

NARPM Board Meeting

February 4, 2011

Meeting called to order by Erin 12:10PM

February(Photographer, Sherry Jordan to arrange speaker, D. Duryea's husband)

March(Erin to contact Melissa Prandi, with pending meeting date to change)

April(Fair Housing speaker)

May

June

July(Vice Squad to breeze over 1st part of demo and update on new stuff, members suggest bring a buddy)

August(Board to meet only)

September(Erin to arrange EPA certification class and invite vendors)

October (NAT CONF)

December (Holiday Party)

Other possible speakers:

Legislature process

Health Dept/Vector Control(Bldg. Dept)

Re: Gang cesspools

All agreed to have Gay Porter pick a month to speak.

Next year speakers

Advertising(Attorney/RICO/DCCA)

Treasury Report

Meeting Adjourn 12:48PM

East Hawaii NARPM Chapter

BOARD MEETING MINUTES

June 23, 2011

- Meeting called to order, 11:30 AM, by Erin.
 - Meeting held at Hawaii Professionals.
- Attendance: Erin Schafer, Kevin Aoki, Sheri Jordan, Kristin Mikami
- Next Chapter meeting July 21st at Yacht Club(Buffet) with Vice squad speakers, Bring a buddy
 - Skip over same stuff and go over recent activity and new comers
 - \$40 member plus their non member
 - \$25 non member
 - \$20 member
- August Will Kill at Coconut Grill discuss *Fire Ants and bird problems
- September 13th Afternoon schedule Ethics class with speaker Vicki at "County Bldg of Aging"
 - Board to have lunch with speaker at Yacht club
 - Don't forget leis for: speaker, possible Richard Vierra, R & R representative(hope to provide refreshments)
 - Flyer should have reminder: NARPM Members are required to take Ethics class to renew membership
 - Info to invite West Hawaii Chapter
- October Tree/Arborists
 - Mike from Tree Works
 - Tommy from Tom's Tree Trimming
- November Catchment person
- December Xmas Party
- Erin adjourn meeting at 1:30PM

NARPM Board Meeting

August 11, 2011

Meeting called to order by Erin 12 noon

Discuss preparation for upcoming HIBR Trade Show

To help set up: Cyndy and Erin

Game: Pull random questions, answer correctly receive a prize

Erin to provide Questions on index cards re: landlord tenant code

Prize: Candies, upon store availability

Erin to pick up Candies at store

Other helpers: Kevin, Sherry, Donica

Tickets to be provided by HIBR.

Meeting Adjourn 1:30 PM

NARPM Board Meeting

September 6, 2011

Meeting called to order by Erin 12 noon

Discuss final preparations for upcoming Ethics course

Location already determined, Imiloa Center

Erin to pick up guest, Ray Scarabosio at airport on day of event

Kristin to head sign in table, Sherry to collect fees upon sign in

Lei to be picked up by Erin at Floral Mart, receipt to be turned in to Sherry for reimbursement.

Erin to return guest to airport

Discuss speaker preparation for October(Will Kill)

Lunch location Encore if available

Meeting Adjourn 1:00 PM



National Association of Residential Property Managers

NARPM EAST HAWAII CHAPTER
TREASURER REPORT
2011

January 2011 - Balance in acct. **\$1965.90**

January 2011

Deposit luncheon 1/20/11	\$160.00	profit - \$19.80
Ck #123 luncheon 1/21/10	\$(137.70)	
Ck #124 DCCA filing	\$(2.50)	

New Balance **\$1985.70**

February 2011

Deposit luncheon 2/24/11	\$345.00	profit - \$99.35
Ck #125 luncheon 2/24/10	\$(245.65)	

New Balance **\$2085.05**

March 2011

No Activity

April 2011

Deposit luncheon 4/28/11	\$410.00	
Ck #126 luncheon 4/28/11	\$(338.42)	Profit - \$71.58

May 2011

Deposit luncheon 5/26/11	\$380.00	
Ck #127 luncheon 5/26/11	\$(271.59)	Profit - \$108.41
Bank credit might be error	\$130.00	

June 2011

Bank error corrected **\$(130.00)**

August 2011

Ck # 128 Floral Mart	\$(46.80)	
Ck # 129 Imiloa CE Class	\$(200.00)	
Ck # 130 Kevin reimb lunch	\$(567.87)	

Ck#131 HIBR Booth	\$(100.00)
Deposit luncheon 7/21/11	\$525.00
Ck # 132 HIBR Cyndy & Kevin	\$(20.00)
Ck#133 reimburse candy HIBR	\$(65.39)

