



Confirmation

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Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** NORTH CAROLINA CRYSTAL COAST CHAPTER OF THE NATIONAL ASSOCIATIO
- **EIN:** 814928642
- **Tax Year:** 2019
- **Tax Year Start Date:** 01-01-2019
- **Tax Year End Date:** 12-31-2019
- **Submission ID:** 10065520200273433778
- **Filing Status Date:** 01-27-2020
- **Filing Status:** Accepted

MANAGE FORM 990-N SUBMISSIONS

Balance Sheet

Association: NC Crystal Coast
As of 12/31/19 (cash basis)

ASSETS

Bank	
1033 NC Crystal Coast Chapter of NARPM	3,486.38
Total Bank	3,486.38

TOTAL ASSETS	3,486.38
---------------------	-----------------

LIABILITIES & EQUITY

Equity	
3000 Net Income-Current Year	1,170.53
3001 Retained Earnings-Operating	2,315.85
Total Equity	3,486.38

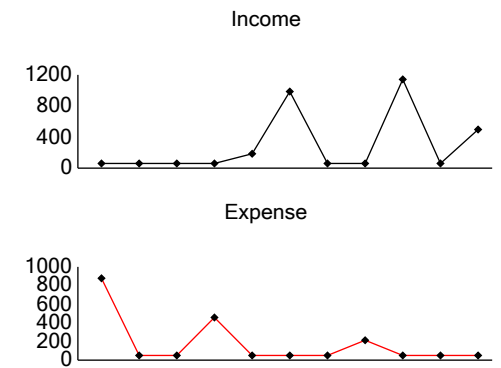
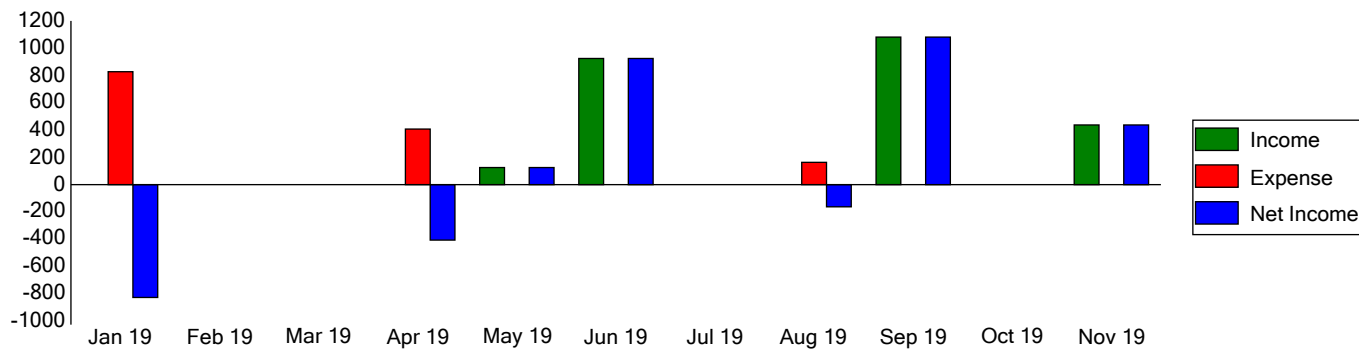
TOTAL LIABILITIES & EQUITY	3,486.38
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Profit & Loss 12 Month Recap

Association: NC Crystal Coast
Monthly recap 01/01/19 - 11/30/19 (cash basis)

	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19	JUL 19	AUG 19	SEP 19	OCT 19	NOV 19	TOTAL
INCOME												
4003 National Chapter Gran	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	437.15	937.15
4004 Affiliate Member Dues	0.00	0.00	0.00	0.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00	250.00
4007 National Chapter Incer	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	300.00
4008 State Expo	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,081.45	0.00	0.00	1,081.45
TOTAL INCOME	0.00	0.00	0.00	0.00	125.00	925.00	0.00	0.00	1,081.45	0.00	437.15	2,568.60
EXPENSE												
5030 Meetings	327.57	0.00	0.00	407.40	0.00	0.00	0.00	163.10	0.00	0.00	0.00	898.07
6045 NARPM Leadership	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
TOTAL EXPENSE	827.57	0.00	0.00	407.40	0.00	0.00	0.00	163.10	0.00	0.00	0.00	1,398.07
NET INCOME	-827.57	0.00	0.00	-407.40	125.00	925.00	0.00	-163.10	1,081.45	0.00	437.15	1,170.53

