



***Central Arkansas NARPM Chapter
Meeting Agenda***

January 19, 2017

11:30 A.M. – 1 P.M.

American Pie Pizza @ 9709 Maumelle Blvd.

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
- III. Attendance Count**
 - **Introduction of Guest**
 - **Introduction of Members**
- IV. If you are a guest you should remit the sum of \$10.00 to Sally Goss.**
- V. Read the Mission Statements**
- VI. Read the Code of Ethics**
- VII. Anyone interested in joining NARPM, we would love to have you as a member. Contact our Membership Chairman for more information.**
- VIII. WELCOME NEW MEMBERS: New Affiliate Members are Jolene Coop with Precision Door Service of Central Arkansas**

and Vernon Martin and Bradley Harris, both with HousingManager.com. Take a moment to visit with these new members and to welcome Bradley back to the chapter!

- IX. DUES: Everyone should have now received a notice regarding 2017 dues. The deadline for payment is February 1st. After that date, a \$25 late charge will be assessed. Please mail in your payment or bring it to the meeting to avoid this charge**
- X. ROSTER: If you have not returned your information page to Cleo Porter, please do so by email, mail or bring it to the meeting. Rosters will be distributed at the February meeting. If your dues are not current by February 1st, you will not be included in the Roster.**
- XI. Broker Owner Convention – This year’s convention will be held on the March 20-22, 2017 at the Mirage in Las Vegas.**
- XII. Affiliate Recognition Due to the cancellation of our Christmas party last month, we will be recognizing all Affiliates at this meeting and announcing the 2016 Affiliate of the Year.**
- XIII. PROGAM SPEAKER – Jerry Allred speaking about “Improving Lease Retention”**
- XIV. Next Month’s speaker: Marcus Wallace of AvantaClean**
- XV. Door Prize – Drawing courtesy of Betty Fletcher of Fletcher Property Mgmt**
- XVI. Don't forget to turn in your name tags.**
- XVII. Adjournment**

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates: ____

Total: ____ Total: ____



***Central Arkansas NARPM Chapter
Meeting Agenda***

March 16, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
- III. Attendance Count**
 - **Introduction of Guest**
 - **Introduction of Members**
- IV. If you are a guest you should remit the sum of \$10.00 to Sally Goss.**
- V. Read the Mission Statements**
- VI. Read the Code of Ethics**
- VII. Broker Owner Convention – This year’s convention will be held in Las Vegas next week (March 20-22, 2017).**
- VIII. Welcome New Member – Kurt Hogaboom with Hot Springs Property Management**

- IX. Anyone interested in joining NARPM, we would love to have you as a member**
- X. VENDOR SPOTLIGHT – Vernon Martin with HousingManager.com**
- XI. PROGAM SPEAKER – Jessica Brown with Rock City Digital**
- XII. Next Month's speaker: Greg Doering our NARPM RVP**
- XIII. Door Prize – Drawing courtesy of Steve Hendrich**
- XIV. Don't forget to turn in your name tags.**
- XV. Adjournment**

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates:

Total: ____ Total: ____



***Central Arkansas NARPM Chapter
Meeting Agenda***

August 17, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

I. Welcome

**II. Cell Phones Silenced & remind everyone “networking” time is
between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**

III. Attendance Count

IV. Introductions

- **Introduction of Guest**
- **Introduction of Members**
- **WELCOME NEW MEMBER:** Chad Cumming with the law firm of Gill, Ragon, Owen has joined as an affiliate member. Chad can be reached at [501- 801-3851](tel:501-801-3851) or email him at cumming@gill-law.com.

V. If you are a guest you should remit the sum of \$10.00 to Sally Goss.

VI. Read the Mission Statements

VII. Read the Code of Ethics

VIII. Anyone interested in joining NARPM, we would love to have you as a member

IX. National Convention This year's convention will be in beautiful Orlando, Florida. The dates are October 18, 19 and 20. Complete details can be found at www.narpm.org.

X. Continuing Education 7/21/17 at ARA with Tom Sedlack (so far we have 6 signed up)

XI. Continuing Education Part 2 Mark your calendars for Thursday, August 10, 2017. We now must have 7 hours of CE so this will be an all day class. NARPM property managers will have their fee for this class paid by the chapter. However, if you register and do not attend for any reason, you will be responsible for payment. Registration Deadline is August 1, 2017

XII. ELECTIONS: We will be electing officers for next year at our September meeting. President Skipworth will choose a nominating committee at this month's meeting to bring forth their recommendations next month. We would love to have YOU serve on the Executive committee so say "Yes" when they contact you.

XIII. VENDOR SPOTLIGHT SPOTLIGHT: Robby Cole will also be our spotlight member this month. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XIV. PROGAM SPEAKER – PROGRAM: This month we will have our popular round table discussion and we invite all property managers and affiliates to participate. Have a question or problem that you want addressed? You can email it to our Program Chairperson, Anika Dixon at dixonrealty@comcast.net prior to the meeting or just bring it up Thursday. Anything and everything (other than fees) is open for discussion.

