



CHAPTER COMPLIANCE 2023

C029 SOUTHEASTERN VIRGINIA aka SEVA HAMPTON ROADS CHAPTER

Congratulations! Your NARPM 2023 Chapter Compliance Application form has been approved!

The chapter has met all recertification requirements and is fully certified.

Levels of Chapter Recertification

Full recertification

The chapter has met all recertification requirements, indicated by compliance with items listed on the certificate of compliance. Only fully certified chapters are eligible for Chapter Excellence Awards. Once recertified, an email will be sent.

Chapter in Review (Amended 2022)

Should the Chapter submittal displays lack of submission of any items on the certificate of compliance. Chapters will have six (6) months from compliance deadline to restore their certification. NARPM® Board of Directors must confirm that a Chapter can be taken off Chapter in Review status.

A Chapter will be placed in **Chapter in Review/Conditional Compliance** if documents are not submitted by compliance deadline. Members of the chapter will not be notified when a Chapter is placed in conditional compliance. The chapter must meet the chapter compliance deadline for the following year.

De-certification

De-certification must be preceded by a period of Chapter in Review and indicates continued non-compliance of recertification requirements. NARPM Board of Directors must approve all de-certification of chapters.



**CHAPTER COMPLIANCE 2023
ATTENDANCE REQUIREMENTS MET in 2022**

C029 SEVA (SOUTHEASTERN VIRGINIA) HAMPTON ROADS

Compliance Question:

How many Chapter Leader Calls, hosted by RVPs, did the chapter president, or their representative, participate in? Your chapter president, or their representative, must attend at least two of these calls to obtain chapter compliance.

February 3, 2022 Attendee(s): Maily Roberts-Jacobs

June 1, 2022 Attendee(s): Maily Roberts-Jacobs

Chapter Bylaws Requirements for President and/or President-Elect to attend Chapter Leadership Training at Annual Convention on October 20, 2022 AND/OR Nuts and Bolts Virtual Sessions on November 16, 2022.

October 20, 2022 Attendee(s): **NONE**

November 16, 2022 Attendee(s): Christopher Brown; Maily Roberts-Jacobs; Tee Williams

Electronic Notice (e-Postcard)

OMB No. 1545-
2085Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2022

Open to Public Inspection

A For the 2022 Calendar year, or tax year beginning 2022-01-01 and ending 2022-12-31

B Check if available

☐ Terminated for Business☒ Gross receipts are normally \$50,000 or lessC Name of Organization: SOUTHEASTERN VIRGINIA-HAMPTON ROADS CHAPTER OF NAROMINOPO Box 2400 STE 202,
Virginia Beach, VA, US,
23450

D Employee Identification

Number 13-4291284

E Website:

www.sevirginia.narom.orgF Name of Principal Officer: Chuck WarrenPO Box 2400 STE 202,
Virginia Beach, VA, US,
23450

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

2023 Annual Budget [SEVA/HAMPTON NARPM]

REVENUE	Budget	Actual	
Fundraisers and events			\$ -
Affiliates Renewals	\$ 3,675.00		\$ 3,675.00
Affilaite Sponsor	\$ 600.00		\$ 600.00
Grants Received			\$ -
50/50	\$ 200.00		\$ 200.00
Total Income	\$ 4,475.00	\$ -	\$ 4,475.00
EXPENSE	Budget	Actual	Difference (\$)
Breakfast for Guests	\$ 2,000.00		\$2,000.00
Breakfast for Officers	\$ 740.00		
Mailbox Dues	\$198.00		\$198.00
Travel and Meetings			\$0.00
Professional Fees			\$0.00
Marketing and Advertising			\$0.00
Dues and subscriptions			\$0.00
Affiliates Day			\$0.00
Donation and Charities			\$0.00
Interest	\$27.00		\$27.00
Legal and auditing			\$0.00
Office supplies			\$0.00
Postage			\$0.00
Christmas Party	\$1,000.00		\$1,000.00
Shipping and storage			\$0.00
Supplies			\$0.00
Taxes			\$0.00
Total Expenses	\$3,965.00	\$0.00	\$3,965.00
Total Expenses	Budget	Actual	Difference (\$)
	\$510.00	\$0.00	

