

Bylaws of The Charleston Chapter of
The National Association of Residential Property Managers

Updated and adopted September 29, 2021

ARTICLE I: Name, Purposes, Powers and Definitions

Section A: Name

The name of this organization shall be the Charleston Chapter of the National Association of Residential Property Managers, Inc. hereinafter referred to as the Chapter.

Section B: Purpose

The purposes for which the organization is established is to:

1. Establish a permanent trade association in the residential property management industry in Charleston South Carolina.
2. To promote a standard of business ethics, professionalism and fair practices among its members.
3. To establish and promote education of its members.
4. To provide and promote an exchange of ideas regarding residential property management.
5. To educate and promote legislative initiative in the State of South Carolina.

Section C: Powers

The chapter may exercise all powers granted to it as a corporation organized under the nonprofit corporation laws of the State of South Carolina.

1. The chapter shall be subject to all rules, regulations, ethics, and standards and bylaws of the National Association of Residential Property Managers, Inc.
2. Chapter bylaws shall not conflict with those of the National Association of Residential Property Managers, Inc. hereinafter referred to as the national association.

Section D: This chapter's geographical definition shall be: Charleston, South Carolina

ARTICLE II: Membership

Professional, Associate, Support Staff, Affiliate Member, Junior, Student, Academic and Honorary Members.

Section A: Professional Member

Professional Member shall be ~~in~~ an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific state regulatory licensing ~~la~~ regarding licensure in performing the duties of a property manager. This member has completed a course of instruction covering the NARPM Code of Ethics.

A professional member may also be an employee of a company, or employee of a property owner or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws.

Section B: Associate Member – grandfathered January 1, 2021

An Associate Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific state regulatory licensing law regarding licensure in performing the duties of the property manager. An Associate Member cannot hold the RPM and/or MPM designation or hold effective office. This member has never completed a course of instruction covering the NARPM Code of Ethics.

An Associate Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws.

Section C: Support Staff

A Support Staff Member shall be a person acting in the role of support in the office of a professional Member and the Support Staff Member must not be acting in a capacity requiring licensure according to his/her states regulatory licensing law. A support Staff Member does not vote or hold effective office.

Section D: Affiliate Member

An affiliate Member shall be an individual or business entity which provides products, services or expertise to the residential property management industry. Requirements relating to acceptance into affiliate membership, suspension of affiliate membership shall be identical to those specified for members, except that affiliate members are not eligible to vote; However, affiliate members cannot be a chairperson and can serve in advisory positions to the executive committee or chairpersons or committee members.

The Chapter shall recognize ~~at~~ NARPM national Affiliate Members as Affiliate Members of this Chapter.

Section E: Honorary Member

Honorary membership shall be bestowed upon individuals who, are recommended by the chapter board of directors to the National Association Board of Directors, have rendered or continue to render distinguished service to the Chapter or the profession of property management. Honorary members shall pay no dues or other assessments, and shall be eligible to participate in the usual activities of the association, except they shall be ineligible to vote, hold office or serve as a member of the executive committee. -

Section F: Life Member

Life members shall be all national past Presidents of NARPM. Life membership will begin as the President's term is completed. Dues will be waived for Life members. Other members

who qualify may apply for Life Member as outlined in the national bylaws and complete the approved application.

Life Members shall not pay dues and are strongly encouraged to complete a course of instruction covering the NARPM Code of Ethics. They are eligible to participate in the usual activities of the Association and its Committees and are eligible to vote and hold office.

- All National Past Presidents shall be deemed Life Professional Members of the Association
- Shall be bestowed upon individuals who have retired from the property management business and, in the opinion of the Board of Directors, have rendered, or continue to render, distinguished service to the Association or the property management profession. An application to the NARPM National Board of Director must be approved in order to hold this membership type.

Section G: Company Membership

Company Membership is offered to the responsible individual of the company. In order to hold Company Membership, the company must have 4 members, which is a combination of Professional and Support Members, with 2 out of the 4 being Professional members. Additional Professional Members, Support Staff and Associate Members may register under the company for an additional fee. Membership categories under the Company will follow the same eligibilities and requirements as outlined above.

Section I: Application by Professional, Associate, Support Staff, Junior, Student, or Academic Members:

1. Acceptance into membership: An applicant for membership in the chapter shall first be a member of the national association. A member of the national association may be a member of more than one chapter as long as that member meets all requirements for each chapter membership. New Members must complete a Code of Ethics course of instruction from the National Association of Residential Property Managers to become a Professional Member.
2. Vote: Voting member shall be eligible-to vote in person at the annual meeting of the chapter in which officers are elected. Any member shall be eligible to vote at all meetings of subcommittees upon which the member serves, if any.

ARTICLE III: Suspension, termination and Registration of Membership

Section A: Suspension of Membership.

Suspension of membership shall result in a member being unable to vote in chapter matters for a period of time designated by these or the national association bylaws or, where such discretion is authorized by the national association, for any one of the following reasons:

1. Suspension of membership: Suspension of membership for reasons stated in the bylaws of the national association.
2. By notification of the National NARPM Board of Directors as a result of violations of the Code of Ethics and Standards of Professionalism.

Section B: Termination of Membership

Membership shall be terminated for reasons identified below. Upon termination, a member shall lose all rights and interests in the chapter and the national association.

1. Resignation:
 - a. Any member, other than Affiliate Member, may resign at any time by forwarding a letter stating such intent to the Charleston Chapter and the National Association, if applicable. The letter shall indicate the date on which the resignation is effective. No refund of chapter or national association dues shall be made for any reason.
 - b. Affiliate member may resign at any time by forwarding a letter stating such intent to the Chapter. The letter shall indicate the date on which the resignation is effective. No refund of chapter or national association dues shall be made for any reason.
2. Delinquency in Payments: Any member failing to pay sums due to the National Association within 30 calendar days of an invoice due date, shall be considered delinquent. Delinquency status shall remain in effect until payment of obligations is made in full, whichever occurs first.
3. Failure to Pay Obligations: Membership shall terminate automatically when a member fails to pay annual chapter dues within 75 days of the due date. Members may file a letter of appeal to the executive committee should an extension be needed to pay obligation.
4. Code of Ethics Violation: By notification from the National Association to the Chapter executive committee, of a violation(s) of the Code of Ethics and Standards of Professionalism or for non-payment of national annual dues.

Section C: Reinstatement of Membership

A former member still meeting all membership requirements shall be reinstated:

1. Upon request, if such request is received during the calendar year during which a resignation occurred.
2. Upon request, provided that all financial indebtedness incurred has been paid and is current.
3. After a waiting period of one calendar year from the date of termination as a result of a presidential request or by an action of the board of directors of the national association.
4. Upon request through the normal application procedures, if the resignation occurred beyond the current fiscal year.