	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19	JUL 19	AUG 19	SEP 19	OCT 19	NOV 19	TOTAL
NET INCOME SUMMARY												
Income	0.00	0.00	0.00	0.00	125.00	925.00	0.00	0.00	1,081.45	0.00	437.15	2,568.60
Expense	-827.57	0.00	0.00	-407.40	0.00	0.00	0.00	-163.10	0.00	0.00	0.00	-1,398.07
NET INCOME	-827.57	0.00	0.00	-407.40	125.00	925.00	0.00	-163.10	1,081.45	0.00	437.15	1,170.53





UnionBank
We Want to Know *you.*

**1011 Red Banks Road
Greenville, NC 27858**

1976399

NORTH CAROLINA CRYSTAL COAST CHAPT-NARPM
C/O ADVANTAGE GOLD REALTY
1512 GUM BRANCH ROAD
JACKSONVILLE NC 28540

Date 12/31/19
Account Number
Enclosures

Page 1
Ending 1880

---- CHECKING ACCOUNTS ----

UNION BANK OFFERS A VARIETY OF LOANS TO HELP YOUR
BUSINESS GROW. CONTACT YOUR LOCAL BRANCH TODAY!

SMALL BUSINESS CHECKING

Account Number	Ending 1880
Previous Balance	3,486.38
Deposits/Credits	.00
Checks/Debits	.00
Service Charge	.00
Interest Paid	.00
Ending Balance	3,486.38

Number of Enclosures	0
Statement Dates 12/01/19 thru 12/31/19	
Days in the statement period	31
Average Ledger	3,486
Average Collected	3,486

Daily Balance Information

Date	Balance
12/01	3,486.38

For questions regarding your statement or account, please contact your local
branch, or 1-866-638-0552.



If you need more information about an electronic transfer appearing on this statement, or if you think your statement or receipt is wrong, please telephone or write us as soon as possible at the phone number or address designated on the front of this statement. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will **recredit** your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

Reconciliation of Account

Please examine this statement and items at once and refer any exceptions immediately.

Mark off in your checkbook each of your checks paid by the bank and list the numbers and amounts of those not paid in the space provided at the left. Include any checks still not paid from previous statements.

Subtract from your checkbook balance any SERVICE CHARGE (S.C.) or bank charge appearing on this statement.

[illegible]

Enter bank balance from statement			
Add deposits not credited by bank (if any)			
TOTAL			
Subtract total of checks not paid			
BOOK BALANCE	➡		

Balance Sheet

Association: NC Crystal Coast
As of 12/31/19 (cash basis)

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Total Bank	3,486.38

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Crystal Coast Chapter of NARPM®

2020 Budget

Income	
Membership Fees	None
Affiliate Membership/Sponsorship Fees	\$500.00
Chapter Grants	\$1000.00 (\$500.00 general grant + 2 leadership grants)
Raffle (Pick a Non-Profit and Donate Items)	
Continuing Education	
NC Property Management Conference	\$1200.00
Total Income	\$2700.00

Expenses	
Marketing Expenses (newsletter, etc.)	\$250.00
Education Expenses (speaker, equipment, etc.)	\$1000.00
Legal/Accounting Expenses (tax return, lawyer)	\$250.00
Printing and Copying	\$200.00
National Association Contribution	\$100.00
Website	Free
Google Drive	\$99.00
Meeting Expenses	\$650.00 Chamber of Commerce
Grant from 2018 Advertising	\$500.00
Officer Travel (National Event and Leadership)	\$2500.00
Total Expenses	\$5,549.00

From: Shannon [mailto:rentonshannon@earthlink.net]

Sent: Thursday, September 12, 2019 10:13 AM

To: Jennie Kavanaugh; Lexi WORK; Sherri Mayes; Susie Wamsganz

Subject: Crystal Coast Chapter

Good morning

Hope everyone survived Dorian!

