

Kitsap County Chapter of NARPM
Board Meeting
January 16, 2014

The meeting was held at The Cloverleaf, in Bremerton WA

The meeting was called to order 12:32pm by President Chrysztyna Rowek Perry. NARPM members present were Chrysztyna Rowek Perry, Shana Smith, Evie Osburn, Kevin Rose, Sherry Hallmark, Jonathan Perry, Sharon Smith, Hailee Keely, Debbie Bachman, Leanne Gighlione (Guest)

2014 Meeting Calendar-- tentative

MONTH	LOCATION	MEETING TOPIC	SPEAKER
January 16, 2014	Cloverleaf	Installation	Leanne Gighlione
January 16, 2014	Cloverleaf	Board meeting	
February 20, 2014	Cloverleaf	Ethics class/lunch	Tony Drost
March 20, 2014	Cloverleaf	affiliate panel	
April 17, 2014	Cloverleaf	CE Class-landlord/tenant	Jim Henderson
May 13, 2014	Hop Jacks	Board meeting	
May 22, 2014	Cloverleaf	Visual Marketing	Medina
June 19, 2014	Cloverleaf	inspections	Brian Birdy
July 17, 2014	Cloverleaf	Happy Inspector-Apps	Jindou
August 14, 2014	Mikes BBQ	Board meeting	
August 21, 2014	Cloverleaf	NARPM 101	
September 18, 2014	Cloverleaf		John Bradford
October 16, 2014	Cloverleaf	Nominations	Julie Johnson
November 20, 2014	Cloverleaf	Elections/PM communications	Chrysztyna
November 24, 2014	Pickett Prop Man	Board meeting	
December 12, 2014	Cloverleaf	Affiliate Christmas Party	

MISC DISCUSSION

--Chrysztyna opened up the meeting discussing that Amanda Trent (Vice President) was absent but the menu and the location for most of the future meetings will be held at The Cloverleaf in East Bremerton.

--Hailee Keely. Chair for Affiliates, spoke about affiliates and ideas on how to grow. Some ideas included doing a vendor panel at a meeting with questions and answers, have a vendor list for easy desk references for PM, vetting of affiliates and dispersing a packet that would give the vendors an idea of expectations and or Standards that Property Managers expect from them. They also discussed how to keep vendors by having someone follow up after their first meeting. Affiliates have voiced concerns about coming to the meetings but never "getting" the job. How do we stress the value of what NARPM can bring to them? Early Registration for affiliates a discount? Table discussion until end of February for who the panel will be.

--Sharron Smith will be the Chair for Communications. Need to use Facebook more. Press releases for Kitsap Narp. Who are we? Get out the word.

--Jonathan Perry will chair Membership, spoke about clear goals for what is expected. How many needed for this year. Seven members needed. New member mentor program jump started. Spend 10 minutes telling them what Narp. is, benefits of Narp. and how to get started. Recruiting existing Property Manager and finding out what is keeping them from attending. How to approach new members? How to bring back alumni?

--Evie Osburn will Chair Charity/Philanthropy-Regan Antig, April Stroud and Lara Young will help. Habitat for Humanity, Food Drives, Humane Society, Christmas Angels events. Different things quarterly.

--Legislative- Heidi Hartman needs help. Kevin Rose said he would ask Allison Janowski to help out. No day on the hill this year. Why don't other chapters step up?

--Kevin Rose spoke about using drop box for documents to share between Property Managers and Co. and Narpm members.

--Amanda Trent-Educational Chair

--Sherry Hallmark spoke about ergonomics training provided by Jean Hallmark, navy certified.

--Chryszyna says Mocco will do a screening class if asked.

--Compliance info has been placed in the drop box.

--It was discussed on how to share costs for long distance travelers who come to teach at a Narpm Meeting (regional wise) Email Narpm presidents for 6hr Narpm class to other Narpm presidents.

Chryszyna said she would look into it further.