ARTICLE IV: Executive Committee/Board of Directors

Section A: Responsibilities

The chapter executive committee/board of directors, hereinafter known as the committee, shall have responsibility for the management of the chapter and shall exercise all rights and powers not expressly reserved by these bylaws or the bylaws of the national association. Such management responsibilities shall include but not be limited to:

1. Establishing and implementing an organization framework for the chapter.

2. Establish new and modifying existing operating rules that are not inconsistent with these bylaws, the bylaws of the national association of their intent. Change's to the bylaws must be submitted to the board of directors of the national association for approval.
3. Establishing annual chapter dues, application fees and special assessments.
4. Establishing new committees and dissolving existing committees.

Section B: The executive Committee

All chapter executive committee members should faithfully attend all chapter executive committee meetings, the executive committee, hereinafter known as the committee shall be composed of six (6) officers as follows:

1. President: The president shall:
 - a. Serve as the chief executive officer of the chapter.
 - b. Preside at all meetings of the chapter.
 - c. Act as an alternate signatory for funds withdrawn from the chapter account(s).
 - d. Sign all legal documents.
 - e. Undertake responsibility for such other activities as deemed appropriate by the committee.
 - f. Shall ensure the completion of all documentation required by the National Association.
 - g. Serve a term of one year commencing with the beginning of the new calendar year.
 - h. Must be a Professional Member of the Chapter.
 - i. Must attend annual Board Leadership Training offered by the National Association of Residential Property Managers.
2. President-elect: The president-elect shall:
 - a. Act as an alternate signatory for funds to be withdrawn from the chapter's account(s).
 - b. Fulfill the responsibilities of the president during his/her absence.
 - c. Replace the president at the at the end of the fiscal year.
 - d. Automatically accede to the presidency during a calendar year when the presidency becomes vacant.
 - e. Undertake other activities as are deemed appropriate by the president.
 - f. Serve a term of one year commencing with the beginning of the calendar year.
 - g. Must be a Professional Member of the Chapter.
 - h. Notify all chapter members of upcoming meetings
 - i. Coordinate speakers and lecturers that are relevant to the residential industry for chapter meetings
 - j. Undertake responsibility for such other activities as deemed appropriate by the committee
 - k. Oversee the submission of Chapter reports including Chapter Excellence submission
 - l. Must be back up or be in attendance at the annual Board Leadership Training offered by the National Association of Residential Property Managers if the President is unable to attend.
3. Secretary: The secretary shall:
 - a. Maintain current chapter membership records to coincide with the national associations membership database.

- b. Record, maintain and distribute minutes of all regular and special meetings of the committee as appropriate.
 - c. File all federal, state and local reports as needed.
 - d. Undertake responsibility for such other activities as deemed appropriate by the committee.
 - e. Serve a term of one year commencing with the beginning of the calendar year.
 - f. Must be a Professional Member of the Chapter.
- 4. Treasurer: The treasurer shall:
 - a. Be signatory for all funds withdrawn from chapter account(s).
 - b. Distribute annual renewal notices for chapter dues and special assessments.
 - c. Deposit all funds into a federally insured financial institution.
 - d. Prepare a financial report for the committee upon request.
 - e. Prepare an end of fiscal year report for the national association.
 - f. File tax and other financial reports with the appropriate government agencies.
 - g. Undertake responsibility for other such activities as deemed appropriate by the committee.
 - h. Serve a term of one year commencing with the beginning of the calendar year.
 - i. Must be a Professional Member of the Chapter.
- 5. Past President
 - a. Shall serve as Chairman of the Nominating Committee.
 - b. Undertake responsibilities as assigned by the President.
 - c. Serve a term of one year commencing with the beginning of the calendar year.

ARTICLE V: Eligibility, Nomination, Election, Terms of Office and Vacancies

Section A: Eligibility

To be eligible to serve as a chapter officer an individual shall be a member in good standing with both the chapter and the national association. Furthermore, the chapter member must be willing to fulfill the duties of the office to which he/she is elected, including those duties relating to the national association.

Section B: Notification of Members

Chapter members shall be notified in writing, or electronically if approved by the Chapter Executive Committee, of the pending election and nominations solicited from chapter members at least thirty (30) days prior to the end of the calendar year. Nominations shall be done in one way:

- a. In Person: Any member who is present during the electoral process can be nominated.

Section C: Elections

Elections shall be conducted no later than September chapter meeting, or electronically no later than the month of September, if approved by the chapter executive committee, prior to the end of the calendar year.

1. Presiding Authority: The outgoing president shall conduct the election. The outgoing president can delegate the electoral process to the president-elect or any other chapter member provided that member is not a nominee.
2. Nominating Committee – The immediate past president shall serve as chair of the nominating committee and the President shall appoint the other two member of the committee. The recommendation of the Nominating Committee shall be approved by the [Charleston Chapter] Executive Committee and presented to the membership for final vote.
3. Uncontested Offices: The presiding authority shall identify those offices for which there is only one nominee. Upon a motion to close the nominations for such offices, that nominee shall be considered duly elected.
4. Contested Offices: in the case of contested office(s), each office shall be dealt with through a ballot presented to those who are in attendance at the chapter meeting, or electronically if approved by the chapter executive committee. The nominee receiving a simple majority shall be elected to the position.

The Chapter shall/shall not (choose one) allow nominations from the floor of the chapter meetings. If electronic elections take place write-in Candidates must be solicited. Section D: Term of office.

An officers term of office shall commence with the beginning of the chapter's calendar year and conclude at the end of the same.

Section E: Vacancy

An office shall be declared vacant when an officer:

1. Resigns that office through written notification to the president or the secretary.
2. Is no longer eligible for membership in the chapter or the national association.
3. Is no longer capable of fulfilling duties of the office involved.

Section F: Filling a Vacated Office

In the event that the position of president is vacated, the president-elect shall automatically fill that position and shall continue to serve as both president and president-elect. In the case of other officers, a vacated office shall be filled:

1. When: When more than three (3) calendar months remain before the next election at which time the vacancy shall be filled.
2. Procedure: By an individual nominated and approved by the executive committee.

ARTICLE VI: Meetings, Locations and Majority Rules

Section A: The executive committee shall meet with the same frequency as the chapter meetings, or at a time approved by the chapter executive committee. which must be no fewer than four (4) meetings annually.

