

**National Association of Residential Property Managers  
SW Idaho Chapter  
Board of Directors  
January 10, 2013  
Board Meeting**

**MINUTES**

Meeting was called to order at 6:53AM by President Danny Harlow

**Board and Committee Members Present:** Danny Harlow, Lizz Loop, Marc Banner, Marie Swanson, Kelli Rogers, Cory Tanner, Sheila Thomason, Brandon Morgan, Andrew Propst, Jim Reimer, and Anne Williams

A quorum was certified by Secretary Marie Swanson

The Mission Statement and Vision Statement were read.

President's Report:

The 2013 Goals/ Strategic Plan presented by Danny Harlow

**DISCUSSION AGENDA**

**Financial/Treasures Report: Lizz Loop**

- Check to see if we can receive a credit for remainder of license on QB
- AV charge from Christmas Party of \$50.00
- Add to budget – Sponsor NW Regional and National Convention
- Completed 2011 tax return, will follow up to confirm

**Committee Reports**

**Membership: Kelli Rogers**

- Sending Emails regarding membership dues
- Submit members/board members to National to update
- New member – Brandon Curtiss, Curtiss Property Mgmt
- Marc Banner and Andrea Mayer are bringing guests

**Education: Cory Tanner**

- Submitted to national, currently waiting to hear back
- Contacted Powerhouse and Silverstone for quotes on possible new venues, currently waiting to hear back

**Affiliate: Sheila Thomason**

- Waiting for contact list from Debbie Carpenter
- Contacting Affiliate's for sponsorship
- Try to book national sponsors, no set months (Andy Propst to help)
- Individual table sponsors/\$25.00 per table - February
- Local sponsor/\$100.00/5 minutes to speak
- Nat'l sponsor/\$350.00/10 minutes to speak

**Marketing/Special Events/Communications: Anne Williams**

- Received all contact info (members & affiliates), and templates from Andrea Mayer
- Posted Jan. 11<sup>th</sup> 2013 Breakfast on SW Chap FB page
- Updating current template
- Adding new info to newsletter
- Choose 2-3 community events to commit to (can food drive, coat drive, paint the town, etc.)
- Quarterly Meetings for board members – Marc Banner's in March (date and time TBD)

**Chapter Excellence: TBD**

- Need to fill chair ASAP

**Survey: Brandon Morgan**

- Receiving individual feedback
- Updating current survey

**Website: Andrew Propst**

- Changes have been made to website
- Will update with Speaker Schedule once set
- Adding Special Events
- Would like to add Local/Nat'l Sponsors
- Would like to add analytics

**Legislative: Jim Reimer**

- No updates since Board retreat

**MOTION MADE, SECONDED AND PASSED** to approve online/web-based QuickBooks program.

**Old Business:**

No meeting for during NW Regional in the month of April?

Speaker schedule – Goal to have it completed by 1/31/2013

Budget for bringing in out of town speakers once budget is established

**MEETING WAS ADJOURNED AT 8:02AM.**