk wide the members and answer any quest.	~	b. If answer is 7 or less, what resources would be helpful from national Ge. Speakers, mentaring, etc.] We work very hard to bring good Aprearure, we would to get a council person in to spear to get a council person in to spear two years of spear to spear the We have two viendoy offices days scheduled a year to
Chapter Officers Signatures Certifying Review and Approval of 2007 Chapter Board.	\prec	doing that other chapters might like to hear about? Dempid and help tru Wendors be recognized We also have a great Helf tournant in your way get, Ale the Boo members to no the time to take with the members and answer any quest
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2006 Chapter President/Date

2007 Chapter President/Date

2007 Other Board of Director/Date