XV. Door Prize – This month's door prize will be donated by Robby Cole of Benchmark Home Loans..

XVI. Don't forget to turn in your name tags.

XVII. Adjournment

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates:

Total: ____ Total: ____



***Central Arkansas NARPM Chapter
Meeting Agenda***

September 21, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
- III. Attendance Count**
- IV. Introductions**
 - **Introduction of Guest**
 - **Introduction of Members.**
- V. If you are a guest you should remit the sum of \$10.00 to Sally Goss.**
- VI. Read the Mission Statements**
- VII. Read the Code of Ethics**
- VIII. Anyone interested in joining NARPM, we would love to have you as a member**

IX. National Convention This year's convention will be in beautiful Orlando, Florida. The dates are October 18, 19 and 20. Complete details can be found at www.narpm.org. Because of the National Convention, THERE WILL BE NO OCTOBER MEETING. Our next meeting will be on November 16, 2017.

X. Robby Jones has stepped up to put together this year's Christmas party/Affiliate Appreciation dinner. He will be sharing his ideas and a date for our calendar.

XI. ELECTIONS: It's time to elect new officers for 2018. A Nominating Committee has been appointed and will present their slate. Nominations will also be accepted from the floor.

XII. VENDOR SPOTLIGHT SPOTLIGHT: Robby Cole will also be our spotlight member this month. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XIII. Chris Seaton will be our spotlight member this month. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XIV. PROGAM SPEAKER – PROGRAM: This month's program on "Evictions 101" will be presented by Amy Pritchard and Lynn Foster with the UALR Bowen School of Law..

XV. Door Prize – This month's door prize will be donated by Chuck Goss of Goss Mgmt.

XVI. Don't forget to turn in your name tags.

XVII. Because of the National Convention, THERE WILL BE NO OCTOBER MEETING. Our next meeting will be on November 16, 2017.

XVIII. Adjournment

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates: ____

25

Kurt - Paul Chmura

~~Jay Allen - 642~~



Central Arkansas NARPM Chapter
Meeting Agenda

November 16, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

2 guests

I. Welcome

Speaker

**II. Cell Phones Silenced & remind everyone “networking” time is
between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**

III. Attendance Count

IV. Introductions

- Introduction of Guest
- Introduction of Members.

✓ **V. If you are a guest you should remit the sum of \$10.00 to Sally
Goss.**

✓ **VI. Read the Mission Statements**

✓ **VII. Read the Code of Ethics**

✓ **VIII. Scott Deaton with Deaton Group Realty in Little Rock has joined our
chapter. Scott can be reached at sdeaton@deatongrouprealty.com or at 501-
580-9151 Anyone interested in joining NARPM, we would love to
have you as a member**

* MPM
✓ * Conference — certificate
— mply

- IX. Robby Jones has stepped up to put together this year's Christmas party/Affiliate Appreciation dinner.

12/5/17

CHRISTMAS PARTY- SAVE THE DATE: This year's Christmas party will be on Tuesday, December 5th starting at 6:00 p.m. at Cajun's Wharf in Little Rock. More details will be announced at the meeting. We will be announcing our Affiliate of the Year at the party and ballots will be going out to all property managers this month for your vote.

- X. **BOARD MEETING:** There will be a short board meeting immediately after the chapter meeting on Thursday. All current board members are asked to attend.

- XI. **STEP UP:** Committee Chairpersons are needed for the coming year for the following positions:

- ✓ Affiliate Liaison
- ✓ Communications & Publicity Chair
- ✓ Website Chair
- ✓ Education Chair
- ✓ Hospitality Chair
- ✓ Legislative Chair
- ✓ Membership Chair
- ✓ Program Chair
- ✓ Roster Chair — Cleo

If you would like to volunteer or learn more about a position, contact incoming President, Robby Jones at RJones@rpmcentralar.com.

- XII. **VENDOR SPOTLIGHT SPOTLIGHT:** Blake Berrow will be our spotlight member this month. Blake is the new owner of Richard's Appliances. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or 501-834-2610.

XIII. **PROGAM SPEAKER** — **PROGRAM:**

XIV

Door Prize — This month's door prize will be donated by Gail Blucker with Tenant Data Services.

XIV. **Don't forget to turn in your name tags.**

- XV. Because of the Xmas party, THERE WILL BE NO December MEETING. 12/5/17

XVI. BOARD MEETING: There will be a short board meeting immediately after the chapter meeting on Thursday. All current board members are asked to attend.

XVII. Adjournment

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: _____ Affiliates: _____

New Member's: _____ New Affiliates: _____

BUDGET
1/1/2017-4/30/2017

INCOME

Balance brought forward	\$11,586.85
Chapter Leaders Incentive Award	500.00
Annual Dues	5,275.00
Guest Fee	20.00
	<hr/>
TOTAL INCOME	\$17,381.85

EXPENSES

Affiliate Gift Cards	575.00
Past President Gift Card	50.00
Christmas Cards - Affiliates	17.42
Numbers for Banner	38.16
January lunch reimbursement	190.78
Get well card - Seaton/Baby card - Hogan	4.33
Anika Dixon - Dues overpayment	25.00
February lunch reimbursement	225.92
Badge - Kurt Hogaboom	10.36
March lunch reimbursement	149.31
Affiliate of the Year plaque - Blucker/Badges - Jolene Coop and Vernon Martin	62.68
Badge - Savannah Bryant	10.36
Directories	234.35
April lunch reimbursement	165.65
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TOTAL EXPENSES	\$1,759.32