September 2011

Deposit CE credits 5/13/11	\$265.00
Ck#134 HAR CE course	(\$360.00)
Deposit CE credit Daylum	\$70.00

October 2011

Deposit ck HAR	\$10.00
Deposit luncheon 10/20/11	\$205.00
Ck#135 lunch cost	(\$150.13)

November 2011

No Activity	
New Balance	\$1829.85

December 2011

Deposit luncheon 12/22/11	\$125.00
Ck#136 lunch cost	(\$248.60)
New Balance	\$1706.25

Form 990-N E-filing Receipt - IRS Status: Accepted

From: epostcard@urban.org
Sent: Thu 6/16/11 4:06 PM
To: sjordan136@hotmail.com

Organization: NARPM EAST HAWAII
EIN: 26-3059188
Submission Type: Form 990-N
Year: 2010
Submission ID: 7800582011167fq67020
e-File Postmark: 6/16/2011 10:00:14 PM
Accepted Date: 6/16/2011

The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

e-Postcard technical support
Phone: 866-255-0654 (toll free)
email: ePostcard@urban.org

NARPM EAST HAWAII
* Sherry Jordan
HCR 2 Box 6476
Keaau, HI 96749



- Home - BREG
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- Annual Business Filing
- Search for a Business Name
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- Create an Account

YOU HAVE SUCCESSFULLY FILED!

Click here to begin another annual filing.

Order ID:	360716
Company Name:	NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS - NARPM EAST REGION - BIG ISLAND
File Number:	228700 D2
Date Paid:	Jan 5, 2012
Amount Charged:	\$2.50
Expedited:	NO
Work Item ID:	PENDING

A PDF version of your filing will be sent to you in the next few minutes. Please make sure that your spam filter does not block email from info@ehawaii.gov.

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STATE OF HAWAII

**DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
BUSINESS REGISTRATION DIVISION
335 Merchant Street**

Mailing Address: Annual Filing, P.O. Box 40, Honolulu, HI 96810

DOMESTIC NONPROFIT CORPORATION ANNUAL REPORT AS OF January 1, 2012

CORPORATION NAME AND MAILING ADDRESS

NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS - NARPM EAST REGION - BIG ISLAND
HCR 2 BOX 6476
KEAAU HI 96749

Principal Office Address

HCR 2 BOX 6476
KEAAU HI 96749

1. Nature of Activities

PROPERTY MANAGEMENT ASSOCIATION

2. The name of the registered agent and the registered agent's street address of the place of business in Hawaii of the person to which service of process and other notice and documents being served on or sent to the entity represented by it may be delivered to.

SHERRY JORDAN
72 KEKUANAOA ST STE 332
HILO HI 96720

3. List all officers and directors.

Offices Held	Full Name	Address
T/D	JORDAN, SHERRY	72 KEKUANAOA ST. STE. 332, HILO HI 96720
P	SCHAEFER, ERYNN	72 KEKUANAOA ST. STE. 332, HILO HI 96720
V/D	AOKI, KEVIN	72 KEKUANAOA ST. STE. 332, HILO HI 96720
S/D	STARR, CYNDY	72 KEKUANAOA ST. STE. 332, HILO HI 96720



NO CHANGES

Checking this box means there are no changes reported. The Department will not be held responsible for any changes made to this report.

CERTIFICATION

I certify under the penalties of Section 414D-12, Hawaii Revised Statutes, that I have read the above, the information is true and correct, and I am authorized to sign this report.

January 5, 2012

SHERRY JORDAN

SHERRY JORDAN

Date

Signature of authorized officer, attorney-in-fact for an officer, or receiver or trustee (if the corporation is in the hands of a receiver or trustee)

Print Name

FILE NO. 228700 D2
Rev. 07/2010

2012 B18
B22



Office	Name	Address
President	BETTY KIRBY	2 Kamehameha Avenue Hilo, Hawaii 96720
Vice President	KEVIN AOKI	668 Kinohiki Street, Suite 102 Hilo, Hawaii 96720
Secretary	MARCOY MARTINEZ	99 August Street, Suite 118 Hilo, Hawaii 96720
Treasurer	KAREN BADE	99 August Street, Suite 118 Hilo, Hawaii 96720

**ARTICLE X
INCORPORATOR**

The incorporator and her address is as follows:

BETTY KIRBY
2 Kamehameha Avenue
Hilo, Hawaii 96720

12802072012

**ARTICLE XI
ADOPTION AND AMENDMENT OF BYLAWS**

After the effective date of the Articles of Incorporation, the initial Board of Directors shall hold an organizational meeting for the purpose of adopting the initial Bylaws of the corporation and transacting any other business. The power to offer, amend, or repeal the Bylaws of the corporation or adopt new Bylaws shall be vested in the Board of Directors.