SEVA Hampton Roads Chapter NARPM

Profit and Loss

January - December 2022

	TOTAL
Income	
Affiliate Membership Due	3,480.00
Income	800.00
Monthly Meeting Sponsorship	350.00
Reimbursements	31.44
Sales	475.00
Total Income	\$5,136.44
GROSS PROFIT	\$5,136.44
Expenses	
Board Meeting Monthly Meals	1,411.02
holiday party	640.74
Membership Meeting Refreshments	25.41
Office Supplies	730.23
Postage And Delivery	178.20
QuickBooks Payments Fees	57.87
Reimbursement	230.85
Social Events	655.65
Software	903.74
Travel	31.44
Total Expenses	\$4,865.15
NET OPERATING INCOME	\$271.29
NET INCOME	\$271.29



3419 Virginia Beach Blvd. # 202, Virginia Beach, VA 23452

www.sevanarpm.com

February 10th 9am General Meeting-ZOOM

<https://us02web.zoom.us/j/89184589339?pwd=UTFVRFAvUHEydjltZVIQNmplTIJEZz09>

SIGN IN PLEASE: Members, Affiliates and Guests- be sure to sign in.

Remember, if you wish to bring a guest, let us know! YOUR NARPM Chapter will buy breakfast for your registered Property Manager Guest the **first time** they attend.

- **Welcome Members** – New Members – New Affiliates – Guests
- **Member's introduction:** Name, Company, and Years in PM
- **Affiliate's introduction:** Name and Company

Chapter Leadership:

President:	Maily Roberts-Jacobs
President Elect:	Tee Williams
Treasurer:	Chuck Warren
Secretary	Angela Meyer
Affiliates Chair:	Chrystal Lovell 1-
Mentorship:	Chuck Warren
Legislative Chairs:	Larry Patish

Sponsor –

sponsorship opportunities available, affiliates please ask for info.

NARPM Code of Ethics and Standards of Professionalism:

Article 1: RESPONSIBILITY TO PROTECT THE PUBLIC

The Property Manager shall protect the public against fraud, misrepresentation, and unethical practices in property management

STANDARDS OF PROFESSIONALISM

- 1-1 The Property Manager shall endeavor to eliminate, though the normal course of business, any practices which could be damaging to the public or bring discredit to the profession.
- 1-2 The property Manager shall cooperate with the governmental agency charged with regulating the practices of Property Managers.

Upcoming Meetings:

March 17th General Meeting
April 21st General Meeting

AFFILIATE MEMBERS

www.sevirginia.narpm.org/affiliates

Aresco of Tidewater, LLC	David Carr	757-486-6878	david.carr@arescorestoration.com
Commonwealth Extermination	Corey Newell	757-873-2030	bugs@commonwealthext.com
Detector Inspector	Johnny Majewskie	757-739-8003	detectorinspector275@gmail.com
Dryer Vent Wizard	Nancy Cunningham	757-287-7439	ncunningham@dryerventwizard.com
Freeland Enterprises	Victor Freeland	757-401-3509	Freelandenterprisesllc@yahoo.com
Lawrence A Patish, P.C	Larry Patish	757-489-2900	lawrence@patishlaw.com
OnSight Pros	Jaymie VanSchindel	210-926-5590	jaymie@onsightpros.com
Second Nature	Alexandra Hurlman	404-626-7659	ahurlman@secondnature.com
Suddeth Insurance Agency	Debbie Suddeth	757-420-6010	suddethinsurance@outlook.com
SERVPRO of Virginia Beach	Angela Meyer	757-544-6027	angela@servproofvirginiabeach.com
Shine Time Power Wash & Paint	Kyle O'Conner	757-348-9797	Kyle@shinetimeinc.com
Tidewater Chimney	Damon Fand	757-456-0999	tidewaterchimney@gmail.com
ZooPro	Joanna Wauhp	757-333-3391	zooproinc@gmail.com

The contractors on our website and the following list are affiliate members of NARPM. NARPM makes no representations concerning the qualifications or performance of any of the individual contractors on this list. Consumers are strongly advised to carefully investigate the qualifications and references of any contractor before entering a building or remodeling contract. NARPM specifically disclaims any liability that may result from the performance of any of the contractors listed herein.



3419 Virginia Beach Blvd. # 202, Virginia Beach, VA 23452

www.sevanarpm.com

RECONNECT AND RESET WITH SEVA NARPM

March 30th 9am General Meeting-ZOOM

<https://us02web.zoom.us/j/88268265239?pwd=N0ZYWnh1Mks0UEluOVRUZjdWNHZZPUT09>

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STANDARDS OF PROFESSIONALISM

1-3 The Property Manager shall comply with all relevant local and state ordinances regarding real estate law, licensing, insurance and banking.

