

Bylaws of
The Monterey Bay/CO12Chapter of
The National Association of Residential Property Managers

ARTICLE I: Name, Purposes, Powers and Definitions

Section A: Name

The name of this organization shall be the [Monterey Bay/CO12 chapter of the National Association of Residential Property Managers, Inc., hereinafter referred to as the Chapter.

Section B: Purpose

The purposes for which the organization is established are to:

1. Establish a permanent trade association in the residential property management industry in the [insert geographical description and boundaries for the new chapter. Include all cities and towns].
2. To promote a standard of business ethics, professionalism and fair practices among its members.
3. To establish and promote education of its members.
4. To provide and promote an exchange of ideas regarding residential property management.
5. To educate and promote legislative initiative in the [insert geographic area, such as city, state, or regional area]

Section C: Powers

The chapter may exercise all powers granted to it as a corporation organized under the non-profit corporation laws of the State of California.

1. The chapter shall be subject to all rules, regulations, ethics, and standards and bylaws of the National Association of Residential Property Managers, Inc.
2. Chapter bylaws shall not conflict with those of the National Association of Residential Property Managers, Inc., hereinafter referred to as the national association.

Section D: This chapter's geographical definition shall be: [insert geographical description and boundaries for the new chapter. Include all cities and towns]

ARTICLE II: Membership

Professional, Associate, Support Staff, Affiliate Member, ~~Junior, Student, Academic,~~ and Honorary Members

Section A: Professional Member

Professional Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific state regulatory

licensing law regarding licensure in performing the duties of a property manager. This member has completed a course of instruction covering the NARPM® Code of Ethics.

A Professional Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws, but do not hold an active real estate license.

Section B: Associate Member

An Associate Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific state regulatory licensing law regarding licensure in performing the duties of a property manager. An Associate Member cannot hold the RMP® and/or MPM® designation, or hold elective office.

An Associate Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws, but do not hold an active real estate license.

Section C: Support Staff

A Support Staff Member shall be a person acting in the role of support in the office of a Professional Member and the Support Staff Member must not be acting in a capacity requiring licensure according to his/her state's regulatory licensing law. A Support Staff Member does not vote or hold elective office.

Section D: Affiliate Member

An Affiliate Member shall be an individual or business entity, which provides products, services or expertise to the residential property management industry. Requirements relating to acceptance into affiliate membership, suspension of affiliate membership shall be identical to those specified for members, except that affiliate members are not eligible to vote; However, affiliate members [choose one: can or can not] be a chairperson and [choose one: can or can not] serve in advisory positions to the executive committee or chairpersons or committee members. An affiliate member does not vote or hold elective office.

The Chapter [choose one] shall/shall not recognize all NARPM® National Affiliate Members as Affiliate Members of this Chapter.

Section I: Application by Professional, Associate, or Support Staff Members:

1. Acceptance into membership: An applicant for membership in a chapter shall first be a member of the national association. A member of the national association may be a member of more than one chapter as long as that member meets all requirements for each chapter membership. New Members must complete a Code of Ethics course of instruction from the National Association of Residential Property Managers to become a Professional Member.
2. Vote: Voting member shall be eligible-to vote in person at the annual meeting of the chapter in which officers are elected. Any member shall be eligible to vote at all meetings of sub-committees upon which the member serves, if any.

ARTICLE III: Suspension, Termination and Resignation of Membership

Section A: Suspension of Membership

Suspension of membership shall result in a member being unable to vote in chapter matters for a period of time designated by these or the national association bylaws or, where such discretion is authorized by the national association, for any one of the following reasons:

1. Suspension of membership: Suspension of membership for reasons stated in the bylaws of the national association.
2. By notification of the National NARPM® Board of Directors as a result of violations of the Code of Ethics and Standards of Professionalism.

Section B: Termination of Membership

Membership shall be terminated for reasons identified below. Upon termination, a member shall lose all rights and interests in the chapter and the national association.