BALANCE ON HAND - 4/30/17	\$15,622.53
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NARPM - CENTRAL ARKANSAS CHAPTER
ACTIVE MEMBERSHIP
AS OF 4/30/17

Property Managers

1. Jerry Allred
2. Anika Dixon
3. Betty Fletcher
4. Chuck Goss
5. Steve Hendrich
6. Jamie Hoffman
7. Mike Hoffman
8. Kurt Hogaboom
9. Tina Hogan
10. Robby Jones
11. Jim Peacock
12. Cleo Porter
13. Doug Skipworth

Affiliates

1. Jeff Akins - Arkansas Pest Control Services, Inc.
2. Jeannie Baker - Acutraq Background Screening
3. Gail Blucker - Tenant Data Services, Inc.
4. Savannah Bryant - The PI Company Tenant Screening
5. Robby Cole - Benchmark Home Loans
6. Jolene Coop - Precision Door Service
7. David Cummings - Garage Door Fixer
8. Mary Derby - The PI Company Tenant Screening
9. David Furman - Furman Electric
10. Bradley Harris - Housing Manager.com
11. Lisa Hawley - The PI Company Tenant Screening
12. Steve Homeyer - Homeyer Lawn Sprinkler
13. Nolen Hughes - College Hunks Hauling Junk
14. Paul Jilg - Central Bank
15. Mary Kyzer - Mary & Lisa's Cleaning Service
16. Vernon Martin - Housing Manager.com
17. Bill McCoy - McCoy Tree Service & Roofing
18. Nau Moreno - NM Make Ready & Maintenance
19. Justin Orick - Arkansas Wildlife Removal
20. Stephanie Sallis - Richards Appliances
21. Chris Seaton - Seaton Heat & Air
22. Cathy Tuggle - Apartment Hunters and Arkansas Suites
23. Adam Tull - Ecotech Electric

**CENTRAL ARKANSAS CHAPTER
NARPM
TREASURER'S REPORT**

Date: July 31, 2017

Beginning Balance	\$15,622.53
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Deposits:

New professional member - Briles Andrews	125.00
New affiliate member - Chad Cummings	150.00

Total Income	\$15,897.53
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Less Disbursements:

Name badge - Briles Andrews	10.36
May lunch	184.44
June lunch	108.09
July lunch	165.65
Dinner - Tom Sedlack	30.20

Total Disbursements	\$498.74
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BALANCE ON HAND	\$15,398.79
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NARPM - CENTRAL ARKANSAS CHAPTER
ACTIVE MEMBERSHIP
AS OF 7/31/17

Property Managers

1. Jerry Allred
2. Briles Andrews
3. Anika Dixon
4. Betty Fletcher
5. Chuck Goss
6. Sally Goss
7. Steve Hendrich
8. Jamie Hoffman
9. Mike Hoffman
10. Kurt Hogaboom
11. Tina Hogan
12. Robby Jones
13. Jim Peacock
14. Cleo Porter
15. Doug Skipworth
16. Randy Kelderman - Paid local dues but has not paid National - Chapter membership on hold

NARPM - CENTRAL ARKANSAS CHAPTER
ACTIVE MEMBERSHIP
AS OF 7/31/17

Affiliate Members

1. Jeff Akins - Arkansas Pest Control Services, In.c
2. Jeanie Baker - Acutraq Background Screening
3. Gail Blucker - Tenant Data Services, Inc.
4. Savannah Bryant - The PI Company Tenant Screening
5. Robby Cole - Benchmark Home Loans
6. Jolene Coop - Precision Door Service
7. Chad Cumming - Attorney at Law
8. David Cummings - Garage Door Fixer
9. Mary Derby - The PI Company Tenant Screening
10. David Furman - Furman Electric
11. Bradley Harris - Husing Manager.com
12. Lisa Hawley - The PI Company Tenant Screening
13. Steve Homeyer - Homeyer Lawn Sprinkler
14. Nolen Hughes - College Hunks Hauling Junk
15. Paul Jilg - Central Bank
16. Mary Kyzer - Mary & Lisa's Cleaning Service
17. Vernon Martin - Housing Manager.com
18. Bill McCoy - McCoy Tree Service & Roofing
19. Nau Moreno - NM Make Ready & Maintenance
20. Justin Orick - Arkansas Wildlife Removal
21. Stephanie Sallis - Richard's Appliances
22. Chris Seaton - Seaton Heat n' Air
23. Cathy Tuggle - Apartment Hunters and Arkansas Suites
24. Adam Tull - Ecotech Electric

**CENTRAL ARKANSAS CHAPTER
NARPM
TREASURER'S REPORT**

Date: November 16, 2017

Beginning Balance	\$15,323.79
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Deposits:

New professional member - Scott Deaton	125.00
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Total Income	\$15,448.79
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Less Disbursements:

Doug Skipworth - NARPM class - reimbursement	205.46
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Name Badge - Chad Cumming	9.86
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IREM - Continuing Education - 12 members	900.00
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August lunch	158.09
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September lunch	197.13
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Total Disbursements	\$1,470.54
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BALANCE ON HAND	\$13,978.25
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***Central Arkansas NARPM Chapter
Meeting Agenda***

May 18, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
- III. Attendance Count**
- IV. Introductions**
 - **Introduction of Guest**
 - **Introduction of Members**
- V. If you are a guest you should remit the sum of \$10.00 to Sally Goss.**
- VI. Read the Mission Statements**
- VII. Read the Code of Ethics**
- VIII. Anyone interested in joining NARPM, we would love to have you as a member**

IX. National Convention This year's convention will be in beautiful Orlando, Florida. The dates are October 18, 19 and 20. Complete details can be found at www.narpm.org.