We have received information regarding the 2020 NC Property Management Conference. We need volunteers to serve on a variety of committees. Please let me know if you are interested.

Elections are to be completed by the end of the month. Phyllis has agreed to be "President Elect" until we can find a replacement. So far the nominations for 2020 are as follows:

Past President (Shannon Anderson)

President Elect (Phyllis Mento)

Secretary (Alexia MacDonald)

Treasurer (Sherrie Mayes)

If you would like to nominate someone or volunteer to be on the board for a position please let me know.

Thank you for your time!

Shannon Anderson

Property Manager



National Association of Residential Property Managers

C R Y S T A L C O A S T C H A P T E R

Don't forget the Board of Directors meeting tomorrow, March 20, 2019 at 10:30AM. This meeting will be held in our normal location at the Jacksonville Chamber of Commerce, 1099 Gum Branch Rd. Jacksonville, NC.

Please review the Agenda below:



National Association of Residential Property Managers
CRYSTAL COAST CHAPTER

Agenda
BOD Meeting
Jan 23, 2019

Welcome and Greeting

Call Meeting to Order

Determine Quorum

Purpose and Overview

Mission: NARPM® provides resources for residential property management professionals, who desire to learn, grow and build relationships.

Vision: NARPM® will be the recognized leaders in residential property management industry.

Antitrust Policy

Approval of Minutes – Treasurer's Report, Secretary's Report

SAVE THE DATES:

Jan 23, 2019 Election of Officers

March 20, 2019 Meet & Greet

May 15, 2019 Hope 4 NC

July 15, 2109 Pamela Vesper former Attorney for the Real Estate Commission

July 17-19 Southern States Conference in Nashville

August 21 Traci VanCamp RMP®, MPM® National NARPM® Speaker on policy and procedures

NARPM Class September 13, Developing Rewarding Owner Relationships

Jacksonville Chamber of Commerce

October 15-14 NARPM® Annual Convention (www.narpmconvention.com) held at the Arizona Grand Resort
Phoenix AZ

November to be determined (possible meeting in Wilmington or Greenville)

December Chapter get together for the end of the year.

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HOPE4NC PRESENTATION AND QUESTIONS

LUNCH AND NETWORKING

[illegible]

AGENDA

NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGERS

North Carolina Crystal Coast Chapter

Board of Directors Meeting

March 20, 2019 at 10:30 AM

Jacksonville Chamber of Commerce

1099 Gum Branch Road, Jacksonville NC 28540

1. Call Meeting to Order
2. Determine Quorum
3. Purpose and Overview
 - Mission: NARPM® provides resources for residential property management professionals, who desire to learn, grow and build relationships.
 - Vision: NARPM® will be the recognized leaders in residential property management industry.
4. Introductions
5. Antitrust Policy
6. Leadership Reports
 - Treasurer's Report
 - Secretary's Report/Approval of Minutes, Duties and Responsibilities
 - Report Meeting, Attendance and Membership to RVP
7. Committee Reports
 - Nominating Committee Chair
 - Membership Chair
 - Marketing Publication & Meetings Programs Chair
 - Affiliate Chair
 - Recognitions & Education/Designations Chair
 - Legislative & Governmental Affairs Chair
8. Unfinished Business
 - Lease Revision
9. New Business
 - Meet & Greet in New Bern May 26 at 5:30
 - Preparation of Education Class Chapter is Sponsoring in September
10. Speakers for meetings
11. Adjourn meeting

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National Association of Residential Property Managers

CRYSTAL COAST CHAPTER

*cancelled
not
enough
signed
up*

General Membership Meeting

August 21, 2019 @ 10AM

Jacksonville Chamber of Commerce
1099 Gum Branch Rd.
Jacksonville, NC 28540



Guest Speaker: Traci Lewis-VanCamp

Traci Lewis VanCamp, MPM® RMP®, began her career in real estate more than 25 years ago. Traci is an award-winning REALTOR® and holds an Associate Broker license with RE/MAX Alliance in Virginia Beach, Virginia.