1. Notice of Regular Meeting: With the advice and consent of the president, the secretary shall notify all members of the executive committee of the date, time and place by regular letter mailed or via email to each member of the committee.

2. **Waver of Notice:** Attendance by any member of the executive committee at a regularly scheduled meeting at which date, time and place is established for the next meeting shall constitute a waiver of notice of the next regular meeting of the committee.
3. **Electronic Meetings:** If approved by the chapter executive committee, meeting can be held electronically in order to conduct the business of the chapter.

Section B: Location

All meetings of the chapter shall be held within the geographic definition of the chapter. All meetings of the executive committee shall be held within the geographic definition of the chapter unless otherwise waived by all the members of the executive committee. Annual meeting location of the Chapter shall be approved by the Executive Committee.

Section C: Quorum

1. A majority of the executive committee officers in attendance shall constitute a quorum.
2. **Quorum:** A quorum to conduct business by the members shall be 10% of the member eligible to vote at regularly scheduled meeting. A chapter event can be held without a quorum but no business can be conducted.

Section D: Simple Majority Vote

All actions and decisions of the executive committee shall be made official by simple majority vote of the members present at any regulatory of the members present at any regular or special meeting of the committee, unless otherwise precluded by law.

ARTICLE VII: Committees

Section A: Appointment

Except as otherwise stated in these bylaws or the bylaws of the national association, the chairperson and members of all subcommittees shall be appointed by the president with the advice and consent of the executive committee.

Section B: Responsibilities

Committees shall undertake such responsibilities as are identified in these bylaws or as may be assigned to them by the president with the advice and consent of the executive committee. No subcommittee may take any action on behalf of or representative of the chapter unless specifically authorized by the executive committee.

Section C: Creation and Dissolution

The president, with the advice and consent of the executive committee, shall have the authority to create and dissolve subcommittees according to the needs of the chapter.

ARTICLE VIII: Code of Ethics and Standards of Professionalism

Acknowledgment and Enforcement

The Code of Ethics and Standards of Professionalism shall be approved by the National NARPM Board of Directors.

As a condition of membership all Professional Members of NARPM must complete a NARPM Code of Ethics training. Each Professional Member of the Association is required to complete a NARPM approved ethics training either in classroom or through other means within ninety (90) days of making application, as approved by the Board of Directors of NARPM. The association shall design a new course of instruction each four-year period to meet the requirement of membership.

Failure to satisfy this requirement within ninety (90) days of making application to the association will; result in the membership of the Conditional Member being suspended. If a Conditional Member has not taken a new member ethics class during their first year (12 months) of application, they will be terminated and will need to reapply for new membership.

Section A. Acknowledgment: Each applicant for membership in the Association shall read and be familiar with the Association Code of Ethics and Standards and Professionalism. Continual adherence to the Code is mandatory for membership in the Association. Professional Members shall have successfully completed a course of instruction on the NARPM Code of Ethics.

Section B. Enforcement: The Board of Directors shall be responsible for enforcement of the Code of Ethics and Standards and Professionalism. Should a complaint be filed with the Board, the Board is charged with being fair and equitable to both Complainant and Respondent. The complaint will be turned over to three Professional Standards Sub-Committee to investigate violations. The Committee shall report its findings to the Board; the Board will make a determination on the charges and take appropriate action.

Section A: Chapter Charter

A Chapter Charter is granted only upon the acknowledgement that the chapter members shall:

1. Be familiar with Code: Read and be familiar with the applicable Code of Ethics to which continual adherence is mandatory for continuation of a Chapter Charter and individual membership.
2. Be unopposed to Application: By receipt of the Chapter charter, the chapter does hereby formally agree to not take any legal action(s) against the national association, its officer(s), director(s), committee chairperson(s) or sub-committee member(s) for any prescribed action Identified by these bylaws or the bylaws of the national association taken for the purpose of enforcing the applicable Code of Ethics and Standards of Professionalism.

Section B: Enforcement

It is the duty of the President of the chapter to report all violations to national associations Code of Ethics and Standards of Professionalism to the national associations grievance committee.

ARTICLE IX: Financial Considerations

Section A: Calendar Year

The chapter's financial year shall be calendar year.

Section B: Chapter Dues

The Chapter may charge annual and prorated dues, subject to approval by the nation association, as outlined below:

1. Payable: Dues for local chapters are payable no later than January 1 of each year.
2. Nonpayment of Dues: Failure to pay the annual chapter dues within 60 days after the first day of the year shall result in automatic termination of chapter membership unless are extenuating circumstances.
3. Member Dues: The amount of the Chapter dues for all members and each class of membership shall be established annually by the board of directors during the budgeting process.
4. Affiliate Dues: The amount of local chapter dues for Affiliate dues shall be established annually by the board of directors during the budgeting process. The chapter will charge dues of National Affiliate members.
5. Late Fees: Any payment received after the due date will be considered late, and a late fee will be assessed. The Board of Directors must approve any schedule of late fees or returned check fees during the budgeting process.

Section C: Special Assessments

Special Assessments may be established by the executive committee and imposed upon its chapter members and/or affiliate members for specific funding purpose. The purpose and amount of any special assessment shall be announced at a regular or special meeting of the chapter prior to the imposition of such an assessment. No more than one special assessment may be imposed in any calendar year.

Section D: Budget

The treasurer, in conjunction with the executive committee, shall prepare an itemized budget of income and expenses for each calendar year. The budget shall not exceed the chapter's ability to pay the same and shall be approved by the Charleston Chapter Executive Committee or board of directors.

Section E: Non-Binding

The chapter shall not have any authority to financially obligate or bind the national association for any reason.

ARTICLE X. Proposals and Procedures for Amending

Section A: Proposals

Amendments to these bylaws may be proposed by a chapter member or board of director of the national association at any time through a letter addressed to the executive committee and presented or mailed to the secretary. Any proposal shall be studied by the entire executive committee or an officer of the executive committee or by a subcommittee created and/or assigned for that purpose as appointed by the president.

Section B: Procedure for Amending

The entity assigned for the purpose of reviewing proposed Bylaw revisions shall present the proposed amendment to the executive committee with its findings and proposed recommendations of actions. A Two-Thirds majority of the Executive Committee is necessary in order to amend these bylaws.

Once approved by the Chapter Executive Committee, Amendments shall be subject to approval by the board of directors of the national association prior to their implementation or adoption by the chapter and final copy of these bylaws are to remain on the file at national's office.

ARTICLE XI: Miscellaneous

Section A: Invalidity

The invalidity of any provision of these bylaws shall not impair or affect in any manner the validity, enforceability or effect of the remainder of these bylaws.