1-4 The property Manager shall comply with all federal and state antitrust laws and shall follow the NARPM Antitrust Policy and any related procedures.

Upcoming Meetings:

April	21 st	General Meeting	INPERSON	SPEAKER- Elite Accounting Services -
May	19 th	General Meeting	INPERSON	SPEAKER- NRHA- Section 8 application, procedures, and guidelines
June	16 th	General Meeting	INPERSON	SPEAKER- Chuck Warren- Additional Fees for profit

AFFILIATE MEMBERS

www.sevirginia.narpm.org/affiliates

Aresco of Tidewater, LLC	David Carr	757-486-6878	david.carr@arescorestoration.com
Detector Inspector	Johnny Majewskie	757-739-8003	detectorinspector275@gmail.com
Dryer Vent Wizard	Nancy Cunningham	757-287-7439	ncunningham@dryerventwizard.com
Freeland Enterprises	Victor Freeland	757-401-3509	Freelandenterprisesllc@yahoo.com
Lawrence A Patish, P.C	Larry Patish	757-489-2900	lawrence@patishlaw.com
OnSight Pros	Jaymie VanSchindel	210-926-5590	jaymie@onsightpros.com
Second Nature	Alexandra Hurlman	404-626-7659	ahurlman@secondnature.com
Suddeth Insurance Agency	Debbie Suddeth	757-420-6010	suddethinsurance@outlook.com
SERVPRO of Virginia Beach	Angela Meyer	757-544-6027	angela@servproofvirginiabeach.com
Shine Time Power Wash & Paint	Kyle O'Conner	757-348-9797	Kyle@shinetimeinc.com
Tidewater Chimney	Damon Fand	757-456-0999	tidewaterchimney@gmail.com
Better View Windows & More	John Otocka	757-793-5070	john@betterviewwindowsandmore.com
ZooPro	Joanna Wauhp	757-333-3391	zooproinc@gmail.com

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National Association of Residential Property Managers

3419 Virginia Beach Blvd. # 202, Virginia Beach, VA 23452

www.sevanarpm.com

RECONNECT AND RESET WITH SEVA NARPM

General Meeting- IN PERSON

May 19th 8:30 A.M to order breakfast & Speaker starts at 9 A.M. IN PERSON

POP's Diner 1432 Greenbrier Parkway, Chesapeake

Today's Speaker Amanda Russel with Elite Accounting Services
"Best Accounting Practices for The Property Manager"

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Sponsor –

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STANDARDS OF PROFESSIONALISM

1-7 The Property Manager shall disclose all details on the availability of rental properties to prospective parties on a regular and timely basis.

1-8 The Property Manager shall not exaggerate, misrepresent, misinform, or conceal pertinent facts in the advertising, leasing, and management of property.

Upcoming Meetings:

June 16th General Meeting INPERSON SPEAKER- Chuck Warren- Additional Fees for profit

AFFILIATE MEMBERS

www.sevirginia.narpm.org/affiliates

Detector Inspector	Johnny Majewskie	757-739-8003	detectorinspector275@gmail.com
Dryer Vent Wizard	Nancy Cunningham	757-287-7439	ncunningham@dryerventwizard.com
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POP's Diner 1432 Greenbrier Parkway, Chesapeake

Today's Speaker – John Otocka with Better View Windows and More

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NARPM Code of Ethics and Standards of Professionalism:

Article 3: RESPONSIBILITY TO CLIENT

The Property Manager shall serve the Client and act in the best interests of the client.

STANDARDS OF PROFESSIONALISM

3-1- The Property Manager shall use written agreements, and written extensions, if required, outlining all responsibilities and fees, if any. The client will be provided a copy of all signed agreements and extensions, and the Property Manager will retain a copy.

3-2- The Property Manager shall communicate regularly with the client, either orally or in writing, and shall provide the Client with written reports as needed and as agreed between all parties. In the event of any dispute, the Property Manager shall provide a written accounting as soon as practical.

