



National Association of Residential Property Managers

Chapter Travel Grant Application for Leadership Training

PURPOSE: The purpose of the grant is to assist Chapters financially with travel expenses for their Chapter Leader to attend Chapter Leader Training.

APPLICATION MATERIALS: An application form and the following will be required to determine if the Grant should be awarded:

- 2017 Chapter Budget
- 2017 Year to Date Financial Statement
- Current Bank Statement
- Brief reason as to why the Chapter feels it needs the grant to help them send their President, or their assignee, to the Leadership Training session.
- Airline ticket that has been booked and paid

QUESTIONS AND WHERE TO SEND APPLICATION:

National Association of Residential Property Managers
638 Independence Parkway, Suite 100
Chesapeake, VA 23320
P: 800-782-3452
leadershipinfo@narpm.org

APPLICATION DEADLINE: October 15, of the application year

PROCESSING TIME: Applications will be reviewed and approved within 30 days of application

SELECTION CRITERIA:

Chapter must demonstrate a need for an amount up to \$250 for Chapter Leaders (\$750 for Hawaii leaders) to assist chapters with their President's, or their assignee's, air travel expenses to Leadership Training.

The following will be required to determine if the Grant should be awarded:

- 2017Chapter Budget
- 2017 Year to Date Financial Statement
- Current Bank Statement
- Brief reason as to why the Chapter feels it needs the grant to help them send their President, or their assignee, to the Leadership Training session.
- Airline ticket that has been booked and paid

The Member Services Committee will review all items submitted and make a determination. Should it be agreed to award the grant, it will not be paid until after the event to ensure the President has attended.

Thank you for your commitment to Leadership!

NARPM[®] Chapter Grant Application

Date of Application:

Chapter Name:	
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Address where check should be sent:	
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Person Requesting Grant:	
Chapter Position:	
Email:	
Phone:	
Date of Event:	
Event Title:	

- Brief reason as to why the Chapter feels it needs the grant to help them send their President, or their assignee, to the Leadership Training session:

Amount requested (not to exceed \$250):	

Check that the following are attached with the application:

- 2017 Chapter Budget
- 2017 Year to Date Financial Statement
- Current Bank Statement
- Airline ticket that has been booked and paid

Should it be agreed to award the grant, NARPM[®] will pay out the Grant amount after the event to ensure the President, or their assignee, has attended the event.

President signature Date

Treasurer signature Date