Section B: Waiver

No provision of these bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, regardless of the number of violations or breaches which may have occurred.

Section C: Hold Harmless and Indemnify

The chapter shall hold harmless and indemnify members of the executive committee, officer(s), subcommittee chairperson(s) and subcommittee members, as well as the national association, its board of directors, officers, chairpersons and committee member who are acting within the scope of their responsibilities, duties or these bylaws.

Section D: State Laws

These bylaws may be amended to conform and comply with the laws, statutes, rules and regulations of the governing bodies of local, county and/or state authorities that have jurisdiction. Should amendments to these bylaws be required by South Carolina state law, Chapter shall notify the National Association of said amendments but no further action will be required.

Section E: Sexual Harassment

The National Association of Residential Property Managers (NARPM) has adopted a zero-tolerance policy towards discrimination and all forms of unlawful harassment, including but not limited to sexual harassment. The zero-tolerance policy means that no form of unlawful discriminatory or harassing conduct by or towards any employee, member, vendor, or other person in our workplace and at our events/meetings will be tolerated.

NARPM is committed to enforcing its policy at all levels within the Association. Any officer, director, volunteer, member, or employee who engages in prohibited discrimination or harassment will be subject to discipline, up to and including immediate discharge from employment or dismissal from the association.

Reporting Without Fear of Retaliation: No Association member will be retaliated against for reporting harassment. This no-retaliation policy applies whether a good faith complaint of harassment is well founded or ultimately determined to be unfounded. No Association officer, director, volunteer, or member is authorized, or permitted, to retaliate or to take any adverse action whatsoever against anyone for reporting unlawful harassment, or for opposing any other discriminatory practice.

Section F: Dissolution

Should the membership vote by majority to dissolve the operations of the Charleston Chapter all remaining funds in the treasury will be sent to the National Association of Residential Property Managers.



Confirmation

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Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** CHARLESTON CHAPTER OF THE NATIONAL ASSOCIATION OF RESIDENTIAL PROPERT
- **EIN:** 465768128
- **Tax Year:** 2021
- **Tax Year Start Date:** 01-01-2021
- **Tax Year End Date:** 12-31-2021
- **Submission ID:** 10065520220145143574
- **Filing Status Date:** 01-14-2022
- **Filing Status:** Accepted

MANAGE FORM 990-N SUBMISSIONS

NARPM Charleston Chapter

Profit and Loss

January - December 2021

	TOTAL
Income	
Investments	0.00
Interest-Savings, Short-term CD	5.67
Total Investments	5.67
National Support, Grants Income	800.00
Program Income	0.00
Affiliate Dues	600.00
Total Program Income	600.00
Special Event	2,912.73
Total Income	\$4,318.40
GROSS PROFIT	\$4,318.40
Expenses	
Contract Services	0.00
Accounting Fees	13.87
Total Contract Services	13.87
Special Events Expense	2,606.63
Total Expenses	\$2,620.50
NET OPERATING INCOME	\$1,697.90
NET INCOME	\$1,697.90

NARPM Charleston Budget 2022

Income

Member Dues	\$ -
Affiliate Dues	\$ 1,000.00
Oyster Roast	\$ 3,000.00
Other Events	<u>\$ 1,000.00</u>
	\$ 5,000.00

Expenses

Oyster Roast	\$ 2,500.00
Other Events	\$ 500.00
Misc.	\$ 200.00
Speakers	<u>\$ 1,000.00</u>
	\$ 4,200.00



Annual Oyster Roast Fundraiser 2021

Saturday, January 16th
1155 Eaglewood Trail
Charleston, SC 29412
4:00 - 7:00 PM



It's that time again for our Annual Oyster Roast. Please invite your co-workers and favorite vendors to an evening of good food, networking and beautiful views!

- Oysters (of course)
- Catering by Garage 75
- Live band

Please purchase by January 9th!

Tickets are \$20 and can be purchased at <https://bit.ly/MemTickets>

*contact Lindsey Blackburn at 843-364-4451, lindsey@rogcoastal.com with questions.

NARPM Chapter Meeting

When Thu Mar 18, 2021 2pm – 4pm Eastern Time - New York

Where <https://us02web.zoom.us/j/83985141497?pwd=cWhlRC9iK28xVkF6d2xSSFAvVlVzdz09> (map)

Who • lindsey@rogcoastal.com - organizer

Lindsey Blackburn is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83985141497?pwd=cWhlRC9iK28xVkF6d2xSSFAvVlVzdz09>

Meeting ID: 839 8514 1497

Passcode: 556074

One tap mobile

+13126266799,,83985141497#,,,,*556074# US (Chicago)

+16468769923,,83985141497#,,,,*556074# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 839 8514 1497

Passcode: 556074

Find your local number: <https://us02web.zoom.us/j/kd3oJNRPQi>



NARPM - Charleston Chapter Meeting

Thursday, May 20, 2021 · 2:00 – 3:00pm

Every 2 months on the third Thursday



The full guest list has been hidden at the organizer's request.



Lindsey Blackburn



[March Meeting Minutes](#)

May 20th Meeting - Speaker: Rihanna Campbell, NARPM Member, CEO of Juniper Street Real Estate Services LLC. She will be speaking on the topic of "Digital Marketing for Leads"

Please join us for our bi-monthly Charleston Chapter Meeting of NARPM.

Click on link below to join the meeting.

ZOOM LINK:

<https://us02web.zoom.us/j/83985141497?>

shannon.daugherty@newheightspm.com



Busy ▾

Default visibility ▾



Availability might be shown in other Google apps ⓘ

B *I* U | |

July 15, 21 NAR...

NARPM CHS M...

<https://drive.google.com/file/d/1A060oX6nCJ2WX0Sv6lQtpDfjEVgOxcdR/view?usp=sharing>
AGENDA

<https://drive.google.com/file/d/1hPvIkhj2kj3vJ9fXAI4QPuCRJaDOT0Tn/view?usp=sharing>
MAY MINUTES

**July 15th Meeting will have a great guest speaker: Robert Gilstrap, MPM, RMP
Managing Broker, Title 1 Management**

Robert will be speaking about the lawsuit he filed to challenge the CDC Moratorium.
Please join us for our bi-monthly Charleston Chapter Meeting of NARPM.

■ NARPM - Charleston Chapter Meeting

Thursday, September 16, 2021 · 2:00 – 3:00pm
Every 2 months on the third Thursday



The full guest list has been hidden at the organizer's request.



Lindsey Blackburn



Please join us for our bi-monthly Charleston Chapter Meeting of NARPM.