SAVE THE DATE:

July 23rd- Mini Golf at Lynnhaven Golf Park from 3-5

August 19th- General Meeting - Larry Patish will be our speaker-

August 19th- TOP GOLF from 3-5

September 15th General Meeting- NARPM Executive Chairman, Gail Phillips will be our speaker

AFFILIATE MEMBERS

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Detector Inspector	Johnny Majewskie	757-739-8003	detectorinspector275@gmail.com
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Better View Windows & More	John Otocka	757-793-5070	john@betterviewwindowsandmore.com
ZooPro	Joanna Wauhp	757-333-3391	zooproinc@gmail.com
C & C Carpet Care	Scott Caps	757-650-1241	candccarpetcare94@gmail.com

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SEVA NARPM

BOARD MEETING MINUTES June 30th, 2022 Reginella's

Maily Jacobs Called the Meeting called to order at 11:33 A.M.

A motion was made by **Maily Jacobs** to approve the minutes from May 3rd board meeting and was seconded by **Angela Meyer** with no objections

In attendance: Maily Jacobs- President, Tee Williams- President Elect, Chuck Warren- Treasurer, Angela Meyer- Secretary, Crystal Lovell- Affiliate Co-Chair

Not in attendance: Larry Patish- Legislative chair.

Quorum was established

- 1- A motion was made by **Maily Jacobs** to move the funds that were allotted for APEX social, which was canceled due to lack of participation, to be used for the Top Golf Social which is scheduled for August 19th from 3-5, **Angela Meyer** seconded the motion- it was passed with no objection.
- 2- A motion was made by **Chuck Warren** to have **Maily** call NARPM National to see what our responsibility is as far as vetting members and affiliates. (Amanda Russell from Elite Accounting Services was our speaker in May and immediately following Chuck received an email with concerns from Janel Hall regarding her experience with Amanda) **Maily** seconded the motion and it was passed unanimously.
- 3- A motion was made by **Chuck** to have **Tee Williams** to contact Virtual Assistant Carla Zamora- **Tee** and **Angela** to get together and figure out what tasks we are going to give her. It was discussed that she would start by cleaning up our email list and take over Survey Monkey and such- Angela seconded the motion and it was passed unanimously.
- 4- Elections for the Board need to be finalized and turned into National by September. **Angela** will design a Survey Monkey for this and get it out to the membership. Bernard Harrell possibly interested in President Elect position- everyone that is currently on the board would like to retain positions.
- 5- **Crystal** is going to reach out to Name Tag Country regarding name badges for the Board- it was discussed that we wait until the elections are over, so we know who was elected and to what position.

- 6- **Chuck** received prices from Peter at Think Ink for Community Corner t-shirts- they are \$30 a shirt. We are waiting for Peter to send Chuck color options before we proceed.
- 7- **Chuck** to contact the web designer and set up a zoom for our website update- it would be great if we were able to post events and have everyone register there- pay dues ect..
- 8- **Chuck** sent an email after the meeting that he will look at getting some sort of plaque for Larry about "affiliate member life achievement award" and get it made up and bring it to the meeting he speaks at in July and give him his check back behind the scenes

Event Listings

DATE	GEN MTG OR SOCIAL	SPEAKER	TOPIC	SPONSOR
July 21	General Meeting	Better View Windows and More- John Otocka	Hey, where is that leak coming from?	Better View Windows
July 23 rd	SOCIAL- MINI GOLF 3-5			
August 18th	General Meeting	Larry Patish	Everything Legal	
August 19 th	SOCIAL- TOP GOLF 3-5			
September 15 th	General Meeting	Gail Phillips- NARPM Exec. Chairman	Navigating the NARPM website	
September 16 th	SOCIAL- Pool Party at Chucks 4:30-7			
October 20 th	General Meeting	ZOO PRO (Chuck is back up)		
October 22 nd	SOCIAL- Bush Gardens			
November	No meeting or social			
December	Holiday Luncheon			

7/5/22

Angela sent out Survey Monkey link to board for approval for July General Meeting, July Networking putt putt, and August Top Golf and asked that everyone fill it out as a test run

SEVA NARPM BOD MEETING MINUTES

Swan Garden

Date September 12th 2022

Meeting called to order at 12:30 p.m. by Maily Jacobs

In attendance Maily Jacobs- President, Chuck Warren- Treasurer, Angela Meyer- Secretary , Christopher Brown- Affiliate co-chair, Crystal Lovell- Affiliate co-chair

Not in attendance Tee Williams- President Elect, Larry Patish- Legislative chair,
Quorum was established

1- Maily made a motion to approve the meetings from our last board meeting on July 20th, 2022, the motion was seconded by Angela Meyer and passed without objections.

2- The Date for the chapters Bush Gardens Social date was set for October 15th- meeting time is 11a.m.

