



Austin NARPM Meeting of the Board of Directors January 15, 2013

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Gary Knippa, Leola Lamb, Greg Doering, Tawny Worth, Stuart Mencher, Matt Leschber, Krissy Jordan, Richard Elias and guest Eva Newell and Member James Alderson were in attendance.

- Minutes from November meeting were reviewed and approved.
- Treasurer Stuart Mencher stated that he expects that future Financial Reports will be provided approximately 1 week before each monthly Board meeting.
- The topic of Member Terry Godbold, as Co-Chair of ABOR's Property Management Committee will be allowed to address Membership during regular Chapter meeting for a time not to exceed 3 minutes to share updates of their committee's activity
- The topic of Membership should not be able to bring up matters of discussion was presented, but they would be able to address in New Business. James Alderson was going to research topic and how San Antonio NARPM expedites membership-driven new matters/interest
- Board evaluated both Member of the Year and Affiliate of the Year qualifications, measurement, and election process. Krissy Jordan to email/SurveyMonkey membership & affiliates for input.
- We will put out Newsletter in February
- Gary Knippa will lead activities on 50/50 raffle at both PMTS & chapter monthly meetings. Volunteers to be recruited.
- Registration for both PMTS attendees and Vendor Sponsorship extended to 1/31/2013.
- Leola presented Financial Report. Stuart Mencher will be working together on getting Stuart as Signor on account as well as Appfolio software system for books.
- Krissy will address possible new meeting venue with Membership to receive input/feedback
- Regional Conference calls will be held quarterly and participation by Board encouraged
- Terry Godbold, arrived during meeting before adjournment and recommended Austin Chapter NARPM become an Affiliate Member of ABOR Property Management Committee
- Board discussed but did not Motion nor vote on the non-payment of lunch by Members

Meeting adjourned at 11:30am



Austin NARPM Meeting of the Board of Directors March 19, 2013

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Gary Knippa, Leola Lamb, Greg Doering, Tawny Worth, Stuart Mencher, Matt Leschber, Rich Elias

Board Members not Present: Krissy Jordan

Others Present: NARPM South Central Regional V.P. & Member Bart Sturzl

- Minutes from January meeting were reviewed and approved.
- Greg Doering provided update on Chapter Compliance including but not limited to financials, documentation, QuickBooks, timing/expected resolution and our request for \$400 support from National
- It was Motioned & Passed that Austin Chapter would *waive* one-year dues at the Affiliate level for participation/Membership by ABOR. Lunch will still need to be paid for as do all members except ones that don't.
- Leola & Stuart addressed continued effort regarding working on financials, their transition of responsibility, a projected \$5,000 2013 Loss, and we must submit a budget to National
- It was Motioned & Passed that Austin Chapter would donate \$500 to ABOR for the Installation of ABOR Chairman of the Board – Elect, Bill Evans
- It was Motioned & Passed that Austin Chapter would pledge \$500 to National NARPM President's Charity at the National NARPM Golf tournament
- Social events of a bat cruise & pub crawl were mentioned
- Karl Jennings will reach out to Steiner Steak House to move our holiday party 1 hr. forward
- Greg Doering discussed the success of PMTS
- Board briefly discussed the establishment of ABOR's PM Committee & involvement by Subcommittee Chairs & NARPM Members, Mike Ebert, Shelly Longoria, Steve Crosland, Bart Sturzl, and Rich Elias

Meeting adjourned at 11:30am



**Austin NARPM Meeting of the Board of Directors
April 16, 2013**

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Krissy Jordan, Leola Lamb, Tawny Worth, Greg Doering,
Stuart Mencher, Matt Leschber, Rich Elias

Board Members not Present: Gary Knippa

Guest Present: Eva Newell

- Minutes from March meeting were reviewed and approved.
- Affiliate Billing needs to be addressed
- It was Motioned & Passed that Austin Chapter would reimburse \$100 to any member attending Regional conference in Chicago
- Social events of a bat cruise scheduling for August, prices of pub crawl were provided, and the consideration of RR Express game were discussed

Meeting adjourned at 11:30am



Austin NARPM Meeting of the Board of Directors May 21, 2013

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Krissy Jordan, Leola Lamb, Tawny Worth, Greg Doering, Stuart Mencher, Matt Leschber, Rich Elias

Board Members not Present: Gary Knippa

Guest Present: Eva Newell, Jade

- Minutes from April meeting were reviewed and sent back for corrections.
- Greg addressed that Chapter is still working through Compliance with NARPM National, IRS, and the state
- Discussed hiring Registered Agent for Chapter Compliance Form submission. Motion made, Vote passed, Greg to follow-up with Gail from National
- We will establish free Chapter electronic Dropbox
- To participate in Realty Round Up, booth must be secured by June 30th. Further consideration from Membership required
- Krissy presented initial information about hosting meetings at Crowne Plaza
- Possibility of bringing in Featured Speaker for joint NARPM Chapter meeting to be evaluated
- Matt has secured 3 Judge Panel for September 3rd, 2013 (tentative) meeting
- Discussion of possible change of Evite banner for meeting RSVP discussed
- 50:50 Raffle cancelled until Christmas
- Bat Tour proposed for after August 22nd