Click on link below to join the meeting.

ZOOM LINK:

<https://us02web.zoom.us/j/83985141497?pwd=cWhlRC9iK28xVkF6d2xSSFAvVlVzd09>



10 minutes before



Shannon Lorenzen

Created by: Krisztina Cole

NARPM - Charleston Chapter Meeting- Happy Hour

Thursday, November 18, 2021 · 6:00 – 9:00pm

Every 2 months on the third Thursday



The full guest list has been hidden at the organizer's request.



Lindsey Blackburn



Please join us for our bi-monthly Charleston Chapter Meeting of NARPM. There is NO Charge for this event and Appetizers will be provided by Charleston Chapter of NARPM.

It will be a Happy Hour meeting held at:

Tideland Brewing

4155 Dorchester Road



10 minutes before



Shannon Lorenzen

Created by: Krisztina Cole

NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
February 11, 2021
Zoom Meeting

At 2:11 PM, Presiden Lindsey Blackburn called the business meeting to order and mentioned the NARPM Antitrust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs), individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members 'ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive, or otherwise illegal.

Present Board Member

Lindsey Blackburn- President

Renata Smalls- Past President

Sara Turocy

Aaron Silverman- Treasurer

Tony Brown- President-Elect

Kristin Torres -(Sub for Krisztina Cole)- Secretary

The minutes of the November Board meeting were read and approved by a vote.

Financial Report - Aaron Silverman provided the financial report. He is working to gain access to write checks. Past members need to be swapped out with new members on the signature card. Aaron needs to write a few reimbursement checks from the oyster roast. Balance in checking account after reimbursements will be \$4686.68. Oyster Roast brought in a profit.

Committee Updates:

- 1) Lindsey Blackburn reviewed all board committee job descriptions and positions.

Old Business:

- 1) Oyster Roast- Reviewed the success of this past oyster roast.
 - a) Follow-ups
 - i) Revisit the timing of the Oyster Roast. Possibly schedule the next one for President's Day weekend to allow more time after the holidays.
 - ii) More Cocktail sauces next year
 - iii) Horseradish needs to be separate as an option.
 - iv) Further follow-up will be needed to dial in the timeframe to start marketing efforts to allow more community involvement.

New Business:

- 1) Lindsey Blackburn- Will get with Krisztina to send out the google invite for the next Chapter Meeting on 3/18/21
- 2) New Topics for Upcoming Meeting on March 18th
 - a) New COVID Update post-CDC moratorium with local attorneys
 - i) Lindsey- Will reach out to her attorney, Derek Dean and SC Stay
 - b) Community Rental Assistance Programs Updates & How to Access Funding
 - i) Renata- Will reach out to Palmetto Cab, who are Charleston County Human Services
- 3) Upcoming Meetings
 - a) Everyone would like to continue with Zoom and will revisit the chance of going back to in-person meetings towards the summer.

The meeting adjourned at approximately 2:50 pm.

**NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
MARCH 11, 2021**

AT 2:00 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

President Elect - Tony Brown

Past President - Warren Sloane

NARPM Regional VP - Sarah Turocy

Approval of Minutes was Tabled - as they had not been delivered to the President yet.

Financial Report: Treasurer Aaron Silverman stated bank account balance was \$4686.68 pending paying the reimbursements. There have been signature card issues and Treasurer, Aaron Silverman has to physically go down to the bank branch and get the card signed.

Committees:

- Membership - Krisztina Cole & Kristin Torres
 1. Krisztina Cole stated that she has joined NARPM National Sub-Committee for Membership to gather information from around the country on how other chapters encourage and promote membership.
 2. President Lindsey Blackburn asked if our Chapter should host a CE class. Treasurer Aaron Silverman commented that many members of our chapter are not required to have CE classes for their license.
- Legislative
 1. Past President - Warren Sloane discussed the fact that Magistrates are not allowing the CDC documents to be questioned. He also mentioned that the CDC moratorium has been extended til May 31st.

Old Business

- Oyster Roast - Need to finalize reimbursements as soon as signature cards are sorted out at the bank.
- President - Lindsey Blackburn let us know that there will be a speaker for the March 18th Chapter meeting. It will be Jean Sullivan, Director of Community Development. She will be speaking about the new rental assistance programs available to our tenants.
- NARPM Charleston has received an affiliate application from Pardee Heating & Air. Their BD would like to speak with us at our next meeting.
- President - Lindsey Blackburn spoke about chapter compliance and asked for copies of minutes from past meetings from past Secretary, Tony Brown.

New Business

- President - Lindsey Blackburn asked the board for any speaker topics for the May 20th Chapter meeting.
- Treasurer - Aaron Silverman discussed the efforts to pass a Domestic Violence Bill and whether there is anything that NARPM national, or local chapters could do to help in this effort and bring it up again in the SC State House. The Georgia Domestic Violence Bill was discussed, as that is currently being worked on. Aaron stated he would research the Georgia Bill and report back to the board.

Next Board Meeting: Thursday April 8th at 2 PM

Next Chapter Meeting: Thursday March 18th at 2 PM

Adjourned meeting at 2:54 PM

**NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
APRIL 8, 2021**

AT 2:00 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

President Elect - Tony Brown

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

NARPM Regional VP - Sarah Turocy

President Elect Tony Brown made motion to approve minutes, Aaron Silverman seconded the motion and motion was passed unanimously.

Financial Report: Treasurer Aaron Silverman stated bank account balance was \$4883.08 and that the signature card @ bank is all taken care of.

Committees:

No Committee Updates Today

President Lindsey Blackburn reminded everyone about the Charleston County Rental Assistance Program Landlord Application will be available on April 11th.

Old Business

- Robert Gilstrap was reimbursed for the propane he purchased for the Oyster Roast

New Business

- The speaker at next Chapter meeting will be Rhianna Campbell. She will also be speaking at the Broker/Owner Convention

Next Board Meeting: Thursday May 13th at 2 PM

Next Chapter Meeting: Thursday May 20th at 2 PM

Adjourned meeting at 2:30 PM

**NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
MAY 13, 2021**

AT 2:08 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

Past President - Warren Sloane

NARPM Regional VP - Sarah Turocy

President Lindsey Blackburn made motion to approve minutes, Aaron Silverman seconded the motion and motion was passed unanimously.

Financial Report: Treasurer Aaron Silverman stated the bank account balance was \$4883.88 with all expenses taken care of.

