## BIG ISLAND - EAST HAWAII CHAPTER NATIONAL ASSOCIATION OF RESIDENTIAL PROEPRTY MANAGERS 2 KAMEHAMEHA AVENUE HILO, HAWAII 96720 PH: 808-935-4152 FAX: 808-961-2459 E-MAIL: BKIRBY@DAYLUM.COM

## TRANSMITTAL SHEET

TO:	FROM:
Gail S. Phillips, CAE,	Betty A. Kirby (S), Property Manager
Executive Director	
COMPANY:	DATE:
N.A.R.M.	5/2/2007
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
PHONE NUMBER:	RE:
800-782-3452	Recertification

## NOTES/COMMENTS:

Aloha Gail,

Following is the Chapter Certificate of Compliance form (due 12/01/06) which was completed to the best of my ability. A note was added to the top to explain that the process of formal organization has just started.

Our first formal meeting took place on March 29, 2007. the Chapter Charter Request form was signed at that time (copy follows). Officers elected for 2007 at that meeting are:

President	Betty Kirby
Vice-President	Kevin Aoki
Secretary	Marcy Martinez
Treasurer	Karen Bade

The possibility of shortening our chapter name still exists. We'll know more after we've spoken to the State.

Should you require additional information from us, please do not hesitate to contact me.

Mahalo nui loa for your guidance,

## CHAPTER CHARTER REQUEST

We, the undersigned, herein request from the National Association of Residential Property Managers, a CHAPTER CHARTER for the purpose of recognizing our local NARPM membership as a local entity tied to the national association as a chapter of it.

We agree, as FOUNDING MEMBERS of the Big Island - East Hawaiichapter to:

- Pledge honor, integrity, reputation and resources to the founding, sustaining and perpetuation of the above named chapter of the National Association of Residential Property Managers.
- Continue to render distinguished service to the national association, the above named chapter and the residential property management profession.
- 3. Abide by the bylaws of the chapter.
- 4. Abide by the bylaws of the national association and the Code of Ethics.

We further understand that our chapter will be incorporated under the laws of the state in which we work. We agree to maintain adequate records for this incorporation to continue as long as we are members of the chapter and the national association.

Signed this <u>29</u> day of <u>MARCH</u> . 2007

(Must have 7 or more NARPM members in good standing.) ATT