

# Alameda/Contra Costa Counties Chapter Education

Location: Stokley Properties, 2300 Contra Costa Blvd #260, Pleasant Hill, CA 94523  
 Location Phone Number: 925.658.1415

## SELECT COURSE(S)

- Maintenance: Basics and Beyond | Sept 12, 2017 | 9am – 4pm | Michelle Horneff-Cohen, MPM® RMP®**  
 Maintenance and how you handle it will either make or break your business. This course covers the vital everyday maintenance components of a successful property management company.



For more information on NARPM® classes, go to <http://www.narpm.org/education/course-descriptions/>

**Course sponsored by the Alameda/Contra Costa Counties Chapter of NARPM®**  
 Contact: Joe Stokley, [joestokley@stokleyproperties.com](mailto:joestokley@stokleyproperties.com) or 925.658.1415

Fee per Course	6-Hour Course	
	On or Before 30 days	After 30 days
Member/ IREM® Member	\$195	\$250
Non-member	\$295	\$350
Retake	\$75	\$150
RMP®/MPM® Designee	\$100	\$150
Designee Candidate*	\$180	\$250

### CANCELLATION POLICY

Cancellations must be received in writing. If received **at least 30 days before the class date**, registrant will receive a full refund less a \$25.00 processing fee. If received **within 30 days of the class date**, a 50% refund will be issued. No refunds will be made on the day of class; however, the registration fee can be applied to a later class, with a \$25.00 transfer charge. **If course is cancelled because a minimum of 10 registrations have not been met or for any other reason, tuition paid will be fully refundable. All courses are subject to cancellation by NARPM®.**

**In order to receive a certificate of completion, students must achieve a minimum of 70% on the NARPM® exams.**

## REGISTRATION

Name \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/ST/Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

- Do you hold a NARPM® designation?  
 Please check  RMP®  MPM®
  - Are you a NARPM® Designee Candidate\*?  
 Please check  RMPC  MPMC
- \*Candidates get a discounted rate for course registrations.

ClassID=91217ACC

## METHOD OF PAYMENT

I would also like to apply for my NARPM® designation at this time. Please charge my credit card:  \$150 RMP®  
 \$250 MPM®  \$95 CSS®  \$95 CRMB  \$95 CMC

- Check enclosed for \$ \_\_\_\_\_ Chk # \_\_\_\_\_
- Charge my credit card \$ \_\_\_\_\_  
 VISA  MC  AMEX  Discover

Name on card \_\_\_\_\_

Signature \_\_\_\_\_

----- All information below this line will be shredded. -----

Card # \_\_\_\_\_

Exp Date \_\_\_\_\_ Security Code \_\_\_\_\_

### NARPM® ANTITRUST STATEMENT

It is the policy of the NARPM® to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM®'s membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs), individual competitors or specific business transactions, or controlling or allocating markets. NARPM® shall not restrict members' ability to solicit competitors' clients. NARPM® shall not restrict members' ability to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

### FAX, MAIL or E-MAIL REGISTRATION FORM:

638 Independence Parkway, #100, Chesapeake, VA 23320

P: 800-782-3452 | F: 866-466-2776

E: [educationinfo@narpm.org](mailto:educationinfo@narpm.org)

Or sign up using the Member log-in at [www.narpm.org](http://www.narpm.org)



National Association of Residential Property Managers