Committees:

Membership Committee - Krisztina Cole stated that she reviewed the NARPM SC Membership and there does not seem to be any At Large members to target to join Charleston Chapter. She would like to come up with a campaign, possibly a postcard campaign, to target PM companies in SC who don't belong to NARPM. She is working with the Membership Subcommittee of NARPM National to increase membership as well. We have 106 members of Charleston Chapter technically, but very low involvement level. Lindsey Blackburn stated that it would be best to concentrate efforts on Non-Members. Kristen Torres would like board to explore sending out direct mailers. Aaron Silverman suggested we use Lob.com. Aaron sends them his mailing list from a spreadsheet. Warren Sloane stated that we should also focus on participation of current members and try figure a way to increase that. Kristin Torres offered to gather pricing for postcards and mailing costs for membership drive. Krisztina, Sarah and Lindsey brought up the fact that NARPM does a poor job with national recruitment.

Aaron Silverman suggested we put an Ad into the SC Newsletter for state license holders.

Sarah Turocy suggested we contact other successful chapters about how they grow their membership.

Legislative Committee:

Robert Gilstrap was successful with his lawsuit. Federal judge ruled that the Eviction moratorium was unconstitutional, but then a stay was placed on that ruling. Warren Sloane also suggested we ask Robert Gilstrap to speak about how he did the lawsuit.

Warren Sloane stated he would speak with Robert and ask him if he was willing to speak.

Warren Sloane stated he filed a small claims suit in Berkeley County and the judge required the lawsuit be in the property owners name, not in the PM company name, even though the lease was with Sloane Realty.

President Lindsey Blackburn reminded everyone that we needed a speaker for the July meeting.

Old Business

- Rhianna Campbell will be speaker at next Chapter meeting on May 20
- Chapter compliance application was approved - Lindsey Blackburn stated

New Business

- Lindsey got an email from NARPM National that the National Board approved some changes to the By-Laws. Lindsey requested that everyone review the changes and she will put on agenda to discuss at our next meeting.
- Lindsey stated we still need speaker for July Chapter meeting.

Next Board Meeting: Thursday June 10th at 2 PM

Next Chapter Meeting: Thursday July 15th at 2 PM

Adjourned meeting at 2:55 PM

NARPM CHARLESTON CHAPTER
CHAPTER MEETING MINUTES
MAY 20, 2021

AT 2:02 PM, President Lindsey Blackburn called the meeting to order and reviewed the meeting agenda.

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

President-Elect - Tony Brown

Treasurer - Aaron Silverman

Past President - Warren Sloane

NARPM Regional VP - Sarah Turocy

Approval of Minutes - August 12th minutes were approved unanimously.

Financial Report: Treasurer Aaron Silverman stated he sent Second Nature their Affiliate membership invoice but they haven't paid it yet. He sent a reminder email earlier that day. The bank account balance was \$5880.56. There was nothing planned on the agenda that would affect the financials.

Membership Update: Kristin Torres with the Membership Committee gave a brief update. Membership had a meeting with the Atlanta Chapter the week prior to go over pointers on drawing in new membership. The Atlanta Chapter believes that we need to focus our efforts on our community engagement before committing a lot of time getting new members because this process is twofold. More engagement = more membership. Kristin volunteered to help, President-Elect Tony Brown, with strategic planning to ensure membership engagement is our focus for 2022.

Website/Facebook: President Lindsey Blackburn stated nothing has been done recently on Facebook but now that everything is finalized for the Oyster Roast and next meeting she will have that updated. The website is already up to date with this information.

Legislative Update: Past President Warren Sloane provided brief legislative updates. Not much is going on. Waiting to see what Congress does as they come back in session. We have run into an issue with the courts requiring forms from the Cares Act. Nothing much can be done to battle this yet since they would have to take it to the Supreme Court level. Kristin Torres shared an email from a local attorney to Lindsey Blackburn during the meeting, to pass along to everyone, further explaining what portions of the Cares Act remain in effect and how that applies to property managers filing in Magistrate Court. Magistrates are still requiring the Affidavit of no mortgage or 30-day notice mailing receipt just to file. The group will share their personal experiences with Magistrates over the next few months and will look into a listserve on Gmail in the future.

Bylaws Update: President Lindsey Blackburn stated there were a few minor changes to the verbiage that National's issued. Tony Brown will send him his suggestions for approval. Needs to be completed by the end of the month.

Affiliate Members: Just pending payment from Second Nature.

Old Business:

- Warren needs the list of current affiliate members to send oyster roast flyers. Lindsey Blackburn will send it to him.

New Business:

- Chapter meeting for September will be a regular zoom meeting at the normal time.
 - Second Nature is listed as an affiliate speaker. Renanta will be following up with Shannon.
- November Chapter Meeting will be a Happy Hour.
 - Lindsey Blackburn will confirm with Tidewater Brewery for the meeting date.
 - Installation of officers will be announced.
- Installation of Officers- Renanta still working on one open position for Treasurer.
 - Shannon Daugherty- accepted offer to be Secretary
 - Aaron Silverman - President Elect
 - Tony Brown- President 2022
 - Lindsey Blackburn- Past President & volunteered as Treasurer
 - Warren Sloane- will remain as Legislative Committee
 - Kristin Torres- Membership and will help with strategic planning for 2022

Next Chapter Meeting: Thursday, Sept 16th at 2 PM

Adjourned meeting at 2:40 PM

**NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
June 10, 2021**

AT 2:07 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

Membership Chair - Kristin Torres

President Elect - Tony Brown

Past President - Renata Smalls

NARPM Regional VP - Sarah Turocy

Tony Brown made motion to approve minutes, Renata Smalls seconded the motion and motion was passed unanimously.

Financial Report: Treasurer Aaron Silverman stated the bank account balance was \$4883.88

Committees:

Membership Committee -Kristin Torres explained that she had priced out the sending of Postcards to PM companies to let them know NARPM exists, and it would be \$.70 per card, but this does not include the design. This would be using www.lob.com. Kristin also suggested that we do an email newsletter to non-members. Krisztina Cole said she would reach out again to Jackie Sabogal at NARPM National regarding outreach to non-members and what they are and are not doing.

Old Business

- President Lindsey Blackburn reminded everyone that we needed a speaker for the July meeting. Sarah Turocy said she would text Robert Gilstrap to see if he would be willing to speak about the successful outcome of his lawsuit.
- Lindsey Blackburn suggested that we table the review of the By-Laws until everyone has had a chance to review them.

- Treasurer Aaron Silverman discussed the fact that he spoke with his Representative about NARPM Chas. possibly supporting a Domestic Violence Bill and that we would have to see the language in the bill before we could offer any support. Aaron said he would continue to follow up on this, as well as look into effective bills in other states such as Virginia.

