

NATIONAL ASSOCIATION OF RESIDENTIAL

Chapter Compliance and Monitoring

2012 Compliance/2013 Plan

FORM MUST BE SUBMITTED ELECTRONIC

Chapter Name:
Region:

Compliance Received: (to be completed by national)

Incoming Officers: MUST BE NARPM MEMBERS and are for the following

President
President-Elect
Vice President
Secretary
Treasurer
Past President

Incoming Committee Chairs: ONLY LIST THOSE THAT ARE NATIONAL MEMBERS - No local affiliates and are for the coming year

Education
Membership
Legislative
Communications
Web
Hospitality/Meetings
Affiliates

Corporation Status:

Bylaws on file? <i>Did you know that you need the approval of the national board to amend your bylaws? If you amended your bylaws this year, please submit an updated copy. National does not retain when approved by board</i>

Approval of amendment needed?

Corporate Annual Registration Report/Renewal for state Chapter is registered. <i>*Send NARPM® an up to date copy of corporate annual registration report/renewal for your state (Must be submitted to reach chapter compliance)</i>

Tax return filed? <i>*Attach Copy or if not needed so note</i>
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If not, why not

NARPM Compliance Requirements:

President attended leadership training
Vice President/President-Elect attended leadership training
Number of RVP calls the chapter's president or their representative participated in: <i>Did you know your chapter president or their representative must attend three of these calls to reach chapter compliance</i>
Copy of budget submitted:
Did chapter sponsor/participate in promoting educational programs for NARPM® members affiliated with the chapter during certification year? <i>This can be designation classes or local classes that have special speakers. For state/regional chapters, education can be part of their state/regional convention. Make sure to send a sample flier</i>

Did the chapter file the 99-N e-Postcard? *Small tax-exempt organizations that previously were not required to file returns risk losing their tax-exempt status if they do not file an annual electronic notice (e-Postcard) form 99-N. (more information can be found at www.irs.gov/charities). If you are not filing this form the chapter is not a 501 c-6. Check status with the IRS*

Chapter Operational Practices

Frequency of membership meetings
Number of membership meetings: <i>Did you know there is a minimum requirement of 4 meeting to meet chapter compliance?</i>
Meeting Days
Meeting Times
Number of board meetings: <i>Did you know there is a minimum requirement of 4 Board of Directors meetings to reach chapter compliance? *attach copies of minutes</i>
Board Meeting Days
Board Meeting Times
Chapter Dues <i>Does your chapter charge dues to members?</i>
Meal included in dues?
Does chapter have a web site?

Upcoming Year Chapter Plan:

Please list meeting topics:

January
February
March
April
May
June
July
August
September
October
November
December
How many newsletters or broadcast emails does Chapter send? (max 12)

On a scale of 1-10, how well do you think your chapter is doing?

Name of person completing this report:
Date completed:

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Congratulations! It looks like you have some g

PROPERTY MANAGERS

Monitoring

Monitoring

ALLY TO NARPM

Florida State Chapter
Southeast

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Following year

Michele Brassard
Barbara Mayo
OPEN
Robin Hite
Brian Hagensick
Nancy Jackson

Following year

Stacey McKay
Michael Hodges
Claire Schwartz
Mary Rinaldi
OPEN
OPEN
Dawn Ostovich

Following year

Yes
No
Yes
No
No tax Return filed - Income requirement not met & None has ever been filed

Following year

Yes
Yes
4
Yes
Yes

No



1

September 20-22, 2012

September 19-21, 2013

12

3rd Tuesday each month

3:00pm to 4:00pm Eastern

No

No

Yes



2nd Annual Florida State Conference

12

8

Michele Brassard

11/29/2012

ALLY TO NARPM

Good things going! KEEP UP