3- Chuck Warren made a motion to nominate Christopher Brown to be considered for President Elect in 2023- motion seconded by Angela Meyer and passed without objection.

4- The 2023 ballot for the board of Directors was emailed to ALL active members on Friday September 9th, and we have not had anyone respond as of yet.

5- Pool party at Chucks has been canceled for this year .

6- Strategic Meeting for 2023 was scheduled for November 3rd at 9 a.m. at POP's diner in Chesapeake- expect this meeting to last a couple hours at a minimum..

7- Meeting with a virtual assistant set up for Tuesday September 13th 10 a.m. via ZOOM, Maily, Angela and Tee to attend.

8- ZOO PRO confirmed for October General Meeting, the meeting will be in person at POP's Diner at 9 a.m. and the topic will be "common animal issues property manager have to deal with"

9- It was decided that Maily would move into the Affiliate Co-Chair position for 2023 due to Christopher Moving into Pres-elect.

10- Angela will start making a newsletter to send out to membership

11- The board voted to approve the purchase of Name Tags for the Board with just titles and no names so they can be recycled. Angela will price them at NAME TAG COUNTRY and pass the information on to Chuck so he can order them.

12- Maily made a motion not to have a general meeting in November and the motion was seconded by Angela.

13- Chuck is ordering Black Board of directors shirts for events, meetings, socials ect.

14- Tee made a motion to sponsor a NEW TEACHER to help with supplies and decorating of the classroom, basic needs that teachers are responsible for. The Motion was seconded by Crystal and passed without objection.

15- Topic for one of our meetings in 2023 is an open forum and topic could be "General Property Manager procedures (evictions moratorium- hold over tenant.)

16- Passing of the Gavel will be during our holiday breakfast in December.

Bank Balance \$ 7,043.53

Meeting adjourned at 2:30 pm

SEPTEMBER & OCTOBER BOARD MEETING MINUTES

October 6th, 2022

Reginella's VB Blvd. Virginia Beach VA,

Meeting called to order at 11:41 by Maily Jacobs

In attendance – Maily Jacobs - President ; Chuck Warren, Treasurer , Angela Meyer, Secretary

Not in attendance- Crystal Lovell-Affiliate co-chair; Tee Williams- President Elect;

Quorum was established

Treasurer Report- Bank Balance as of 10/5/2022 \$ 5,272.95

- 1- Motion made by Maily to approve the minutes from August BOD meeting that was held on 9/12/2022- seconded by Chuck Warren motion passed without objection.
- 2- A motion was made by Angela to Confirm Busch Gardens outing for the board on October 15th meeting by the ticket counter at 11am motion was passed without objection
- 3- Maily informed the board that she is unable to attend the December Installation of Officers/ Christmas breakfast and Tee Williams (pres.-elect) will have to run the meeting- Tracy Lewis Van-Camp will be handling the ceremony for installation of officers. The meeting will be held at POP's Diner, and we will be buying everyone's breakfast.
- 4- We will be asking the affiliates to bring door prizes for December's meeting.
- 5- Maily made a motion to only send ACTIVE, PAID MEMBERS meeting invitations and information. Angela seconded the motion, and the motion was passed without objection.
- 6- We will be asking our Virtual Assistant to send emails to INACTIVE past members and affiliates to rejoin. Maybe including a short message of what they missed at the general meeting for that month.
- 7- Chuck will begin sending invoices for 2023 Membership and mentioning that if they want to attend the Christmas Breakfast, they need to be ACTIVE and Paid.
- 8- Putt- Putt Social for October has been canceled due to lack of participation

9- Angela sent the following email to Tee as a reminder

Tee,

I hope you are having a fabulous day so far. I just wanted to reach out with some reminders since you couldn't attend the board meeting this afternoon 🍷🍷🍷🍷

As discussed at our Aug board meeting (although it was held in September) You will be running the general meeting on October 20th- just a suggestion to try to get there at 8:30 ish, so you have a chance to eat breakfast before conducting the meeting.

Our strategic meeting is set in stone for Nov 3rd at 8:30 a.m. at POP's Diner in Chesapeake. Please bring IDEAS for 2023 so we can work on getting the attendance up at our General Meeting. This meeting will be 2-3 hours long

Maily informed the board that she will not be able to attend the December 15th general meeting, this is the meeting that we have the Installation of the board for 2023 (our Christmas breakfast), Tracy Lewis Van-Camp will conduct the swearing in of the new board, however.. we will need you to conduct the meeting and make the announcements, introductions etc.