New Business

- Shannon Lorenzen will be removed as Programs/Education Chair since she has not been able to attend any 2021 Board meetings.
- Krisztina Cole will email Second Nature to ask if they can give affiliate presentation at July 15th meeting.
- Oyster Roast Date - Board decided to hold 2022 event on February 19th.

Next Board Meeting: Thursday July 8th at 2 PM

Next Chapter Meeting: Thursday July 15th at 2 PM

Adjourned meeting at 2:39 PM

NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
July 8, 2021

AT 2:10 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

Legislative Chair - Warren Sloane

President Elect - Tony Brown

Past President - Renata Smalls

SE RVP Ambassador - Sarah Turocy

Sarah Turocy made a motion to approve minutes, Aaron Silverman seconded the motion and motion was passed unanimously.

Financial Report: Treasurer Aaron Silverman stated the bank account balance was \$5079.62. The chapter made \$.42 in interest last month.

Committees:

There were no updates from any committee chairs.

Old Business

- President Lindsey Blackburn asked that we reach out to vendors to see if they want to take part in this year's Oyster Roast.
- Krisztina Cole stated that Second Nature was not available for July meeting, but did confirm for the September meeting. She is working on trying to get a new roofing company in town to become affiliate members, and get them to speak at the November meeting.

New Business

- Lindsey Blackburn stated that she will log into NARPM Charleston website to update affiliate information
- Krisztina Cole stated that 29 people had Accepted the Calendar invite for the July 15th Chapter meeting.
- Lindsey Blackburn asked if we should have a live speaker at the September Chapter Meeting and that she will check the NARPM Speakers Bureau website for options.
- Aaron Silverman stated that he would like to see any Speaker that the board chose to have speak at next meeting, speak at a more granular level, and truly provide substance and value to our membership.
- It was suggested that perhaps we ask Tim Warner of Dodson Property Management, to speak on the topic of Streamlining our PM Processes, as well as Time management and Delegation. Sarah Turocy stated that she would call him and ask if he can speak in person in September.
- Lindsey Blackburn stated that we will address the By Law changes that were requested by National, at the August board meeting. The Board needs to look at the changes that have been made and accept them at the chapter level.

Next Board Meeting: Thursday August 12th at 2 PM

Next Chapter Meeting: Thursday September 16th at 2 PM

Adjourned meeting at 3:06 PM

**NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
August 12, 2021**

AT 2:08 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

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Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

Legislative Chair - Warren Sloane

President Elect - Tony Brown

Past President - Renata Smalls

SE RVP Ambassador - Sarah Turocy

Tony Brown made a motion to approve minutes, Sarah Turocy seconded the motion and motion was passed unanimously.

Financial Report: Treasurer Aaron Silverman stated the bank account balance was \$5880.06.

Committees:

Membership Committee Chair Kristin Torres said she was going to be meeting with members of the Atlanta chapter to get tips on increasing membership.

Legislative Committee Chair Warren Sloane said Robert Gilstrap was trying to get in front of a judge with regard to lawsuit about Eviction moratorium.

Old Business

- New Affiliate speaker at Sept. 16th meeting will be Shannon with Second Nature
- Changes to By-Laws requested by National: Tony Brown stated that several things needed tweaking in the Charleston By Laws. Tony offered to make some changes to the sections that talks about Suspension of Membership. Warren Sloane asked about Article V, Section C #5 and pointed out that we needed to make a choice as to strike the "write-in candidates" portion.

- Warren Sloane made a motion to accept the changes to the by-laws as discussed and Sarah Turocy seconded the motion. (Tony Brown stated he will get the tweaks to to President Lindsey Blackburn by the end of August)

New Business

- Renata Smalls, Past President, is in charge of the nominating committee and she stated she would gather people interested in being on the 2022 Board of Directors for Charleston, in order for the vote to occur by August 16th.
- Oyster Roast: Warren Sloane suggested that the board lowers the \$ amount on the Sponsorship Levels & in turn, have vendors provide goodie bags for Oyster Roast attendees. The possibility of having a Friday night dinner for Sponsors was discussed. Options were discussed whether to offer a Title Sponsorship and what that would look like. Warren Sloane offered to send emails to all current affiliates to offer them sponsorship levels. Warren also will ask sponsors if they want to sponsor the Friday night event prior to the Oyster Roast.

Lindsey Blackburn made motion to adjourn, and Sarah Turocy seconded the motion.

Adjourned meeting at 3:19 PM

Next Board Meeting: Thursday September 9th at 2 PM

Next Chapter Meeting: Thursday September 16th at 2 PM

NARPM CHARLESTON CHAPTER
CHAPTER MEETING MINUTES
October 14, 2021

AT 2:04 PM, President Lindsey Blackburn called the meeting to order and reviewed the meeting agenda.

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

President-Elect - Tony Brown

Treasurer - Aaron Silverman

Past President- Renata Smalls

Membership Committee: Kristin Torres

Approval of Minutes - September 9th minutes were approved unanimously.

Financial Report: Treasurer Aaron Silverman stated the bank account balance was \$6076.58. This was after Second Nature paid their affiliate membership.

Membership Update: Kristin Torres did not have a membership update at the time. Renata Smalls stated she reached out to a few new members, but they were current offices that are already members of ours, and they were just interchanging employee members. Lindsey will make a note to start forwarding membership notifications weekly to Kristin Torres so she is able to contact new members.

Website/Facebook: President Lindsey Blackburn stated that the website and Facebook are up to date, and all the affiliate members have been published on the website. Lindsey will continue maintaining Facebook and the website. The event tickets will needs

Legislative Update: Warran Sloane was not present for an update. Lindsey Blackburn stated that she has seen a few Pro Bono attorneys showing up to magistrate hearings.

Affiliate Members: Second Nature paid their membership. Renata Smalls has a new affiliate member joining for 2022. She will be working on paperwork.

Old Business:

- Approved Bylaws have been sent to NARPM National. Lindsey Blackburn will send out the finalized copy to the group.

New Business:

- Aaron Silverman- attended a zoom conference with CHS County Outreach program. They have about 5 different rental assistance programs.
 - Rapid Rehouse Assistance- Someone facing eviction. Will pay 1-24 months of rental assistance.
 - Permitting Housing Support- People with disabilities
 - Emergency Housing Voucher Program- Similar to section 8.
 - Day One Program- Rental assistance for families.
 - SFVF- Assistance for veteran families. Donte Brit oversees the program and is willing to give a presentation.
- Tony Brown- will be attending the Presidents Leadership training on the last day of the National Convention. After that, a Strategic Planning session will be scheduled.

