

CHAPTER COMPLIANCE REQUIREMENTS

All chapters are required to answer questions 1-10 BY THE LAST DAY OF February.

1. Does your chapter have current bylaws on file with National? Reminder: Did you know that you need the approval of the national board to amend your bylaws? If you are unsure you can go to <http://www.narpm.org/members/documents-forms/chapter-documents/> and verify bylaws on file. If not please upload bylaws here. 1 upload link
[] Yes [] No
2. Fill in number of RVP calls the chapter's president or their representative participated in: Did you know your chapter president or their representative must attend three of these calls to reach chapter compliance? _____
3. Upload copy of Chapter filed tax return or completed and returned e-post card (99N) to the IRS. 1 upload link
4. Upload copy of current year budget. 1 upload link
5. List number of membership meetings. Did you know that NARPM® has a minimum requirement of 4 meeting during the award year to remain a chapter? Upload meeting flier: 12 upload links
6. List number of board meetings. Did you know there is a minimum requirement of 4 Board of Directors meetings during the award year to remain a chapter? Upload copies of minutes. 12 upload links
7. Does your chapter charge dues [] Yes [] No
8. If yes, how much are the dues? _____
9. If yes, are meals at meetings included? [] Yes [] No
10. On a scale of 1-10, how well do you think your chapter is doing? _____

Please click this link to complete the Chapter Excellence application (want a link to the Chapter Excellence Upload.) This is a great tool to help chapters with their planning.