Calendar pretty set but may need to move around dates. Moved Jindu to April speaker. Shana recommended that we have a meeting, (class hours) and maybe a speakers to make the meetings worthwhile for both PM's and vendors alike.

Kevin to talk to the lawyers for the panel.

Kevin to talk to Julie Johnson for October Legislative Update.

Adjourned at 1:41 pm

Submitted by,

Sherry Hallmark
Secretary

Kitsap County Chapter of NARPM
Board Meeting
May 13, 2014

The meeting was held at Hop Jacks, Silverdale WA.

The meeting was called to order 3:01 am by Chrysztyna Rowek Perry President, NARPM members present were Chrysztyna Perry, Evie Osburn, Kevin Rose, Sherry Hallmark, and Amanda Trent.

2014 Meeting Calendar-- tentative

MONTH	LOCATION	MEETING TOPIC	SPEAKER
May 13, 2014	Hop Jacks	Board meeting	
May 22, 2014	Cloverleaf	Visual Marketing	Medina
June 19, 2014	Cloverleaf	inspections	Birdy
July 17, 2014	Cloverleaf	Fair Housing Class? Clock Hrs.	?
August 14, 2014	Famous Dave's	Board meeting	
August 21, 2014	Cloverleaf	NARPM 101	
September 18, 2014	Cloverleaf	Guest Speakers	?
October 16, 2014	Cloverleaf	Nominations	Johnson
November 20, 2014	Cloverleaf	Elections/PM communications	Chrysztyna
November 24, 2014	Pickett Prop Man	Board meeting	
December 11, 2014	Cloverleaf	Affiliate Christmas Party	

MISC DISCUSSION

--Kevin spoke on large surplus in Deposits and we need to start spending more money.

--All agreed to be a table sponsor for the NW Regional Convention in Portland. Kevin Rose Volunteered to buy the beer (Silver City) Peanuts and Chocolate from local businesses. Evie and Chrysztyna to assemble and Kevin to supply basket.

--Discussed how to pay guest speakers. Travel vs. in state. Chrysztyna to find out from other Chapters how they do it.

-- Decided to continue to have the remainder of the NarpM Chapter meetings at the Clover Leaf due to easy access, good menu and nice establishment.

--Discussed Amanda Trent's transfer to Oklahoma and who could possibly step up and take over the Vice Presidency. Does the person who steps up get any points for stepping in? Maybe Allison Janowski?

--Discussed Charity events. Decided to flip the Habitat for Humanity and Food drive on the calendar. Kevin to look into the good bank with New Life. And as always Christmas Angels in December. Should we raise the shopping funds this year?

--Open discussion as to whom we can get for future guest speakers. John Bradford? Andy Prost? Kelly Tolleson? Maybe a marketing class with Roy for clock hours?

--Spoke about sending a blast email out to all members about the Pierce and King County clock hour classes available.

Meeting adjourned at 4:16pm.

Sherry Hallmark
Secretary

Kitsap County Chapter of NARPM
Board Meeting
August 14, 2014

The meeting was held at Famous Dave's, Silverdale WA.

The meeting was called to order 11:37 am by Chrysztyna Rowek Perry President, NARPM members present were Chrysztyna Perry, Evie Osburn, Kevin Rose, Sherry Hallmark, and Allison Janowski.

2014 Meeting Calendar-- tentative

MONTH	LOCATION	MEETING TOPIC	SPEAKER
August 14, 2014	Famous Dave's	Board meeting	
August 21, 2014	Cloverleaf	Habitat for Humanity	Simmonds
September 18, 2014	Cloverleaf	Fair Housing Class	Roy Gadley
October 16, 2014	Cloverleaf	Nominations	Johnson
November 20, 2014	Cloverleaf	Elections/PM communications	
November 24, 2014	Pickett Prop Man	Board meeting	
December 11, 2014	Cloverleaf	Affiliate Christmas Party	