Meeting adjourned at 11:30am



Austin NARPM Meeting of the Board of Directors June 18, 2013

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Krissy Jordan, Leola Lamb, Tawny Worth, Greg Doering, Stuart Mencher, Matt Leschber, Rich Elias

Board Members not Present: Gary Knippa

- Revised Minutes from May meeting were reviewed and Approved with 1 Opposition.
- Stuart Mencher gave Treasurers report reflecting that the Chapter has money and is proceeding with Affiliate billing
- Bat Tour will be held August 22nd at 7pm; We will ask Members to bring cans of food for Chapter of Excellence points & charitable contribution.
- Karl Jennings will continue to make strides on possibly hosting the Holiday party at a different site than last year's Steiner's Steak House
- Greg updated us that as of 5/31/13 the IRS was still evaluation our Chapter Determination status regarding our filings Compliance. Also, we would be receiving \$400 reimbursement from NARPM National for expenses associated with Compliance & Reformation issues
- Greg updated us that during 2014, NARPM Regional Conference will be held in Austin which will virtually prohibit us from holding Property Management Texas Style. ABOR Realty Roundup will conflict with NARPM National Conference in San Diego and not being able to participate in either will negatively impact potential Chapter of the Year points
- Krissy & Rich will discuss cost of *Houston style* name badges for Austin Chapter

Meeting adjourned at 11:30am



Austin NARPM Meeting of the Board of Directors July 16, 2013

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Krissy Jordan, Leola Lamb, Tawny Worth, Greg Doering, Stuart Mencher, Rich Elias, Gary Knippa

Board Members not present: Matt Leschber,

- Reviewed Minutes from June meeting and were approved.
- Stuart Mencher gave Treasurers report reflecting that the Chapter has money and has worked with Affiliate billing. Many affiliates have now paid the yearly dues, also that the chapter has paid the golf donation of 500.00 for the national convention in San Diego
- Stuart also talked about who has paid and who has not and board decided that the members and affiliates who have not yet paid most likely are planning on not being members.
- Rich discussed idea of plastic name badges and Krissy Jordan will be getting price bids.
- Bat Tour will be held August 22nd at 7pm; we will ask Members to bring cans of food for Chapter of Excellence points & charitable contribution.
- Krissy is working with email blasts and phone calls for affiliate Bat cruise sponsors.
- Karl Jennings will continue to make strides on possibly hosting the Holiday party at a different site than last year's Steiner's Steak House
- Greg updated us that during 2014, NARPM Regional Conference will be held in Austin which will virtually prohibit us from holding Property Management Texas Style. ABOR Realty Roundup will conflict with NARPM National Conference in San Diego and not being able to participate in either will negatively impact potential Chapter of the Year points

Meeting adjourned at 11:30am



**Austin NARPM Meeting of the Board of Directors
August 20, 2013**

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Matt Leschber, Krissy Jordan, Leola Lamb, Tawny Worth, Greg Doering, Stuart Mencher, Rich Elias

Board Members not present: Gary Knippa

Guest: Eva Newell, Karl Jennings

- Reviewed Minutes from July meeting and were approved.
- Bat Cruise details were confirmed for August 22nd
- Officer elections originally scheduled for September 17th was clarified to be held October 22, 2013
- Motioned & voted that Holiday Party will be held at Steiner's Steak. Board Approved that there will be a \$20 charge for each non-member Guest that attends.
- TAR Texas REALTORS® Conference 9/7-9/10 will be held in Dallas with property management activities to be held Sunday 9/8 between 1-4pm
- Motioned & Approved that beginning January 2014, Chapter financials will be posted on Austin Chapter website for member benefit
- Motioned & Approved \$75 contribution to go towards NARPM booth in Dallas.

Meeting adjourned at 11:30am



Austin NARPM Meeting of the Board of Directors September 17, 2013

Meeting called to order by Greg Doering at 10:30 AM

Board Members Present: Matt Leschber, Leola Lamb, Tawny Worth, Greg Doering,
Stuart Mencher, Rich Elias, Gary Knippa

Board Members not present: Krissy Jordan

Guest: Carol Andree, Karl Jennings

- Reviewed Minutes from August meeting were read and sent back for date correction and addition.
- Treasurer report reflected that we have accurate accounting and beginning January 2014 we will reflect financials on Chapter website.
- President Greg Doering stated that we are Chapter Compliant with the IRS and have active Chapter status has been reinstated. Greg is finalizing administrative filing service with preferred NARPM National Vendor to ensure future compliance.
- Chapter Officer Elections will be held at our October meeting and both Member & Affiliate of the Year will be chosen at/by our November meeting. A SurveyMonkey questionnaire will be going out for both from Communications department.
- We will be having a 50/50 Holiday Game at our Christmas Party which is not considered to be a raffle. We will have a charitable event such as Coats for Kids identified once we affirm agency can accept donated coats. Gary Knippa will be in charge of Affiliate gift sponsorship
- Motioned & Approved that Karl Jennings previous 50/50 Education Funding winnings can be paid directly to his Broker, Chris Warren, current NARPM Member.

Meeting adjourned at 11:30am