In her 12 years as a NARPM® Member, she has served on several Committees, assisted Regional Vice Presidents (RVPs), and Co-chaired the 2014 Eastern Regional Conference. Traci is a Past President of both The Virginia Peninsula and Virginia State Chapters and recently served on the NARPM® Board of Directors as the 2014 Southeast Region Vice President. In 2015, Traci became the 2015 & 2016 Atlantic Region Vice President.

Upcoming Class: Developing Rewarding Owner Relationships

FRIDAY, SEPTEMBER 13, 2019
9AM-4PM

JACKSONVILLE CHAMBER OF COMMERCE
1099 GUM BRANCH RD.
JACKSONVILLE, NC 28540

This fundamental course covering the 4 steps in the cycle of Owner Relations will assist you in developing and managing your Clients from first contact to termination. From the big picture to the small details, you will learn industry best practices in obtaining new clients and working with them during several scenarios.

[READ MORE](#)

Who Should Attend?

Property Managers; Office Managers/Assistants; New or Small Business Owners/Broker seeking ways to manage growth their business

What You Will Learn?

How To Most Effectively Manage First Contact, New Listing Procedures, Communications During Management Period And Finally The Termination Of The Contract.

How YOU will Benefit?

You will come away feeling better equipped to handle many different types of personalities in various situations that arise during the management relationship and hopefully be excited about implementing some of the tips you have learned in the development of your policy and procedures manual.

Equipment/Materials Required:

None

Learning Objectives:

- Details of the four stages of every owner relationship
 1. the owner as a prospective client
 2. securing the client and the property
 3. servicing the client,
 4. closing out the client relationship

Provide you with the tools to develop policies to create a positive experience for your clients & Help protect your clients investment.

[REGISTER HERE](#)

Melissa Prandi, MPM®, RMP®, President & CEO of PRANDI Property Management, Inc., CRMCM®, has been expertly matching quality tenants with quality homes with her professional PRANDI Staff for over 30 years.

She is a past president of the National Association of Residential

Aug 21 2019 Membership Meeting

Members in Attendance:

Shannon Anderson

Alexia McDonald

Jeb Brown

Suzie Wamsganz

A quorum was met.

Meeting was canceled not enough members were signed up for class



National Association of Residential Property Managers

MEMBERSHIP AGENDA

January 23, 2019 11:00 AM to 1:00 PM
Jacksonville Chamber of Commerce
1099 Gum Branch Road, Jacksonville NC 28540

- 1. Welcome and Greeting**
- 2. Call Meeting to Order**
- 3. Determine Quorum**
- 4. Mission: NARPM® provides resources for residential property management professionals, who desire to learn, grow and build relationships.**
- 5. Vision: NARPM® will be the recognized leaders in residential property management industry.**
Antitrust Policy (3 minutes)
- 6. Secretary's Report/Approval of Minutes**
- 7. Treasurer's Report from Board of Director's Chairs**
- 8. Reports from Board of Director's Chairs**
- 9. New Business**
- 10. Old Business**
- 11. Jennifer Stoops, NARPM® Atlantic Region Ambassador, Installation of Officers for 2019**
- 12. Guest Speaker Becky Hietzer: (Helpful way, hints and tips to reduce stress)**

SAVE THE DATES:

State Chapter Property Management Conference & Expo February 15-19, 2019

Broker/Owner Conference in Las Vegas February 25-27, 2019

Southern State Conference July 17-19 Nashville, TN

Crystal Coast Class – Developing Rewarding Owner Relationships September 13, 2019

- 12. Questions and Answers**
- 13. Lunch and Give Away**

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National Association of Residential Property Managers
CRYSTAL COAST CHAPTER



Please join us for a

MEET & GREET CRAFT ACTIVITY

The Craft Studio

2500 Trent Rd. Suite 20

New Bern, NC 28562

Directions

March 26, 2019 @ 5:30 PM



Why Use A NARPM® Member?

Meet the Board of your Local Crystal Coast Chapter of NARPM®

Hear from the members of your local
NARPM® chapter and learn how
becoming a professional member of
NARPM® can benefit your career as a
property manager.

This will be an evening of food and drinks, a fun crafting activity, and networking with property managers in the local area!