X. Continuing Education 7/21/17 at ARA with Tom Sedlack

XI. Continuing Education Part 2 Mark your calendars for Thursday, August 10, 2017. We now must have 7 hours of CE so this will be an all day class. Registration forms will be coming out soon. NARPM property managers will have their fee for this class paid by the chapter. However, if you register and do not attend for any reason, you will be responsible for payment.

XII. VENDOR SPOTLIGHT – This month's vendor spotlight will be presented by Adam Tull of Ecotech Electric.

XIII. PROGAM SPEAKER – Kevin Williams with Team Vision LLC. He will give us our mid-year motivation by telling us HOW TO GO FROM BENCH WARMER TO PEAK PERFORMER!

XIV. Door Prize – This month's door prize will be donated by Jamie Hoffman of Adkins, McNeill, Smith & Associates.

XV. Don't forget to turn in your name tags.

XVI. Adjournment

BOARD MEETING: Reminder to all Board members that the Board will meet immediately following the chapter meeting.

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates:

Total: ____ Total: ____



***Central Arkansas NARPM Chapter
Meeting Agenda***

June 15, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

I. Welcome

**II. Cell Phones Silenced & remind everyone “networking” time is
between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**

III. Attendance Count

IV. Introductions

- **Introduction of Guest**
- **Introduction of Members**

**V. If you are a guest you should remit the sum of \$10.00 to Sally
Goss.**

VI. Read the Mission Statements

VII. Read the Code of Ethics

**VIII. Anyone interested in joining NARPM, we would love to have
you as a member**

IX. National Convention This year's convention will be in beautiful Orlando, Florida. The dates are October 18, 19 and 20. Complete details can be found at www.narpm.org.

X. Continuing Education 7/21/17 at ARA with Tom Sedlack (so far we have 3 signed up)

XI. Continuing Education Part 2 Mark your calendars for Thursday, August 10, 2017. We now must have 7 hours of CE so this will be an all day class. Registration forms will be coming out soon. NARPM property managers will have their fee for this class paid by the chapter. However, if you register and do not attend for any reason, you will be responsible for payment.

VENDOR SPOTLIGHT – None this month but if you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XII. PROGAM SPEAKER – Our friends from the Arkansas Real Estate Commission will be joining us to let us know "What's New in Property Management." Be sure to attend and give them a warm welcome. Have an idea for a future program? Pass it on to our Program Chairperson, Anika Dixon

XIII. Door Prize – This month's door prize will be donated by Bill McCoy of McCoy Tree Service and Roofing.

XIV. Don't forget to turn in your name tags.

XV. Adjournment

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: _____

New Member's: _____

Total: _____

Affiliates: _____

New Affiliates: _____

Total: _____

AGENDA - BOARD MEETING

Date 11/16/17

✓ 1. Minutes of the last meeting were emailed to all members. Ask for a motion and Second to approve, then all in favor or opposed.

✓ 2. Treasurer's report - Sally

✓ 4. Committee Reports:

✓ Affiliate - Chris Seaton

Communication and Publicity - Sally

Education - Mike

Hospitality - Chuck

Legislative - Jerry

Website - Tina

Membership - Sally

Program - Anika

✓ Roster - Cleo

✓ IF CHRIS IS IN ATTENDANCE, HE WILL NEED TO BE DISMISSED AT THIS POINT AS WE WILL BE DISCUSSING AFFILIATE APPRECIATION.

5. Old Business

✓A. Christmas party - Robbie

✓B. Affiliate appreciation - Sally

✓C. Chapter Compliance - Due ?

6. New Business

✓ A. Vote on service project for the year

B. Report from incoming president on incoming committee chairpersons and any committees needing to be filled.

✓ 7. Announce next board meeting will be in January with new board members

8. Ask for a motion to adjourn

**Central AR NARPM
Board of Directors Meeting
MINUTES**

7/25/2017 4:00 pm

Call to Order REMINDER: As a courtesy please turn cell phones OFF or to VIBRATE

- Meeting called to order at 4:00 pm by President Skipworth
- Roll Call – A quorum is confirmed

	Name	Position		Name	Position
X	Douglas Skipworth	President	X	Anika Dixon	Programs Chair
X	Robby Jones	V President		Mike Hoffman	Education Chair
X	Sally Goss, RMP®	Treasurer	X	Chuck Goss, RMP®	Hospitality Chair
X	Betty Fletcher, MPM®	Secretary		Chris Seaton	Affiliate Chair
X	Jerry Allred, MPM®	Past President		Tina Hogan, MPM®	Website Chair
			X	Sally Goss, MPM®	Membership Chair
			X	Douglas Skipworth	Chapter Excel/Comply