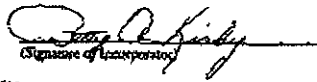
**ARTICLE XII
AMENDMENT**

The Articles of Incorporation set forth herein shall be subject to amendment by the Board of Directors from time to time as provided by law, except that no amendments shall be made which would change the objects and purposes of this corporation.

We certify under the penalties of Section 414D-12, Hawaii Revised Statutes, that we have read the foregoing statements and that the same are true and correct.

Witness my hands this 7 day of DECEMBER, 2007.

BETTY KIRBY
Name of Incorporator


Signature of Incorporator

2 Kamehameha Avenue, Hilo, Hawaii 96720

12/06/07 11:58 AM

12/20/2007 11:58 AM

BOARD OF DIRECTORS

1. **Number, Terms and Qualification.** The number of directors shall initially be set at FOUR (4), but shall never be less than three. Each director shall hold office until the next annual meeting and until his successor shall have been elected and qualified by a majority of the members present at a meeting duly held for that purpose or pursuant to these Bylaws.

2. Any director may resign at any time by giving written notice of such resignation to the Board of Directors. Any director may be removed from office at any time with or without cause and another elected in his place to serve for the remainder of his term by the affirmative vote of the majority of votes entitled to vote at any special meeting of the members called for such purposes. Any vacancy not filled by the members at the meeting shall be filled by the Board of Directors.

3. Any vacancy in the Board of Directors occurring during the year, including a vacancy created by an increase in the number of directors, may be filled for the unexpired portion of the term by the affirmative vote of the majority of the remaining Board of Directors then serving. Any director so elected by the Board of Directors shall hold office until the next succeeding annual meeting of the members of the corporation or until the election and qualification of his successor.

1. **Regular Meetings.** A regular annual meeting of the Board of Directors shall be held without other notice than these Bylaws, immediately after, and at the same place as, the annual meeting of members. The Board of Directors may provide by resolution the time and place, either within or without the State of Hawaii, for the holding of additional regular meetings of the Board without other notice than such resolution.

2. **Special Meetings.** Special meetings of the Board of Directors may be called by or at the request of the president or any two directors. The person or persons authorized to call special meetings of the Board may fix any place, either within or without the State of Hawaii, as the place for holding any special meeting of the Board called by them.

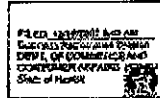
3. **Notice.** Notice of any special meeting of the Board of Directors shall be given at least two days previously thereof by written notice delivered personally or sent by mail or electronic mail to each director at his address as shown by the records of the corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. If notice be given by electronic mail, such notice shall be deemed to be delivered when sent. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board

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12720000720012

CONFIDENTIAL

STATE OF HAWAII
 DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
 Business Registration Division
 Honolulu



In the Matter of the Incorporation)
 of)
 THE EAST HAWAII CHAPTER)
 OF THE)
 NATIONAL ASSOCIATION OF)
 RESIDENTIAL PROPERTY)
 MANAGERS, INC.)

12/26/07/2012

ARTICLES OF INCORPORATION
 (Section 414D-32, Hawaii Revised Statutes)

PETER K. KUBOTA
 ATTORNEY AT LAW
 501 KILAUEA AVENUE
 HILO, HAWAII 96720

GRHYOKACORPORATIONHONOLULU, HI

12/26/07/2012

STATE OF HAWAII
 DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
 Business Registration Division
 Honolulu

In the Matter of the Incorporation
 of
 THE EAST HAWAII CHAPTER
 OF THE
 NATIONAL ASSOCIATION OF
 RESIDENTIAL PROPERTY
 MANAGERS, INC.

2-08089693922

ARTICLES OF INCORPORATION

The undersigned, desiring to form a non profit corporation under the laws of the State of Hawaii, do hereby create and adopt the following Articles of Incorporation:

ARTICLE I
 CORPORATE NAME

The name of the corporation shall be:

THE EAST HAWAII CHAPTER OF THE
 NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS, INC.

ARTICLE II
 CORPORATE INFORMATION

The mailing address of the Association's initial principal office, and the name of the Association's registered agent and street address of the Association's initial registered office are:

BETTY KIRBY
 2 Kamehameha Avenue
 Hilo, Hawaii 96720

STATE OF HAWAII DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS

12/20/2012

ARTICLE III
DURATION

The period of the corporation's duration is perpetual.