Register Here

 **GET**
INVOLVED!



Want Some
Happy
Clients?

Sure.
Every real estate
professional
does.

www.narpm.org



Why NARPM®

The National Association of Residential Property Managers (NARPM®) is an association of real estate professionals who know first-hand the unique problems and challenges of managing single-family and small residential properties.

CONNECT WITH US!





Name	Company	Phone	Email
Lori Hubbard	Swarthboro Port Realty	(908) 42-4133	lorie@swarthborportrealty.com
PHYLLIS MENTO	MENTO REAL ESTATE	252-447-4177	mentorealstate@gmail
Jennie Kavaraxop	SieCuddas	(910) 455-5511	Jannexa@seacudda
Alexia McDonald	mento Real Estate	252 671 6159	alexia.mentoreal estate@gmail.com



National Association of Residential Property Managers

CRYSTAL COAST CHAPTER



Thanks for attending our first ever NARPM® Crystal Coast Chapter Meet & Greet!

It was a pleasure meeting and speaking with each of you; we hope you all consider joining NARPM® and the Crystal Coast Chapter.

Never hesitate to reach out to any member on the board with any questions/comments, we are always happy to help.

Crystal Coast Chapter of NARPM® Board of Directors

2019 President: Phyllis Mento with Mento Real Estate

2019 Past President, Sherri Mayes with Advantage Gold Realty

2019 President Elect, Lori Hubbard with Swansboro Port Realty

2019 Secretary, Alexia McDonald with Mento Real Estate

2019 Treasurer, Jennie Kavanaugh with The Sue Cruddas Real Estate Team

2019 Membership Chair, Shannon Anderson with Real Estate Management, Inc.

2019 Legislative Chair, Suzie Wamsganz with John Vesco Real Estate



Crystal Coast Chapter Meetings:

May 15, 2019 @ 11AM
 July 17, 2019 @ 11AM
 October 16, 2019 @ 11AM

All meetings are held at the Chamber of Commerce
 1099 Gum Branch Rd. Jacksonville, NC.



CRYSTAL COAST CHAPTER of
 NARPM®
 will be hosting an educational class
 September 13, 2019 9AM-4PM
 Jacksonville, NC

"Developing Rewarding Owner Relationships"

Important Dates to Remember:

2019 National Day on the Hill
 May 13-14, 2019
 Washington, DC

NARPM® Southern States Conference
 July 17-19, 2019
 Nashville, TN



National Association of Residential Property Managers

CRYSTAL COAST CHAPTER

May News & Updates

May 2019 | 1

Upcoming Local Events

See what's happening this [month](#).

Upcoming National Events

See what's happening this [month](#).

Vendor Spotlight

Link to [FilterEasy](#).



June 2019

Membership Meeting w/ Guest Speaker, Hope4NC

Meeting date to be determined. We are waiting confirmation of the best date from Hope4NC. Information will be provided in the very near future, please be on the look out! This will be a great event with excellent information regarding handling the aftermath of hurricanes and sources still available to our community.

"The mission of the Crisis Counseling Assistance and Training Program (CCP) is to assist individuals and communities in recovering from the challenging effects of natural and human-caused disasters through the provision of community-based outreach and psychoeducational services (teaching about mental health services). The CCP is operated by Trillium Health Resources through funding provided by Hope4NC."

[Read more](#)

July 17, 2019 | Membership Meeting with Guest Speaker, Pamela Vesper



Pamela Vesper, JD, CFE, CREI

A graduate of Vanderbilt University and Tulane Law School, Pamela Vesper began her career by providing legal counsel to the government on issues of federal and state law, and handled complex litigation on behalf of the state of North Carolina.

After serving as Special Projects Counsel in the Securities Division for the North Carolina Secretary of State, Pam joined the NC Real Estate Commission, where she spent more than 14 years as a legal expert and educator. In addition to prosecuting disciplinary matters before the Commission and investigating complex real estate fraud cases, Pam was selected to teach N.C. General Statutes and administrative code to Brokers-in-Charge classes across the state. She was named Investigator of the Year by the Association of Real Estate License Law Organizations.

