



National Association of Residential Property Managers
NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS
 Chapter Compliance and Monitoring
 2013 Compliance/2014 Planning

FORM MUST BE SUBMITTED ELECTRONICALLY TO NARPM. See Instructions at end of form

Chapter Name:	Albuquerque Metro Chapter
Region (Select from drop down menu.):	Southwest
Chapter Number (http://www.narpm.org/search/search-chapters.htm)	C042
Are you a NARPM member?	No
Income: Office or MUST BE NARPM MEMBERS and are for the following categories (Y/N):	
President	Chesley Karr
President-Elect	
Vice President	Danan Barnhill
Secretary	Lynette Fields
Treasurer	Eugena Milliorn
Past President	Tammy Golding
Attach additional sheet if needed. Drop down Yes/No	
Education	
Membership	
Legislative	
Communications	
Web	
Hospitality/Meetings	
Affiliates	
Attach additional sheet if needed. Drop down Yes/No	
Bylaws on file? Drop down Yes/No . Did you know that you need the approval of the national board to amend your bylaws? If you amended your bylaws this year, and had National approve them, please submit an updated copy. National does not retain when approved by board.	
	Yes
Are you a member? Submit to Executive Director: www.narpm.org	
State Corporate Registration Report filing. Drop down Yes/No *Send NARPM@ an up to date copy of state corporate annual registration report/renewal (Must be submitted to reach chapter compliance)	
	Yes
Tax return filed? Drop down Yes/No *Attach Copy or if not needed so note	
	No
If not, why not	Sent to IRS no response

President attended leadership training at the Regional Event? Drop down Yes/No.	Yes
Vice President/President-Elect attended leadership training at Regional Event? Drop down Yes/No.	No
Number of RVP calls the chapter's president or their representative participated in: (Select from number drop down.) Did you know your chapter president or their representative must attend three of these calls to reach chapter compliance?	3
Submit Copy of following calendar year budget: Drop down Yes/No.	Yes
Did your chapter file the 99-N e-Postcard if not filing taxes. Drop down Yes/No and submit evidence of filing. <i>Small tax-exempt organizations that previously were not required to file returns risk losing their tax-exempt status if they do not file an annual electronic notice (e-Postcard) form 99-N. (more information can be found at www.irs.gov/charities). If you are not receiving notification to file this form the chapter may not be a 501 c-6. Check status with the IRS</i>	No
Frequency membership meetings. Select # from drop down menu.	Quarterly
Number of membership meetings: (Select # from drop down menu.) Did you know there is a minimum requirement of 4 meeting to meet chapter compliance?	5
Meeting Days	Tuesday
Meeting Times	11:30
Number of board meetings: (Select # from drop down menu.) Did you know there is a minimum requirement of 4 Board of Directors meetings to reach chapter compliance? *attach copies of minutes	4
Board Meeting Days	Tuesday
Board Meeting Times	11:30
Chapter Dues Does your chapter charge dues to members?	Yes
Meal included in dues? Drop down Yes/No.	No
Don't forget to look at filing a chapter grant for membership drive event. Also can apply for discount on dues for membership drive event (may file one time a year) http://www.narpm.org/members/tools/chapter-services/handbook/support-services.htm (bottom of page)	
Please list meeting topics:	
January	
February	
March	Police Safety
April	
May	
June	HOA Managers
July	
August	
September	Education- Motinational Speaker
October	
November	
December	Board Nominations-End of Year
How many newsletters/broadcast emails does Chapter send? (Select # drop down menu) Maximum 12	4

On a scale of 1-10, how well do you think your chapter is doing?
(Select # from drop down menu.)

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Name of person completing this report:

Tammy Golding

Email address:

tammy@cornerpostco.com

Date completed:

1/30/2014

FORM MUST BE SUBMITTED ELECTRONICALLY TO (187100) to:

<http://www.internetmemberservices.com/router.php?ASSN=NARP&NAME=DESIGNATIONS/COMPLIANCE/GP>

You may have to log into Internet Member Services and click on the link to

**Congratulations on completing the chapter
compliance report! It looks like you might**