Minutes

- Motion made, seconded & carried to approve 5/18/2017 minutes as presented. (Allred/Dixon)

Financial Report

- Motion made, seconded & carried to approve 6/30/2017 financials as presented. (Jones/Dixon)

Committee Reports

- Education – Mike Hoffman, Chair
 - Cost of annual CE class has increased to \$70 per attendee since will require 2 instructors for the morning (separating Brokers & Sales Licensees). Chapter will pay \$70 cost per member attending.
 - Deadline to sign up is 8/1/17
- Programs – Anika Dixon, Chair
 - Speakers lined up for all but 1 meeting. Suggestion made to have Ethan Nobles, attorney speak on PM issues from medical marijuana. Anika will confirm.
- Hospitality – Chuck Goss, RMP®, Chair
- Membership – Sally Goss, RMP®, Acting Chair - Bryles Andrews, RPM Searcy Chad Cummings, attorney
- Designation Class – Douglas Skipworth, Chair
 - Great class! Designation class is scheduled for 7/21 in the ARA building. Course is approved for 6hr of CE. Room & refreshments \$120 + \$85
- Chapter Excellence/Compliance – Douglas Skipworth, Chair
- Affiliate – Chris Seaton, Chair
- Christmas Party – Robby Jones agreed to chair the party and will try for 3rd Thursday evening. Sally Goss will continue to do Affiliate Appreciation. ETA 12/7/17 Sally to send out report of past expenses

Old Business

-

New Business

- Leadership Training - November in St Louis. Robby Jones planning to attend 11/2017.
- President Skipworth to selection nominating committee. Elections at September chapter meeting

Next Meeting

- BOD meetings are scheduled quarterly immediately following the monthly meeting on these dates
2017= 1/19 5/18 7/25 next BOD in Oct at Convention

Adjourn

- Meeting adjourned at 4:40 pm

Central Arkansas Chapter 2018

2018 Officers

President Robby Jones

Vice President/President Elect- Briles Andrews

Secretary- Betty Fletcher MPM, RMP

Treasurer- Jerry Allred

2018 Committee Chairperson

Communication and Publicity- Sends a monthly newsletter and periodic press release.

Betty Fletcher

Marketing/Website- Maintain chapter website. Kurt Hogaboom .

Education Chair- Plans education calendar for the year including CE Class and works with Program Chair for monthly guest speaker.

Lisa Hawley

Chapter Designation/Hospitality Chair- Recognizes new members and past leaders- greet guests, collect fees, pay the lunch bill. Recognize past leaders.

Chuck Goss .

Membership Coordinator- Recruits new members- follows up with guests- works with marketing/Communication and Publicity Chair. Basically Recruit New Members.

David Cummings.

Programs Chair- Will arrange Speakers for monthly meeting.

Chris Seaton

Affiliate Chair- Selects the best quality vendors and leverage the benefits with chapter and schedules monthly vendor spotlight.

Robbie Cole

Legislative Coordinator- monitors legislative activity and reports the activity at member meetings. Gail Blucker

Roster Chair- Tina Hogan

Filename: bc7d-36e5-b83d-39a7.docx
Directory: C:\Users\gail2\AppData\Local\Temp\76
Template: C:\Users\gail2\AppData\Roaming\Microsoft\Templates\Normal.dotm
Title:
Subject:
Author: Robby Jones
Keywords:
Comments:
Creation Date: 2/6/2018 5:08:00 PM
Change Number: 1
Last Saved On: 2/6/2018 5:22:00 PM
Last Saved By: Robby Jones
Total Editing Time: 13 Minutes
Last Printed On: 3/26/2018 8:28:00 PM
As of Last Complete Printing
 Number of Pages: 2
 Number of Words: 159
 Number of Characters: 1,031



Central Arkansas NARPM Chapter
Meeting Agenda

April 20, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
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- V. Read the Mission Statements**
- VI. Read the Code of Ethics**
- VII. Anyone interested in joining NARPM, we would love to have you as a member**
- VIII. National Convention** 10 /
- IX. Continuing Education**

X. Continuing Education Part 2 Mark your calendars for Thursday, August 10, 2017. We now must have 7 hours of CE so this will be an all day class. Registration forms will be coming out soon. NARPM property managers will have their fee for this class paid by the chapter. However, if you register and do not attend for any reason, you will be responsible for payment.

XI. VENDOR SPOTLIGHT – This month's vendor spotlight will be presented by Chris Seaton with Seaton Heat n' Air. Interested in doing a 5 minute vendor spotlight? We would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XII. PROGAM SPEAKER – This month we are honored to have our Regional Vice President, Greg Doering, from Round Rock, Texas coming in to meet with us. He will be speaking to us about his property management journey and how NARPM has played a part in it. Make plans to join us and give Greg a warm Arkansas welcome. If you have a suggestion for a future program, contact our program chairperson, Anika Dixon at dixonrealty@comcast.net or [501-663-1470](tel:501-663-1470).