PLEASE REACH OUT TO POP'S DINER AND CONFIRM WITH THEM THAT WE WILL BE USING THE ROOM ON OCTOBER 20TH AND DECEMBER 15TH. I need confirmation of these asap for the meeting agenda before I send it out- also you might want to let them know that we will NOT be having a NOVEMBER general meeting.

Please let me know that you received this email and that you can attend as mentioned above. I will be working on announcements that need to be mailed to the membership tomorrow so If you could please let me know by tomorrow morning that would be great.

I will be sending out the board meeting notes as usual a little later in the day or tomorrow morning, but I wanted to make sure that you were notified with reminders before my afternoon get away from me.

10- Angela will bring raffle tickets to each meeting for a 50/50 drawing, and she will update the general meeting agenda with a reminder to bring cash to each meeting to participate.

11- Angela to send calendar invites to the board for the November Strategic Meeting.

SEVA NARPM BOD Minutes

November 11, 2022

November Strategic Planning for 2023 BOD meeting Swan Terrace

Meeting called to order at 9:30 by Maily Jacobs

In attendance – Maily Jacobs – President; Chuck Warren- Treasurer; Angela Meyer-Secretary; Tee Williams-President Elect; Larry Patish- Legislative Chair; Crystal Lovell- Affiliate Co Chair; Christopher Brown, Affiliate Co Chair

Quorum was established.

- 1- Motion made by Maily to approve the minutes from Oct. BOD meeting that was held on 10/6/22- seconded by Angela - motion passed without objection.
- 2- **A motion was made by Chuck to set the BOD meeting dates for the next 2 Board meetings set for December 2nd and January 6th at 8:30 am at Golden Corral, Angela will be sending out calendar invites. Angela Seconded the motion and it was passed without objection.**
- 3- **Installation of Officers/ Christmas breakfast** will be held December 15th at POP's Diner at 8:30, **meeting will be run by Tee**, Maily will not be able to attend. A motion was made by Maily for the following.
 - a. It was decided that raffle tickets would be sold for \$1.00 each, 6 for \$5.00, 13 for \$10.00. We have 3 gift cards (\$100, \$75, \$50) the same tickets will be used for the 50/50 and door prizes. Once the door prize tickets are pulled, all tickets will be returned to the bowl and the grand prize will be drawn.
 - b. Traci Lewis Van-Camp will do the swearing in of the 2023 BOD (Chuck has the gavel)
 - c. Angela will be emailing all the affiliates (followed up by phone calls 1 week in advance) to request that they attend and provide door prizes.Angela seconded the motion, and it was passed without objection.
- 4- Angela made a motion that Tee will contact HRRRA to see if we can rent a room monthly from January thru October for our monthly meetings. If this pans out, we will be bringing in breakfast for all meetings and the board members will rotate on who is picking up breakfast for that specific meeting. **Tee, please call HRRRA ASAP so we can announce our new meeting place at the Christmas Breakfast. Maily seconded the motion and it was passed without objection.**
- 5- Chuck made a motion the the Meeting sponsorships to increase from \$75.00 to \$125.00 effective January 2023 – Chuck when someone volunteers to be a meeting sponsor can they be billed from QuickBooks? Crystal seconded the motion and it was passed without objection.
- 6- Christopher mentioned cold calling PMs from rental listings on Rein to recruit new members, it was not decided who would spearhead this, any volunteers?
- 7- Planning to have 2 income producing classes for our chapter in 2023.

MONTH	TOPIC	SPEAKER	LOCATION	ATTENDANCE
January 19th	"Service animals and how you may be able to turn them down"!	Chuck Warren		
February 16th	Business Structure Profitfromportfolio.com	Daniel Craig Chris is Downloading video		
March 16th	Fair Housing	Maily Drisden (sp?) Maily reaching out to confirm		
March Income producing class	Cash Flow Class	Speaker from national Tee to reach out to confirm		
April 20th	Open Forum- MOLD	SERVPRO of Virginia Beach CONFIRMED		
May 18th	Legal Updates	Larry Patish CONFIRMED		
June 15th	How to deal with HOAs	Hedi Daniels Christopher to reach out and confirm		
July 20th	Q & A	Tyler Craddock Christopher to reach out and confirm		
August 17th	Share your experience and form exchange forum	Panel Chuck will be the moderator CONFIRMED		
September 21st	Short term rentals open forum	Elaine Fekete Christopher to reach out and confirm		
October 19th	Fire Safety	Firefighters Crystal to reach out and confirm		
November	NO MEETING			
December 21st	Installation of officers/Christmas Breakfast		POPS	