MISC DISCUSSION

- Went over remaining calendar of events . Speaker for August is Habitat for Humanity's Adam Simmonds.
- Discussion on Septembers Class. Fair housing with Roy Gadley or with Jim Henderson? Evie to call and set up fair housing class. Kevin Rose said all of Pickett Property Management would attend to ensure class size.
- Spoke about how to get or offer more clock hour classes and how to get people to attend.
- Chrysztyna Rowek Perry brought to the table to allow for the property managers who go to the National Convention to split a fee (registration?) to help offset costs for NARPM members who attend. In place of the usual drawing where only one person benefits.
- Large surplus in Deposits. Increase funds for Christmas Angels, food drives. Bring to vote.
- Discussed how to bring more Property Managers into NARPM or to get existing members who never go to meetings to attend. Possible cold calls? Share benefits of meetings and classes.
- Need to figure out how to get new people to step up for Nominations and want to be a part of it all.
- Talked about the affiliate Christmas Party. Should we do a variety show, white elephant, comedy show? Maybe pay for one free drink to attract more PM's? Have we scheduled an exact day and time? Ask fellow members if they know any local entertainment who can perform? Singers, bands, barbershop quartet, magicians etc.
- Discussed how to use Facebook more efficiently for NARPM as well as individual businesses.

Meeting adjourned at 12:57

Sherry Hallmark

**Kitsap County Chapter of NARPM
Board Meeting
November 24, 2014**

The meeting was held at Pickett Property Management Conference Room.

The meeting was called to order at 9:09 am by Chrysztyna Rowek Perry President, NARPM members present were Chrysztyna Perry, Evie Osburn, Sherry Hallmark, and Allison Janowski. Kevin Rose was absent.

It is the policy of the NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors: they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or cost). Individual competitors or specific business transactions, or controlling or allocating markets. Further, NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business in any way that is not false, deceptive or otherwise illegal.

Introductions

2014 Meeting Calendar-- tentative

MONTH	LOCATION	MEETING TOPIC	SPEAKER
November 24, 2014	Pickett Prop Man	Board meeting	
December 11, 2014	Cloverleaf	Affiliate Christmas Party	
December 16, 2014	Silverdale Yacht Club	Board Meeting/New members	

MISC DISCUSSION

--Went over remaining calendar of events.

--Discussion of Affiliate Christmas Party. Decided to do appetizers for dinner. Allison to call the Cloverleaf with choices and to find out what they could offer us in addition to or exchange for certain platters. A motion was made to hire a band but that fell through. Chrysztyna to call and speak with Hailee Keely about entertainment. Allison to contact Hailee in regards to invitations and RSVP numbers. Affiliates up to five will be paid for, members will pay \$20 per person to attend. Please RSVP by Dec. 7th. Numbers to be called in to the Cloverleaf by the 8th.

--Board members chose cards made by Lara Young to send the checks for the 4 food banks. Members wrote inscriptions and signed cards Kitsap County Chapter NARPM. Checks to be sent out this week.

--Date decided for final Board Meeting to be held on December 16, 2014 at the Silverdale Yacht club. Noon-3pm. This will be all new and departing board members to go over the upcoming year's calendar.

--Chrysztyna to email new board members the date, time and place of meeting.

--Discussed how to bring more Property Managers into NARPM or to get existing members who never go to meetings to attend. Possible cold calls? Share benefits of meetings and classes.

--Date decided for NAPRM Christmas Angel Shopping. December 2nd at the Poulsbo Walmart at 5pm. Dinner after at Campana's. Please contact Evie if you are interested. evie@pickettproperties.com Also Chryztyna asked who to contact at the YMCA to get an additional family to purchase gifts. Evie replied Debbie.

--Allison and Chryztyna volunteered to be a part of the education committee for the following year.

--If anyone is interested in volunteering for the NW Regional in Missoula MT. in May of 2015, there will be a conference call in December. TBA Please contact Chryztyna Rowek Perry if interested.

Meeting adjourned at 9:57am

Sherry Hallmark
Secretary