

NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS

Chapter Compliance and Monitoring

2012 Compliance/2013 Planning

FORM MUST BE SUBMITTED ELECTRONICALLY TO NARPM

Chapter Name:	Inland NW Counties
Region:	Northwest
Compliance Received: (to be completed by national)	
Incoming Officers: MUST BE NARPM MEMBERS and are for the following year	
President	ERIC BESSETT
President-Elect	
Vice President	
Secretary	HELEN HARRISON
Treasurer	MARIE SWIGARD
Past President	MARIA TRUNKENBOLZ
Incoming Committee Chairs: ONLY LIST THOSE THAT ARE NATIONAL MEMBERS - No local affiliates and are for the coming	
Education	we are
Membership	a small
Legislative	chapter
Communications	and the
Web	board
Hospitality/Meetings	handles
Affiliates	all of this
Corporation Status:	
Bylaws on file? <i>Did you know that you need the approval of the national board to amend your bylaws? If you amended your bylaws this year, please submit an updated copy. National does not retain when approved by board</i>	YES
Approval of amendment needed?	NO
Corporate Annual Registration Report/Renewal for state Chapter is registered. <i>*Send NARPM® an up to date copy of corporate annual registration report/renewal for your state (Must be submitted to reach chapter compliance)</i>	YES
Tax return filed? <i>*Attach Copy or if not needed so note</i>	No
If not, why not	IT WILL BE DONE SOON
NARPM Compliance Requirements:	
President attended leadership training	YES
Vice President/President-Elect attended leadership training	
Number of RVP calls the chapter's president or their representative participated in: <i>Did you know your chapter president or their representative must attend three of these calls to reach chapter</i>	4
Copy of budget submitted:	Yes
Did chapter sponsor/participate in promoting educational programs for NARPM® members affiliated with the chapter during certification year? <i>This can be designation classes or local classes that have special speakers. For state/regional chapters, education can be part of their state/regional convention. Make sure to send a sample flier</i>	No

Did the chapter file the 99-N e-Postcard? *Small tax-exempt organizations that previously were not required to file returns risk losing their tax-exempt status if they do not file an annual electronic notice (e-Postcard) form 99-N. (more information can be found at www.irs.gov/charities). If you are not filing this form the chapter is not a 501 c-6. Check status with the IRS*

No

Chapter Operational Practices

Frequency of membership meetings
 Number of membership meetings: *Did you know there is a minimum requirement of 4 meeting to meet chapter compliance?*
 Meeting Days
 Meeting Times
 Number of board meetings: *Did you know there is a minimum requirement of 4 Board of Directors meetings to reach chapter compliance? *attach copies of minutes*
 Board Meeting Days
 Board Meeting Times
 Chapter Dues *Does your chapter charge dues to members?*
 Meal included in dues?
 Does chapter have a web site?

6
 4TH WEDNESDAY
 11:30-1:30
 5
 3RD THURSDAY
 NOON
 NO
 NO

Upcoming Year Chapter Plan:

Please list meeting topics:

January
 February
 March
 April
 May
 June
 July
 August
 September
 October
 November
 December
 How many newsletters or broadcast emails does Chapter send? (max 12)

VENDOR APPRECIATION
 TECHNOLOGY TO IMPACT BUSINESS
 MEMBERSHIP DRIVE
 FAIR HOUSING
 BUSINESS IMPROVEMENT
 LEGAL-- WITH ATTORNEY
 OFF
 OFF
 NARPM VP VISIT
 NARPM NAT'L RECAP
 CLOCK HOUR CLASS/CORE, ETHICS?
 HOLIDAY DINNER

On a scale of 1-10, how well do you think your chapter is doing?

6

Name of person completing this report:

MARIA TRUNKENBOLZ

Date completed:

1/14/2015

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Congratulations on completing the chapter compliance report! It looks like