



National Association of Residential Property Managers

Chapter Certificate of Compliance

Due December 1, 2007

PURPOSE: NARPM must ensure that chapters are viable entities, capable of delivering the services expected by members of the Association. Chapter leadership must be accountable for their fiduciary and legal duties.

The undersigned officers of the NARPM ^{Sacramento} Chapter certify that the chapter has completed this Certificate of Compliance and have submitted the required documents as noted on this certificate.

		Completed
1.	A list of the 2008 Chapter Board of Directors and committee chairs was sent to the national office by December 1, 2007. <i>Please submit list.</i>	12/07 ENCLOSED
2.	Were there any changes in your chapter bylaws this year? Ensure that current chapter bylaws are at HQ and submit any changes made to the bylaws during the calendar year are highlighted. If your bylaws are current with national you do not need to resubmit.	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N
3.	The Chapter Board of Directors has had at least four meetings in 2007, one per quarter, and has maintained corporate minutes and other records as required by state law and the chapter bylaws. Send national a copy of your minutes. Dates Met:	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
4.	The chapter is incorporated and a copy of the current articles of incorporation are on file in the national office. If your chapter has amended the articles of incorporation during the year, please submit the amendments. Are your current articles of incorporation on file at National? If no, please submit.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
5.	An annual financial statement for calendar year has been submitted. (Copy	<input checked="" type="checkbox"/> Y

		N
17.	Is your chapter website kept up to date? If yes, when was your last update? <i>Dec 07</i>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
18.	Has your chapter ever filed for the \$500 membership grant? If you would like more information on this grant check here: <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
19.	Does your chapter have a bank account in the chapter's corporation name? Name of Banking Institution: <i>BANK OF SACRAMENTO</i>	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
20.	Did your chapter file the State Corporation Commission Annual Report for this calendar year? If no, why not	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
21.	Does your chapter charge dues? If yes, please state amount: <i>Affiliates ONLY</i>	<i>\$150</i>

Other items:

22. How do you rate the health of your chapter (1 - 10, 10 being highest)

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a. If answer is 7 or less, what barriers does your leadership face in getting the chapter going?

b. If answer is 7 or less, what resources would be helpful from national (i.e.: Speakers, mentoring, etc.)

c. If answer is 8 or above, are there any cool things your chapter is doing that other chapters might like to hear about?

GOLF TOURNAMENT, SILENT AUCTION,
VENDOR SHOWCASE, PAID ADMINISTRATOR
BANK MEMBER SPECIALIZING IN SERVING
PROPERTY MANAGERS, BREAKFASTS FOR PROPERTY MGRS

Chapter Officers' Signatures Certifying Review and Approval of 2007 Chapter Board:

12-11-07

2006 Chapter President/Date

12-11-07

2007 Chapter President/Date

12/11/07

2007 Other Board of Director/Date