Pam is a licensing and CE instructor for NC real estate brokers. Additionally, she obtained a teaching certificate from Duke University for English as a Second Language instruction. She has taught for Wake Tech and has served as a volunteer teacher for the Literacy Council of North Carolina and as a reader for the blind through the Triangle Radio Reading Service.

In her spare time, she loves to work on her '56 Ford Fairlane and ride her motorcycle on the backroads.

This event will be held at the Jacksonville Chamber of Commerce from 10AM to 1PM.

Lunch will be provided.

Members of NARPM®: No Cost
Nonmembers of NARPM®: \$10.00

Registration for this event will open June 1, 2019. Save the date and be sure to RSVP as soon as you can as there will be limited seating for this don't want to miss event.

September 13, 2019

"Developing Rewarding Owner Relations" NARPM® Class

This fundamental course covering the four (4) steps in the cycle of owner relations will assist you in developing and managing your clients from first contact to termination. From the big picture to the small details, you will learn industry best practices in obtaining new clients and working with them during several scenarios.

Instructor: Melissa Prandi, MPM® RMP®



Who Should Attend?

Property Managers; Office Managers/Assistants; New or Small Business Owners/Broker seeking ways to manage growth their business

What You Will Learn?

How To Most Effectively Manage First

Agenda

HOPE4NC Membership Meeting
June 26, 2019 10:15 am

Location:

Carteret County Association of REALTORS®
121 N. 28th St.
Morehead City, NC 28557

Welcome and Greeting

Call Meeting to Order
Determine Quorum (Sign in Sheet signed by everyone)
Purpose and Overview

Mission: NARPM® provides resources for residential property management professionals, who desire to learn, grow and build relationships.

Vision: NARPM® will be the recognized leaders in residential property management industry.

Antitrust Policy:

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Approval of Minutes - Treasurer's Report, Secretary's Report

Need nominations for slate of officers for 2020:

Past President (Phyllis Mento)

President-elect (Shannon Anderson)

Treasurer (Sherrie Mayes) has volunteered,

Marketing (Alexia MacDonald has volunteered

We currently need a **Secretary**

The Crystal Coast Chapter would be glad to have anyone who wants to volunteer.

We have several committee chairs positions open. Come help the Chapter grow, network earn points for designations.

Election of officers to be held at the July 15th meeting

Ballots were sent out 14 June 2018

Anyone can apply for any position except Past President.

SAVE THE DATES:

July 15, 2019 Pamela Vesper former Attorney for the Real Estate Commission

July 17-19 Southern States Conference in Nashville

August 21 Traci VanCamp RMP®, MPM® National NARPM® Speaker on policy and procedures

NARPM Class September 13, Developing Rewarding Owner

Relationships

October 15-14 NARPM® Annual Convention (www.narpmconvention.com) held at the Arizona Grand Resort, Phoenix AZ.

November to be determined (possible meeting in Wilmington or Greenville)

December Chapter get together for the end of the year.

HOPE4NC PRESENTATION AND QUESTIONS

LUNCH AND NETWORKING

Agenda

HOPE4NC Membership Meeting
June 26, 2019 10:15 am

Location:

Carteret County Association of REALTORS®
121 N. 28th St.
Morehead City, NC 28557

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HOPE4NC PRESENTATION AND QUESTIONS

LUNCH AND NETWORKING

June 26 2016 Membership Meeting

Members in Attendance:

Shannon Anderson

Alexia McDonald

Jeb Brown

Suzie Wamsganz

A quorum was met.



National Association of Residential Property Managers
CRYSTAL COAST CHAPTER

Agenda
BOD Meeting
May 15, 2019

Jacksonville Chamber of Commerce
1099 Gum Branch Road, Jacksonville, NC 28540

Welcome and Greeting

Call Meeting to Order

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Alexia McDonald

Jeb Brown

Suzie Wamsganz

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Board of Directors Minutes

Crystal Coast Chapter of NARPM®

May 15, 2019

Mento Real Estate Services, Inc. | 17 Park Ln. Havelock, NC 28532

List of Officers, Directors, and Staff Present

Phyllis Mento, President

Sherri Mayes (*via phone*), Past President

Shannon Anderson, President Elect

Alexia McDonald, Secretary

Susie Wamsganz, Legislative Chair

List of Guest Present

None

Welcome and Call to Order

President Phyllis Mento called the meeting of the Crystal Coast Chapter of the National Association of Residential Property Managers to order at 10AM on May 15, 2019.