ARTICLE IV
CORPORATE PURPOSES

Section 1. The corporation is organized exclusively for the following purposes:

- (a) To serve as a government trade association in the residential property management industry of the County of Hawaii, State of Hawaii.
- (b) To promote a standard of business ethics, professionalism and fair practices among its members.
- (c) To establish and provide the education of its members.
- (d) To provide and promote an exchange of ideas regarding residential property management.
- (e) The transaction of any or all lawful activities for which nonprofit corporations may be incorporated under Chapter 414D, Hawaii Revised Statutes.

12/28/2012 09:20:12

ARTICLE V
CORPORATE POWERS

Section 1. The corporation shall have all powers, rights, privileges and immunities, and shall be subject to all of the liabilities conferred or imposed by law upon corporations of this nature, and shall be subject to and have all the benefits of all general laws with respect to corporations.

Section 2. The corporation shall have, in addition to the general powers conferred upon it under the statutes of the State of Hawaii, the following powers subject to the limitations described in Article VI:

- 1. To indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the corporation) if that person is or was a director, officer, employee or other agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another foreign or domestic

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corporation, partnership, joint venture, trust or other enterprise, or was a director, officer, employee or agent of a foreign or domestic corporation which was a predecessor corporation of the corporation or of another enterprise at the request of the predecessor corporation, against expenses (including attorneys' fees), judgments, fines, settlements and other amounts actually and reasonably incurred in connection with the proceeding if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the corporation, and, with respect to any criminal proceeding, had no reasonable cause to believe the conduct of the person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in or not opposed to the best interests of the corporation, or that the person had reasonable cause to believe that the person's conduct was unlawful;

2. In indemnifying any persons who was or is a party or is intended to be made a party to any threatened, pending, or completed action by or in the right of the corporation to procure a judgment in its favor because that person is or was a director, officer, employee or other agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a director, officer, employee or agent of a foreign or domestic corporation which was a predecessor corporation of the corporation or of another enterprise at the request of the predecessor corporation, against expenses (including attorneys' fees) actually and reasonably incurred by the person in connection with the defense or settlement of the action if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the corporation; except that no indemnification shall be made in respect of any claim, cause, or matter as to which the person shall have been adjudged to be liable for negligence or misconduct in the performance of the person's duty to the corporation; unless and only to the extent that the court in which the action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all circumstances of the case, the person is fairly and reasonably entitled to indemnity for such expenses as the court deems proper.

ARTICLE VI
LIMITATIONS

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its directors, officers, members, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services actually rendered to the corporation.

12/23/2012

12/23/2012

ARTICLE VII
MEMBERS

The corporation shall have members, whom shall elect the Board of Directors at the corporation's annual meeting. All members shall be individuals who are employed as a property manager or who are actively seeking such employment. The Bylaws may provide for other qualifications for membership in the corporation.

ARTICLE VIII
DIRECTORS

The management of the business and affairs of the corporation and the control and disposition of its property shall be vested in a Board of Directors, which shall consist of such number of directors as shall be fixed by the Bylaws of the corporation, but in no event less than three (3) individuals. The members may increase or decrease the number of directors at any annual meeting or any other meeting properly called for such purpose. Further, at least one director is currently a resident of the State of Hawaii. These directors shall be qualified, nominated, elected and appointed as is provided for in the Bylaws. The Board of Directors shall have full power to control and direct the business affairs of the corporation, subject, however, to any limitations contained hereafter in the Bylaws of the corporation or by statute. Each initial director of the corporation shall serve until his successor is duly chosen. The initial directors of the corporation and their addresses are as follows:

1220200700012

Name	Address
BETTY NIRBY	2 Kiochanaha Avenue, Hilo, Hawaii 96720
KEVIN AOKI	688 Kioleale Street, Suite 102, Hilo, Hawaii 96720
MARCY MARTINEZ	99 Aupuni Street, Suite 118, Hilo, Hawaii 96720
KAREN BARK	99 Aupuni Street, Suite 118, Hilo, Hawaii 96720

ARTICLE IX
OFFICERS

The officers of the corporation shall consist of a president, vice-president, secretary, treasurer and such other assistant officers as the Board of Directors deems necessary, with such qualifications, duties and powers as are provided for in the Bylaws. The officers have been elected or appointed at such time and in such manner and for such terms as prescribed in the Bylaws of the corporation. Any two or more offices may be held by the same person, provided that the corporation shall have at least two persons as officers. The initial officers and their addresses are as follows: