

Submission Guidelines and Information

Types of Breakout Sessions

Workshop A presentation in which a particular issue is explored in depth (can vary in length from 1 to 1 ½ hours depending on convention schedule)

Panel Discussion A 1½ to two-hour session (depending on convention schedule) in which a particular issue is explored by a panel with audience participation

Note: We reserve the right to change your presentation format and/or length, if necessary, in order to balance the convention program. If this becomes necessary we will contact you.

The Convention Program Sub-Committee will review all proposals. Proposals **must be typed**, with all information filled out completely. This form has data entry sections to complete the information. The submitter must sign all submissions [an electronic signature is acceptable]. Incorrect, hand written or incomplete submissions will be returned and not considered until properly submitted. NARPM® policy states that affiliates may not attend or speak at NARPM® events unless they are paid exhibitors at that event.

Fax your completed proposal to 866-466-2776 or e-mail to conventioninfo@narpm.org.

Title of Presentation: This title will be used in the Registration Brochure and On-site program. Limit the title to 150 characters, including spaces and punctuation. The title should be descriptive and eye-catching. PLEASE ENTER THE TITLE IN THE FORM FILL BELOW AND CHECK THE APPROPRIATE BOXES.

Enter Session Title Here

Format: Workshop Panel Discussion Other

Category: Small Company Large Company Personal Development
(Check all Technology Office Procedures Legal
that apply) Tools and/or Forms Skills Management
 Professional Advice Marketing

Presenter(s) Information

Paul Dizmang, Dizmang Properties
3048 S Clifton Ste. 100 Springfield MO 65807
paul@getpaul.com
417-887-0501

Describe public speaking experience of all presenters and expertise with proposed topic:

**National Association of REALTORS Conference Speaker 2009–2012, 2014
2016 Vice–Chair NAR Property Management Committee**

I have presented recently at numerous REALTOR State Conferences including Oklahoma, Missouri, Florida, Maryland, North Carolina, South Carolina, Georgia, etc.

I have also presented in many cities throughout the Midwest and East Coast.

Although I am a full time broker/property manager, I do share information by doing presentations to raise the professionalism of our industry.

List of NARPM® board and committee positions held by each presenter to avoid schedule conflicts with meetings:

Session Description

Description/Summary of session: Limit to 250 words. Be as specific as possible about the learning that will take place at your presentation. This version will be edited and used in the Registration Brochure and On–site program to describe the session. Please include the primary learning objective for the session. A member of the program sub–committee will contact you to discuss the session in more depth if it is being considered.

Navigating Treacherous Roads: Evictions & Damages (Part 1, 1 to 1.5 hours)

Sometimes we have no choice but to evict. Evictions can be challenging, and we will discuss in depth ways to ease the process and show with proper planning and documentation the process can be simpler. We will also explore abandonment of personal property and dealing with the damages from tenants within the law

Navigating Treacherous Roads: Pets, Comfort Animals & Service Animals (Part 2, 1 to 1.5 hours)

With over 75% of all tenants claiming to own pets, they are part of everyday life for most Property Managers. But what about service animals/comfort animals? Are they the same? Can the deposits and/or pet fees be different? We will take on this difficult but critically important topic with the newest Federal Fair Housing Laws and make sure everyone is in full compliance. Real Case studies will be used along with a lively discussion on dealing with pets, service and comfort animals.

Presenter Contract

On my (and my co-presenters) behalf, should this proposal be selected, I (we) agree that:

1. Individual submitting this proposal and signing this form agrees to receive all convention correspondence and accepts responsibility for conveying convention-related information to co-presenters.
2. NARPM® reserves the right to videotape and/or audiotape this entire presentation (no partial taping) and distribute the tape for sale for educational purposes. By submitting this proposal to speak you are agreeing to be video/audio taped.
3. **There is no honorarium or reimbursement to workshop presenter(s).**
4. Provide bios, and audio/visual requests using the instructions in the Speaker Guidelines (which will be sent if your proposal is selected.)
5. NARPM® **requires** that all handouts/presentations be provided electronically to staff by the deadline specified to be included on the Convention Micro-site so that they can be downloaded/printed by attendees prior to the convention.
6. **If you are attending any Convention sessions/events other than your own session, the presenter(s) is responsible for registering and paying Convention registration fees.**
7. Presenter must receive prior approval from NARPM® for any survey or data collection at the Annual Convention or for any advertising/promotion/marketing of any products or services.
8. **It is understood that “selling” a product or service from the stage is prohibited and will result in not being accepted to speak in the future.**
9. **Individuals submitting or included within this proposal have agreed to be present in Maui, Hawaii during the core dates of the NARPM® Convention and conduct this proposed presentation according to the conditions listed above during the specific time slot assigned by the program sub-committee.**

Agreed: **Paul Dizmang**

Date: **2/23/2016**

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