



National Association of Residential Property Managers

Chapter Leadership Training Travel Grant Application

PURPOSE: The purpose of the grant is to assist Chapters financially with travel expenses for their Chapter Leader to attend Chapter Leader Training. The Chapter can submit this application once per year for one person to attend the Chapter Leadership Training at NARPM's Annual Convention & Trade Show. Same person must also be a paid full registrant for the NARPM Annual Convention & Trade Show.

APPLICATION MATERIALS: An application form and the following will be required to determine if the Grant should be awarded:

- Brief reason as to why the Chapter feels it needs the grant to help them send their President, or their assignee, to the Leadership Training session.
- Airline ticket that has been booked and paid.

QUESTIONS AND WHERE TO SEND APPLICATION:

National Association of Residential Property Managers
1403 Greenbrier Parkway, Suite 150
Chesapeake, VA 23320
P: 800-782-3452
grants@narpm.org

APPLICATION DEADLINE: September 30, of the application year

EVENT DEADLINE: December 31, of the application year

PROCESSING TIME: Applications will be reviewed and approved within 30 days of application

SELECTION CRITERIA:

Chapter must demonstrate a need for an amount up to \$250 for Chapter Leaders (\$500 for Hawaii leaders) to assist Chapters with their President's, or their assignee's, air travel expenses to Leadership Training.

The following will be required to determine if the Grant should be awarded:

- Brief reason as to why the Chapter feels it needs the grant to help them send their President, or their assignee, to the Leadership Training session.
- Airline ticket that has been booked and paid OR map of driving route.
- Copy of paid full registration for NARPM Annual Convention & Trade Show.

Should it be agreed to award the grant, it will not be paid until after the event to ensure the President, or their assignee, has attended. If driving, gas receipts must be submitted after the event is complete.

Thank you for your commitment to Leadership!



National Association of Residential Property Managers

NARPM® Chapter Leadership Training Travel Grant Application

Date of Application:	
Chapter Name:	

Address where check should be sent:	
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Person Requesting Grant:	
Chapter Position:	
Email:	
Phone:	
Date of Event:	
Event Title:	Chapter Leadership Training at NARPM Annual Convention & Trade Show

Brief reason as to why the Chapter feels it needs the grant to help them send their President, or their assignee, to the Leadership Training session:

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Amount requested (not to exceed \$250 for local Chapters & \$500 for Hawaii Chapters):	\$
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Check that the following are attached with the application:

- Airline ticket that has been booked and paid.
- Copy of paid full registration for NARPM Annual Convention & Trade Show.
- If the Chapter Leader is driving, a map of the driving route must be included with the application.

Should it be agreed to award the grant, NARPM® will pay out the Grant amount after the event to ensure the President, or their assignee, has attended the event. If driving, gas receipts must be submitted after the event is complete.

President signature Date

Treasurer signature Date