XIII. Next Month's speaker: ?

XIV. Door Prize – Drawing courtesy of Adam Tull of Ecotech Electric.

XV. Don't forget to turn in your name tags.

XVI. Adjournment

Member's attended: 17

Guest attended: 3

Total: 20

Professional Member's: 10 Affiliates: 7

New Member's: 0 New Affiliates: 0

Total: 10 Total: 7

**Central AR NARPM
Board of Directors Meeting
MINUTES**

1/19/2017 1:00 pm

Call to Order

REMINDER: As a courtesy please turn cell phones OFF or to VIBRATE

- Meeting called to order at 1:05 pm by President Skipworth
- Roll Call – A quorum is confirmed

	Name	Position		Name	Position
X	Douglas Skipworth	President	X	Anika Dixon	Programs Chair
X	Robby Jones	V President	X	Mike Hoffman	Education Chair
X	Sally Goss, RMP®	Treasurer	X	Chuck Goss, RMP®	Hospitality Chair
X	Betty Fletcher, MPM®	Secretary		Chris Seaton	Affiliate Chair
X	Jerry Allred, MPM®	Past President		Tina Hogan, MPM®	Website Chair
			X	Sally Goss, MPM®	Membership Chair
			X	Douglas Skipworth	Chapter Excel/Comply

Minutes

- Need motion & second to approve minutes from last meeting. (____/____)

Financial Report

- **Treasurer Sally Goss, MPM® reported a bank balance of \$11,586.85 as of 12/31/2016.**
 - Reminder that members with unpaid dues will be charged \$25 late fee as of 2/1/2017.

Committee Reports

- Education – Mike Hoffman, Chair
 - Cost of annual CE class has increased to \$70 per attendee since will require 2 instructors for the morning (separating Brokers & Sales Licensees). **Motion made, seconded & carried for the chapter to pay this cost per member attending this year. (Allred/Hoffman)**
- Programs – Anika Dixon, Chair
 - Working to develop the programs for this year.
- Hospitality – Chuck Goss, RMP®, Chair
- Membership – Sally Goss, RMP®, Acting Chair
 - We have 3 new members! It was noted the increase in traditional sales offices doing property management and the need to invite them to join us. Randy Kelderman will assume Chair once membership issue is squared away.
- Designation Class – Douglas Skipworth, Chair
 - Designation class is scheduled for 7/21 in the ARA building. Betty Fletcher offered to help work on getting Realtors to notify members of class.
- Chapter Excellence/Compliance – Douglas Skipworth, Chair
 - Douglas Skipworth would like to continue working the Chapter Excellence/Compliance this year however will include Robby so they both know what is required.
- Affiliate – Chris Seaton, Chair
 - No report as Chris is home recovering from a heart attack. Our best wishes for a speedy recovery.

Old Business

-

New Business

- President Skipworth thanked BOD members & Committee chairs for serving this year. He will include Robby Jones on all RVP calls & emails to get him oriented to serve as President next year.
- Robby Jones received the Meeting Book and agreed to update the Code of Ethics & Standards of Professionalism read at each meeting.
- One of our Affiliate members requested that we only allow 1 of each trade to join as an affiliate member. After discussion, consensus was to continue our policy of allowing multiple members of each trade as this provides more benefit to the professional members.

Next Meeting

**Central AR NARPM
Board of Directors Meeting
MINUTES**

1/19/2017 1:00 pm

- ☐ BOD meetings are scheduled quarterly immediately following the meeting on these dates
2017= 1/19

Adjourn

- ☐ Meeting adjourned at 1:39pm

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***Central Arkansas NARPM Chapter
Meeting Agenda***

January 19, 2017

11:30 A.M. – 1 P.M.

American Pie Pizza @ 9709 Maumelle Blvd.

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
- III. Attendance Count**
 - **Introduction of Guest**
 - **Introduction of Members**
- IV. If you are a guest you should remit the sum of \$10.00 to Sally Goss.**
- V. Read the Mission Statements**
- VI. Read the Code of Ethics**
- VII. Anyone interested in joining NARPM, we would love to have you as a member. Contact our Membership Chairman for more information.**
- VIII. WELCOME NEW MEMBERS: New Affiliate Members are Jolene Coop with Precision Door Service of Central Arkansas**

and Vernon Martin and Bradley Harris, both with HousingManager.com. Take a moment to visit with these new members and to welcome Bradley back to the chapter!