2023 General Meeting Schedule

****When you have confirmed your assigned speakers, please send an email to the entire board so we can all update our charts, I will print new ones with board agendas monthly****

2023 SEVA NARPM BOARD OF DIRECTORS

President-	Tee Williams
President Elect-	Christopher Brown
Treasurer-	Jackie Pierce
Secretary-	Angela Meyer
Membership Chair-	Maily Roberts-Jacobs
Affiliate Co-Chair-	Crystal Lovell
Affiliate Co-Chair-	Jeff Kent
Mentorship-	Chuck Warren

#28

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, September 29, 2022 4:38:33 PM
Last Modified: Thursday, September 29, 2022 4:41:44 PM
Time Spent: 00:03:10
IP Address: 71.120.133.137

Page 1: Positions with a * are REQUIRED

Q1

Chapter Name

SEVA Hampton Roads

Q2

Chapter President*

Tee Williams

Q3

President Elect*

Christopher L. Brown

Q4

Past President*

Maily Roberts-Jacobs

Q5

Vice President (if applicable)

Tee Williams

Tee Williams cannot hold both President and Vice President positions at the same time.

Q6

Treasurer*

Chuck Warren

Q7

Secretary*

Angela Meyer

Angela Meyer is a local affiliate member.

Q8

New Member Mentor* In June 2020, NARPM National adopted the motion that all chapters are required to identify a New Member Mentor for their chapter each year. It is not an elected position, but is a duty that a volunteer member or board member should be completing. The program is in the Chapter Success Guide, starting on page 148.

Chuck Warren

Q9

Education Chair

Maily Roberts-Jacobs

Q10

Membership Chair

Chuck Warren

Q11

Legislative Chair

Larry Patish

Larry Patish is a local affiliate member.

Q12

Other position(s) not listed

Affiliate Chair: Maily Roberts-Jacobs & Crystal Lovell



National Association of Residential Property Managers
SOUTHEASTERN VIRGINIA/HAMPTON ROADS CHAPTER

December 15, 2022

HOLIDAY BREAKFAST MINUTES

Pop's Diner, 1432 Greenbrier Road,
Chesapeake @ 8:30 a.m.

- **Call to order- President** Meeting called to order at 8:35 a.m.
- **Attendance:** Maily Roberts-Jacobs-Chapter President; Tee Williams-President Elect; Angela Meyer-Secretary; Chuck Warren-Treasurer; Natalie Childers-Past President; Larry Patish - Legal Chair;

Quorum was established.

1. Natalie Childers: Welcome: Guests, Members and Affiliates

2. Chuck Warren: Announce 50/50 tickets and door prizes

3. Honor 2022 Board Members and Committee Chairs:

- Maily Roberts-Jacobs-Chapter President
- Tee Williams-President Elect
- Angela Meyer-Secretary
- Chuck Warren-Treasurer
- Natalie Childers-Past President
- Larry Patish -Legal Chair

2023 Installation of New Officers: (Traci Lewis VanCamp)

- President: Tee Williams
- President Elect: Christopher Brown
- Treasurer: Chuck Warren
- Secretary: Angela Meyer
- Committees:
 - Affiliate Chairs: Crystal Lovell and Maily Roberts-Jacobs
 - Education Chairs: Chuck Warren
 - Legislative Chairs: Larry Patish

4. Chuck Warren:Honor 2022 Affiliate Members-Thanks affiliate for supporting us throughout the year and presenting Larry Patish with the NARPM Longevity Award.

- **Chuck Warren:** Door Prize Drawings
- **Chuck Warren:** Grand Prize Drawings:
- **Angela Meyer:** "Tickets of opportunity" Drawing:

5. January 19, 2023, General Meeting: Emotional Support vs Service Animal

- We will no longer be meeting at Pop's Diner for our general meeting. However, we will continue to meet at Pop's Diner for our annual Christmas Holiday breakfast.
- **New meeting place: 316 Office Square Ln, Virginia Beach, VA 23462- 8:30 AM (Century 21 Top Producer building)**

No further business to come before the directors, the meeting was adjourned at 10:00 A.M.



Angela Meyer

Secretary