Roll Call

Roll Call was given, and a quorum **was** present at the meeting

Discussion Items

Sole purpose of this BOD meeting was to discuss and plan the remaining year's schedule of classes, speakers, and events.

June:

Thanks to Susie's suggestion, Phyllis was able to connect with Hope4NC. They are willing to come and talk with us regarding financial, emotional, or household needs still available to owners and tenants in the area. This meeting will be held in June at either the CCAR (Crystal Coast Association of REALTORS®) or the NRRAR (Neuse River Region Association of REALTORS®) depending on the date that best fits Hope4NC's schedule. CCAR offers a room for rent at \$25 and



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holds 50-60 people. NRRAR offers a room for rent at \$50 and holds 37 people. We have the dates the rooms are available at each association and will be giving them to Lauren Swain, our HOPE4NC contact person, to pick the date that best fits their schedules.

July:

*Pamela Vesper, JD, CFE, CREI, a former legal expert and educator with the NC Real Estate Commission, has agreed to come and speak at our meeting July 17, 2019 at the Jacksonville Chamber of Commerce. We will be contacting her this afternoon regarding what time she would like to speak and what topic she will be discussing; we have the room at the Commerce reserved from 9AM to 1PM. Lunch will be provided for this meeting; we will reach out to our new affiliate **FilterEasy** about sponsoring lunch that day. It was decided to charge a \$10 fee for all nonmembers of NARPM® who attend this event.*

Nominations for elections will need to be submitted during this BOD meeting!!

August:

Thanks to Sherri, Traci Van Camp, REALTOR® in Virginia Beach, VA has tentatively penciled us in for August 21, 2019. She will send us a list of speaking topics later. Location TBD, we will be checking with the Chamber of Commerce to see if we can secure there as our meeting location. Traci is also a NARPM® Professional Member and is listed in the Speakers Bureau.

September:

Our class "Developing Rewarding Owner Relations" taught by Melissa Prandi, MPM® RPM® is scheduled for September 13, 2019 at the Jacksonville Chamber of Commerce. Class starts at 9AM and ends at 4PM. Lunch is provided and sponsored by our affiliate, PropertyWare.

October, November:

It was discussed that our hope is to set up a speaking event, meet & greet, or roundtable discussion in Wilmington for our final meeting of 2019. It was determined their association of realtors is Cape Fear Realtors®; we will be contacting them to inquire about cost for renting a room at their local association. Our hope is to include and gain members in the Wilmington region. Ideas on events, speaking topics/speakers, roundtable discussions are being thought over by board members to be discussed at a later time.

Marketing Committee:

It was discussed using phrases such as "space is limited" or "limited seating available" to entice members and nonmembers to RSVP for future events we have scheduled. It was discussed that in addition to ConstantContact "Blasts" and word of mouth, we also revert back to "snail mail",



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such as save the dates or postcards, as another way of marketing upcoming events we have scheduled.

Affiliate Committee:

FilterEasy has been added to our vendors.

Possible vendors were discussed; several board members were going to reach out to local vendors to inquire about becoming a Crystal Coast Chapter of NARPM® affiliate.

NARPM®:

Southern States Conference was discussed; two possible Crystal Coast members will be attending the conference in Nashville, TN.

FilterEasy has asked that we advertise the vendor hosted party being thrown at the Southern States Conference. It is advertised on our next "blast" scheduled to go out Wednesday, Thursday of this week (5/15 or 5/16).

Atlantic Region RVP, Tim Werner and/or our Atlantic Region RVP Ambassador, Jennifer Stoops will be present at our membership meeting in July to present Phyllis Mento with her RMP® designation.

No further business to come before the directors, the meeting was adjourned.

Alexia McDonald, REALTOR®

Crystal Coast Chapter of NARPM® Secretary

Jennie Kavanaugh, Lexi WORK, Lori Hubbard, Sherri Mayes (pm@advantagegoldrealty.com), Barbie Riley
May 16 email BOD meeting

Good morning:

Just a final note on the April 3rd email meeting.

