



CHAPTER COMPLIANCE REQUIREMENTS

All chapters are required to answer questions 1-8 by March 15.

1. Has your chapter made any changes to your bylaws since last year's compliance submission? ☐ Yes ☒ No
2. If yes, please upload bylaws here. You must obtain approval from national NARPM® to amend your bylaws. For a copy of current bylaws go to <http://www.narpm.org/members/documents-forms/chapter-documents/>.
3. How many Chapter Leader Calls, hosted by the RVP, did the chapter president, or their representative, participate in? ____4__

Your chapter president, or their representative, must attend at least three of these calls to obtain chapter compliance.

4. Upload copy of Chapter filed tax return, or e-post card (99N) filed with the IRS. ++



Business Registration Division, Department of Commerce & Consumer Affairs

Hawaii Business Express

Start, manage, and learn about Hawaii businesses

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Order #44341114

Placed on Oct 02, 2019

Thank you! You have successfully submitted annual report(s) for the following businesses:

Business name	File #	Year	Expedited Processing	Work item ID	Amount
THE EAST HAWAII CHAPTER OF THE NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS, INC.	221206D2	2019	No	1002201944222	\$3.50
Total amount charged					\$3.50

We have emailed a PDF of your annual report(s) to cindys21@msn.com. We will send another email when the report is processed.

5. Upload copy of the year-end financial report and following year budget.



East Hawaii NARPM
Chapter Minutes 2020



2019 EHC NARPM
Budget.pdf

6. Upload fliers for Membership Meetings your Chapter held last year.



NARPM Chapter
Minutes 20190117.doc



NARPM Chapter
Minutes 20190219.doc



NARPM Chapter
Minutes 20190321.doc

April - Fair Housing



East Hawaii NARPM
Chapter Minutes 2019



East Hawaii NARPM
Chapter Minutes 2019



NARPM July meeting
agenda _ minutes.pdf



East Hawaii NARPM
Board Minutes 20190

August – Home Expo



East Hawaii NARPM
Chapter Minutes 2019



AGENDA Joint
Chapter Meeting 2019

December – Christmas Party (No meeting)

Your Chapter must hold at least 4 Membership Meetings during the year to obtain chapter compliance.

7. Upload minutes from the Board of Directors/Executive Committee meetings held last year?



NARPM Board
Minutes 2019321.doc



East Hawaii NARPM
Board Minutes 20190



East Hawaii NARPM
Board Minutes 20190



East Hawaii NARPM
Board Minutes 20190

Your Chapter must hold at least 4 Board of Directors/Executive Committee meetings during the year to obtain chapter compliance.

7. Upload a document with the names and positions of each elected Board of Directors/Executive Committee positions as outlined in your bylaws.

<https://www.hawaiitribune-herald.com/2019/06/25/community/narpm-east-hawaii-installs-new-officers/>

8. Upload a document that substantiates the chapter held an election in accordance with their bylaws.



East Hawaii NARPM
Chapter Minutes 2019



East Hawaii NARPM
Chapter Minutes 2019

Examples: Copy of electronic elections results, meeting minutes, ballot, etc.

Levels of Recertification

The levels of recertification are:

Full recertification

1. The chapter has met all recertification requirements, indicated by compliance with items listed on the certificate of compliance. Only fully certified chapters are eligible for Chapter Excellence Awards. Once recertified, an email will be sent along with a recertification certificate.

Chapter in Review

2. The chapter submittal displays lack of submission of any of items on the certificate of compliance. Chapters will have 6 months to restore their certification. NARPM Board of Directors must confirm that a chapter can be taken off Chapter in Review status.

De-certification

3. De-certification must be preceded by a period of Chapter in Review and indicates continued non-compliance of recertification requirements. NARPM Board of Directors must approve all de-certification of chapters.



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2019 Budget East Hawaii Chapter NARPM

Income

Luncheons	12 x \$25 x 10 meetings	3000
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Expenses

Luncheons	12 X \$15 x 10 meetings	1800
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PO Box	yearly	108
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Fair Housing	February	250
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Education	CE class	500
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Expo	September	250
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Total		3000	3000
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