- IX. **DUES**: Everyone should have now received a notice regarding 2017 dues. The deadline for payment is February 1st. After that date, a \$25 late charge will be assessed. Please mail in your payment or bring it to the meeting to avoid this charge
- X. **ROSTER**: If you have not returned your information page to Cleo Porter, please do so by email, mail or bring it to the meeting. Rosters will be distributed at the February meeting. If your dues are not current by February 1st, you will not be included in the Roster.
- XI. **Broker Owner Convention** – This year’s convention will be held on the March 20-22, 2017 at the Mirage in Las Vegas.
- XII. **Affiliate Recognition** Due to the cancellation of our Christmas party last month, we will be recognizing all Affiliates at this meeting and announcing the 2016 Affiliate of the Year.
- XIII. **PROGAM SPEAKER** – Jerry Allred speaking about “Improving Lease Retention”
- XIV. **Next Month’s speaker**: Marcus Wallace of AvantaClean
- XV. **Door Prize** – Drawing courtesy of Betty Fletcher of Fletcher Property Mgmt
- XVI. **Don't forget to turn in your name tags.**
- XVII. **Adjournment**

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates: ____

Total: ____ Total: ____



***Central Arkansas NARPM Chapter
Meeting Agenda***

July 20, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

I. Welcome

**II. Cell Phones Silenced & remind everyone “networking” time is
between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**

III. Attendance Count

IV. Introductions

- **Introduction of Guest**
- **Introduction of Members**
- **WELCOME NEW MEMBER:** We are delighted to welcome Briles Andrews with Real Property Management Delta in Searcy as a professional member. Briles can be reached at [501-404-0674](tel:501-404-0674).

V. If you are a guest you should remit the sum of \$10.00 to Sally Goss.

VI. Read the Mission Statements

VII. Read the Code of Ethics

VIII. Anyone interested in joining NARPM, we would love to have you as a member

IX. National Convention This year's convention will be in beautiful Orlando, Florida. The dates are October 18, 19 and 20. Complete details can be found at www.narpm.org.

X. Continuing Education 7/21/17 at ARA with Tom Sedlack (so far we have 6 signed up)

XI. Continuing Education Part 2 Mark your calendars for Thursday, August 10, 2017. We now must have 7 hours of CE so this will be an all day class. NARPM property managers will have their fee for this class paid by the chapter. However, if you register and do not attend for any reason, you will be responsible for payment. Registration Deadline is August 1, 2017

XII. VENDOR SPOTLIGHT SPOTLIGHT: Bill McCoy of McCoy Tree Service will be our spotlight member this month. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XIII. PROGAM SPEAKER – This month's speaker will be Tom Sedlack, a NARPM member from Woodbury, Minnesota. Tom will speaking to us on "Effective Negotiation" - a topic pertaining to both property managers and vendors. Have an idea for a future program? Pass it on to our Program Chairperson, Anika Dixon.

XIV. Door Prize – This month's door prize will be donated by Robby Jones of Real Property Management.

XV. Don't forget to turn in your name tags.

XVI. Adjournment

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____

New Member's: ____

Total: ____

Affiliates: ____

New Affiliates:

Total: ____

**Central AR NARPM
Board of Directors Meeting
MINUTES**

7/25/2017 4:00 pm

Call to Order

REMINDER: As a courtesy please turn cell phones OFF or to VIBRATE

- Meeting called to order at 4:00 pm by President Skipworth
- Roll Call – A quorum is confirmed

	Name	Position		Name	Position
X	Douglas Skipworth	President	X	Anika Dixon	Programs Chair
X	Robby Jones	V President		Mike Hoffman	Education Chair
X	Sally Goss, RMP®	Treasurer	X	Chuck Goss, RMP®	Hospitality Chair
X	Betty Fletcher, MPM®	Secretary		Chris Seaton	Affiliate Chair
X	Jerry Allred, MPM®	Past President		Tina Hogan, MPM®	Website Chair
			X	Sally Goss, MPM®	Membership Chair
				Douglas Skipworth	Chapter Excel/Comply

Minutes

- Motion made, seconded & carried to approve 5/18/2017 minutes as presented. (Allred/Dixon)

Financial Report

- Motion made, seconded & carried to approve 6/30/2017 financials as presented. (Jones/Dixon)

Committee Reports

- Education – Mike Hoffman, Chair
 - Cost of annual CE class has increased to \$70 per attendee since will require 2 instructors for the morning (separating Brokers & Sales Licensees). Chapter will pay \$70 cost per member attending.
 - Deadline to sign up is 8/1/17
- Programs – Anika Dixon, Chair
 - Speakers lined up for all but 1 meeting. Suggestion made to have Ethan Nobles, attorney speak on PM issues from medical marijuana. Anika will confirm.
- Hospitality – Chuck Goss, RMP®, Chair
- Membership – Sally Goss, RMP®, Acting Chair - Bryles Andrews, RPM Searcy Chad Cummings, attorney
- Designation Class – Douglas Skipworth, Chair
 - Great class! Designation class is scheduled for 7/21 in the ARA building. Course is approved for 6hr of CE. Room & refreshments \$120 + \$85
- Chapter Excellence/Compliance – Douglas Skipworth, Chair
- Affiliate – Chris Seaton, Chair
- Christmas Party – Robby Jones agreed to chair the party and will try for 3rd Thursday evening. Sally Goss will continue to do Affiliate Appreciation. ETA 12/7/17 Sally to send out report of past expenses

Old Business

-

New Business

- Leadership Training - November in St Louis. Robby Jones planning to attend 11/2017.
- President Skipworth to selection nominating committee. Elections at September chapter meeting

Next Meeting

- BOD meetings are scheduled quarterly immediately following the monthly meeting on these dates
2017= 1/19 5/18 7/25 next BOD in Oct at Convention

Adjourn

- Meeting adjourned at 4:40 pm

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***Central Arkansas NARPM Chapter
Meeting Agenda***