Next Chapter Meeting: Thursday, November 18th at 6 PM at Tideland's Brewery. Appetizers will be available.

Adjourned meeting at 2:21 PM

**NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
November 11, 2021**

AT 2:06 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

President Elect - Tony Brown

Past President - Renata Smalls

SE RVP Ambassador - Sarah Turocy

Tony Brown made a motion to approve minutes, Sarah Turocy seconded the motion and motion was passed unanimously.

Financial Report: Treasurer Aaron Silverman stated the bank account balance was \$6077.10.

Old Business

- November 18th Chapter Meeting will be at 6 pm held at Tideland Brewing located at 4155 Dorchester Rd. The Swearing in Ceremony for 2022 Board Members will be held at this meeting. Tony Brown stated that he could not personally attend but he will be in attendance via FaceTime and he will take part in the ceremony. President Lindsey Blackburn offered to pay for expenses at the restaurant and would be reimbursed by Treasurer Aaron Silverman, with NARPM Charleston Chapter funds. Secretary Krisztina Cole said she would send out invite again, since only 12 people had responded (out of 123) and she would make it clear that we need to have a headcount so food can be ordered.
- There are no new additional affiliate members
- Oyster Roast will be February 19th. President Lindsey Blackburn stated that during the meeting of SE Region at the NARPM National Convention she invited all attendees to the Oyster Roast, and would send out invites to them as well.

She also asked 2 Affiliates if they would be willing to sponsor the Friday Night get together prior to Oyster Roast (we are waiting on those responses)

New Business

- December 9th Board Meeting we will go over Strategic Planning, sent over to President Elect Tony Brown by NARPM National
- All 2022 Board Members need to be in attendance for Dec. 9th Board meeting.
- Treasurer Aaron Silverman gave us an update on the Domestic Violence legislation that he is working on with State Rep. Pendarvis. Aaron sent Rep. Pendarvis information (modeled after the legislation that passed in Virginia) as to what the property management industry in Charleston would like to see included in the bill. He let Rep. Pendarvis know that Charleston NARPM would need to see the verbiage in the legislation, once it's written, before we can make decision as to whether we will back the Bill or not. Aaron also let us know that there is a non-profit in Charleston called I Am Voices, which helps battered women and children.

Lindsey Blackburn made motion to adjourn, and Sarah Turocy seconded the motion.

Adjourned meeting at 2:37 PM

Next Board Meeting: Thursday December 9th at 2 PM

Next Chapter Meeting: Saturday February 19th (Oyster Roast)

NARPM CHARLESTON CHAPTER
BOARD MEETING MINUTES
December. 9, 2021

AT 2:03 PM, President Lindsey Blackburn called the meeting to order and mentioned the NARPM Anti-Trust Statement:

It is the policy of NARPM to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM's membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs) individual competitors or specific business transactions, or controlling or allocating markets. NARPM shall not restrict members' ability to solicit competitors' clients or to advertise for business, provided the advertising is not false, deceptive or otherwise illegal.

Present Board Members

President - Lindsey Blackburn

Treasurer - Aaron Silverman

Secretary - Krisztina Cole

President Elect - Tony Brown

Past President - Renata Smalls

2022 Secretary - Shannon Rae Daugherty

Aaron Silverman made a motion to approve minutes, Lindsey Blackburn seconded the motion and motion was passed unanimously.

Old Business

- Review and Adopt NARPM 2022 Strategic Plan for Charleston Chapter
- Tony Brown - President Elect, reviewed the Strategic Plan for 2022
- All in attendance agreed on the Objectives & Action Steps as Outlined by Tony

New Business

- Tony Brown asked whether the Chapter Meetings should be held on Zoom or in person in 2022. It was decided that every other meeting would be in person at the CTAR office in North Charleston.
- Tony Brown - President Elect discussed having Speakers at the Chapter meetings via Zoom Link, rather than in person as it may be less expensive and easier to find speakers.

Lindsey Blackburn made motion to adjourn, and Krisztina Cole seconded the motion.

Adjourned meeting at 2:31 PM

Next Board Meeting: Thursday January 13th at 2 PM

Next Chapter Meeting: Saturday February 19th (Oyster Roast)

Charleston Chapter
2022 Board and Committee

Past President –Lindsey Blackburn
President – Theonis Brown
President Elect – Aaron Silverman
Treasurer – Lindsey Blackburn
Secretary – Shannon Daugherty

Legislative – Warren Sloane
Website/FB – Lindsey Blackburn
Membership – Kristen Torres
New Member Mentor – Lindsey Blackburn

Charleston NARPM Chapter 2022 Election Ballot

Timestamp	Tony Brown for the office of President	Aaron Silverman for the office of President Elect	Lindsey Blackburn for the office of Treasurer	Shannon Daugherty for the office of Secretary
2021/09/22 12:12:47 PM AST	Yes	Yes	Yes	Yes
2021/09/22 12:12:53 PM AST	Yes	Yes	Yes	Yes
2021/09/22 12:24:08 PM AST	Yes	Yes	Yes	Yes
2021/09/22 12:30:47 PM AST	Yes	Yes	Yes	Yes
2021/09/22 12:34:21 PM AST	Yes	Yes	Yes	Yes
2021/09/22 12:36:40 PM AST	Yes	Yes	Yes	Yes
2021/09/22 12:49:52 PM AST	Yes	Yes	Yes	Yes
2021/09/22 1:05:30 PM AST	Yes	Yes	Yes	Yes
2021/09/22 1:10:35 PM AST	Yes	Yes	Yes	Yes
2021/09/22 1:16:31 PM AST	Yes	Yes	Yes	Yes
2021/09/22 1:20:42 PM AST	Yes	Yes	Yes	Yes
2021/09/22 2:56:57 PM AST	Yes	Yes	Yes	Yes
2021/09/22 3:17:38 PM AST	Yes	Yes	Yes	Yes
2021/09/22 3:18:51 PM AST	Yes	Yes	Yes	Yes
2021/09/22 4:59:58 PM AST				Yes
2021/09/22 6:34:05 PM AST				Yes
2021/09/22 11:41:57 PM AST	Yes	Yes	Yes	Yes
2021/09/23 10:32:14 AM AST	Yes	Yes	Yes	Yes
2021/09/23 1:38:59 PM AST	Yes	Yes	Yes	Yes
2021/09/24 1:28:37 PM AST				Yes
2021/09/24 1:28:50 PM AST				Yes
2021/09/27 8:53:24 AM AST	Yes	Yes	Yes	Yes