We did have a quorum.

There was a tie between \$5.00 or \$10.00 for the non-member lunch.

Since the vote was a tie, I am voting for the \$5.00 per lunch.

Attending via email: Sherri Mayes, Barbie Riley, Chrissy Grifaldo, Lexie McDonald and Phyllis Mento.

This is the official close of this email BOD meeting.

Very Respectfully,

Sent

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https://advantagegoldrealty.com

(https

May 16 Lunch

1 message

Mento Real Estate <mentorealestate@gmail.com>

Thu, Feb 28, 2019 at 7:28 PM

To: phyllismento@aol.com

Dear Board Members:

The vote was a tie so I am voting for the \$5.00 per lunch.

We had a quorum.

Attending via email: Sherri Mayes, Barbie Riley, Christy Grifaldo, Lexie McDonald and myself.

This is the official close of this email BOD meeting.

Very truly yours,

Phyllis Mento

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Mento Real Estate Services, Inc.

Property Management & Sales | **Professional NARPM Members**

A: 17 Park Ln. Havelock, NC 28532

P: 252.447.4477 **M:** 252.670.1213 **F:** 888.379.9105

E: mentorealestate@gmail.com **W:** www.havelockrentals.com

Alexia Mobile: 252.671.6159



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May 16 Lunch

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Phyllis Mento

**Mento Real Estate Services, Inc.**Property Management & Sales | **Professional NARPM Members****A:** 17 Park Ln. Havelock, NC 28532**P:** 252.447.4477 **M:** 252.670.1213 **F:** 888.379.9105**E:** mentorealestate@gmail.com **W:** www.havelockrentals.com**Alexia Mobile:** 252.671.6159**Click here for information about Working With Real****Estate Agent:** <http://www.ncrec.gov/>**Brochures/WorkingwAgents.pdf**Always work with a Professional Association of Residential Property Managers Member

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From: Shannon [mailto:ShannonAnderson@ncnm.org]
Sent: Thursday, September 12, 2019 10:13 AM
To: Jennie Kavanaugh; Lexi WORK; Sherri Mayes; Susie Wamsganz
Subject: Crystal Coast Chapter

Good morning

Hope everyone survived Dorian!

We have received information regarding the 2020 NC Property Management Conference. We need volunteers to serve on a variety of committees. Please let me know if you are interested.

Elections are to be completed by the end of the month. Phyllis has agreed to be "President Elect" until we can find a replacement. So far the nominations for 2020 are as follows:

Past President (Shannon Anderson)

President Elect (Phyllis Mento)

Secretary (Alexia MacDonald)

Treasurer (Sherrie Mayes)

If you would like to nominate someone or volunteer to be on the board for a position please let me know.

Thank you for your time!

Shannon Anderson

Property Manager

1111 Crocker Rd

Howell NC 28061

252-447-7368 Office

252-447-8364 fax



National Association of Residential Property Managers

CRYSTAL COAST CHAPTER

Election of Officers by Acclamation

1. The following Officers have been elected to serve the Crystal Coast Chapter of NARPM for the year 2020 by Acclamation.
2. Shannon Anderson – President
3. Phyllis Mento – President-Elect
4. Alexia McDonald – Secretary
5. Sherri Mayes – Treasurer
6. **Mission: NARPM® provides resources for residential property management professionals, who desire to learn, grow and build relationships.**

Vision: NARPM® will be the recognized leaders in residential property management industry.

Antitrust Policy

It is the policy of the Chrystal Coast Chapter of NARPM® to comply fully with all antitrust laws. The antitrust laws prohibit, among other things, any joint conduct among competitors that could lessen competition in the marketplace. NARPM® membership is composed of competitors; they must refrain from discussing competitively sensitive topics, including those related to pricing (such as rates, fees, or costs), individual competitors or specific business transactions, or controlling or allocating markets. Further, NARPM® shall not restrict members' ability to solicit competitors' clients or to advertise for business in any way that is not false, deceptive or otherwise illegal.