September 21, 2017

**11:30 A.M. – 1 P.M. American Pie Pizza @ 9709
Maumelle Blvd.**

- I. Welcome**
- II. Cell Phones Silenced & remind everyone “networking” time is between 11:30 a.m. and 12 p.m. and after dismissal at 1 p.m.**
- III. Attendance Count**
- IV. Introductions**
 - **Introduction of Guest**
 - **Introduction of Members.**
- V. If you are a guest you should remit the sum of \$10.00 to Sally Goss.**
- VI. Read the Mission Statements**
- VII. Read the Code of Ethics**
- VIII. Anyone interested in joining NARPM, we would love to have you as a member**

IX. National Convention This year's convention will be in beautiful Orlando, Florida. The dates are October 18, 19 and 20. Complete details can be found at www.narpm.org. Because of the National Convention, THERE WILL BE NO OCTOBER MEETING. Our next meeting will be on November 16, 2017.

X. Robby Jones has stepped up to put together this year's Christmas party/Affiliate Appreciation dinner. He will be sharing his ideas and a date for our calendar.

XI. ELECTIONS: It's time to elect new officers for 2018. A Nominating Committee has been appointed and will present their slate. Nominations will also be accepted from the floor.

XII. VENDOR SPOTLIGHT SPOTLIGHT: Robby Cole will also be our spotlight member this month. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XIII. Chris Seaton will be our spotlight member this month. If you are interested in doing a future 5 minute spotlight, we would love to hear about your business. Contact our Affiliate Liaison, Chris Seaton at seatonhna@gmail.com, or [501-834-2610](tel:501-834-2610).

XIV. PROGAM SPEAKER – PROGRAM: This month's program on "Evictions 101" will be presented by Amy Pritchard and Lynn Foster with the UALR Bowen School of Law..

XV. Door Prize – This month's door prize will be donated by Chuck Goss of Goss Mgmt.

XVI. Don't forget to turn in your name tags.

XVII. Because of the National Convention, THERE WILL BE NO OCTOBER MEETING. Our next meeting will be on November 16, 2017.

XVIII. Adjournment

Member's attended: _____

Guest attended: _____

Total: _____

Professional Member's: ____ Affiliates: ____

New Member's: ____ New Affiliates: ____

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As of Last Complete Printing
Number of Pages: 3
Number of Words: 374
Number of Characters: 1,920



Douglas Skipworth <douglas@crestcore.com>

NARPM NEWS

1 message

CSGOSS@aol.com <CSGOSS@aol.com>
To: csgoss@aol.com

Fri, Oct 13, 2017 at 12:43 PM

NARPM NEWS

REMINDER: Because of the National Convention in Orlando being held next week, there will be no October chapter meeting. Plan to join us on November 16th at 11:30 a.m. for our next meeting.

CURRENT BOARD MEMBERS: If you will be attending the convention next week, we will have a short board meeting prior to the opening session. Please meet at the Registration Table at 2 p.m. on Wednesday, October 18th.

NEW OFFICERS: We are excited to have a new slate of officers to lead our chapter beginning in January. Elected to serve are:

Robby Jones, Real Property Management, President
Briles Andrews, Real Property Management Delta, Vice President
Betty Fletcher, Fletcher Property Management, Secretary
Jerry Allred, Allred Realtors, Treasurer

STEP UP: Committee Chairpersons are needed for the coming year for the following positions:

Affiliate Liaison
Communications & Publicity Chair
Website Chair
Education Chair
Hospitality Chair
Legislative Chair
Membership Chair
Program Chair
Roster Chair

If you would like to volunteer or learn more about a position, contact incoming President, Robby Jones at RJones@rpmcentralar.com.

MEMBERSHIP: Interested in learning more about NARPM or becoming a member? To join as a member of our organization, you must be a licensed residential property manager, support staff of a licensed residential property manager or licensed business owner. Contact Sally Goss by email at csgoss@aol.com or 501-804-4677.

We always welcome input or suggestions to make our chapter stronger. Contact our President Doug Skipworth at douglas@crestcore.com or by phone at 901-385-3119.



Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** CENTRAL ARKANSAS CHAPTER OF THE NARPM INC
- **EIN:** 464028112
- **Tax Year:** 2017
- **Tax Year Start Date:** 01-01-2017
- **Tax Year End Date:** 12-31-2017
- **Submission ID:** 10065520180821839449
- **Filing Status Date:** 03-23-2018
- **Filing Status:** Pending

Note: Print a copy of this filing for your records. Once you leave this page, you will not be able to do so.

MANAGE FORM 990-N SUBMISSIONS

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2017

Open to Public Inspection

A For the 2017 Calendar year, or tax year beginning 2017-01-01 and ending 2017-12-31

B Check if available

☐ Terminated for Business☒ Gross receipts are normally \$50,000 or lessC Name of Organization: CENTRAL ARKANSAS CHAPTER OFTHE NARPM INC25 E Rock Street,Fayetteville, AR, US, 72701

D Employee Identification

Number 46-4028112

E Website:

F Name of Principal Officer: Jerry Allred25 E Rock Street,Fayetteville, AR, US, 72701

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.