NARPM Santa Clara County Chapter

Board of Directors Meeting

Thursday, March 7, 2013

Meeting called to order: 12:05 p.m.

Corrections to Meeting Minutes dated February 7, 2013:

Richard Vierra’s name was misspelled.

Board Member’s Absent: Joi Walker was absent.

Lisa Fairlie is president-elect and should be placed under Board Members.

Mike Vic is not membership leadership anymore.

Board Members Present: Melissa Riqueros (Past President), Robert Collins (President), John Adams (Treasurer), Julie Collins (Secretary), Lisa Fairlie (President-Elect), Joi Walker (Vice President)

Board Members Absent: Brad Bonnifield (Director At Large)

Leadership Team Member Present: Steve Han (Membership), Gary Walker (Golf Tournament Report), Bob Basso (Affiliate Chair)

NARPM Members (Guests): Maxine Chin, and Chris Cossitor

Leadership Team Member Absent: Andrea Caldwell (Education, State/National News), Denise Dunham (Communications/Website), John Bowen (Legislation Chair)

Treasurer’s Report (John Adams): 3 new affiliates; RTS Construction, Wells Fargo, and Junk King. Our taxes are running about $600.00. Can we get cheaper? John going to call Signet Mortgage for reference of CPA’s.

Membership Report(Steve Han): No new members. Going to check who has paid/unpaid.

Communication/Newsletter (Denise Dunham): Denise absent.

Denise finished newsletter. Take off all members that are not paid for this year and solicit the ones that are on there. Also, give Steve Han the list of member’s that have not paid.

Education Chair (Andrea Caldwell): Absent

Affiliate Chair: (Bob Basso): Thought went okay. Vendors complain that they feel they don’t have enough time to speak and not enough time throughout the year to speak. Maybe have 2-3 vendors speak at the beginning of each meeting?? Vendor has to be at a meeting, do a drawing? Gary and Bob are going to speak to the vendors at the March NARPM Meeting.

Golf Tournament Report (Gary Walker): July 19, 2013 is the date set for the golf tournament. No NARPM meeting that month. Going to put a committee together in the next 2 weeks. The tournament will be at the Villages Golf and Country Club.

Legislation Report (John Bowen, absent): Steve Han reported that any termination notice, initial discussion, abandonment, and on-site agreement should have certain verbiage if you’re not using C.A.R. or Tri-County Forms.

State and National News (Andrea Caldwell): Absent

Old Business:

May Meeting: Panel of brokers and vendors (E and O Insurance and/ Workman’s Comp.), Form Sharing, Bring a Form, Liability, What are you doing to build your business, Accounting Programs, Audits, What makes the most time of your work and how do you resolve, biggest horror stories. Chose past presidents, affiliate of the year.

June Meeting: Richard Vierra need to confirm.

August Meeting: Alex Osenenko (4 and 1/2 .com). Rob going to call Alex to speak at the August meeting.

New Business: None

Meeting Adjourned at 1:14 p.m.