1. Resignation:
 - a. Any member, other than Affiliate Member, may resign at any time by forwarding a letter stating such intent to the [name of chapter] and the National Association, if applicable. The letter shall indicate the date on which the resignation is effective. No refund of chapter or national association dues shall be made for any reason.
 - b. Affiliate member may resign at any time by forwarding a letter stating such intent to the Chapter. The letter shall indicate the date on which the resignation is effective. No refund of chapter or national association dues shall be made for any reason.
2. Failure to Pay Obligations: Membership shall terminate automatically when a member fails to pay annual Chapter dues within 75 days of the due date. Members may file a letter of appeal to the executive committee should an extension be needed to pay obligation.
3. Delinquency in Payments: Any member failing to pay sums due to the National Association within 30 calendar days of an invoice due date, shall be considered delinquent. Delinquency status shall remain in effect for one year, or until payment of obligations is made in full, whichever occurs first.
4. Code of Ethics Violations: By notification from the National Association to the Chapter executive committee, of a violation(s) of the Code of Ethics and Standards of Professionalism or for non-payment of national annual dues.

Section C: Reinstatement of Membership

A former member still meeting all membership requirements shall be reinstated:

1. Upon request, if such request is received during the calendar year during which a resignation occurred.
2. Upon request, provided that all financial indebtedness incurred has been paid and is current.

3. After a waiting period of one calendar year from the date of termination as a result of a presidential request or by an action of the board of directors of the national association.
4. Upon request through the normal application procedures, if the resignation occurred beyond the current fiscal year.

ARTICLE IV: Executive Committee/Board of Directors

Section A: Responsibilities

The chapter executive committee/board of directors, hereinafter known as the committee, shall have responsibility for the management of the chapter and shall exercise all rights and powers not expressly reserved by these bylaws or the bylaws of the national association. Such management responsibilities shall include, but not be limited to:

1. Establishing and implementing an organization framework for the chapter.
2. Establishing new or modifying existing operating rules that are not inconsistent with these bylaws, the bylaws of the national association or their intent. Changes to the bylaws must be submitted to the board of directors of the national association for approval.
3. Establishing annual chapter dues, application fees and special assessments.
4. Establishing new committees and dissolving existing committees.

Section B: The Executive Committee

All chapter executive committee members should faithfully attend all chapter executive committee meetings, the executive committee, hereinafter known as the committee, shall be composed of officers as follows:

1. President: The president shall:
 - a. Be the chief executive officer of the chapter.
 - b. Preside at all meetings of the chapter.
 - c. Act as an alternate signatory for funds withdrawn from the chapter account(s).
 - d. Sign all legal documents.
 - e. Undertake responsibility for such other activities as deemed appropriate by the committee.
 - f. Shall ensure the completion of all documentation required by the National Association.
 - g. Serve a term of one year commencing with the beginning of the new calendar year.
 - h. Must be a Professional Member of the Chapter.
 - i. Must attend annual Board Leadership Training offered by the National Association of Residential Property Managers.
2. President-Elect: The president-elect shall:
 - a. Act as an alternate signatory for funds to be withdrawn from the chapter account(s).
 - b. Fulfill the responsibilities of the president during his/her absence.
 - c. Replace the president at the end of the fiscal year.
 - d. Automatically accede to the presidency during a calendar year when the presidency becomes vacant.

- e. Undertake other activities as are deemed appropriate by the president.
- f. Serve a term of one year commencing with the beginning of the calendar year.
- g. Must be a Professional Member of the Chapter.
- h. Notify all chapter members of upcoming meetings
- i. Coordinate speakers and lecturers that are relevant to the residential industry for chapter meetings.
- j. Undertake responsibility for such other activities as deemed appropriate by the committee.
- k. Oversee the submission of Chapter reports including Chapter Excellence submission
- l. Must be back up for attendance at annual Board Leadership Training offered by the National Association of Residential Property Managers if the President is unable to attend. **[REQUIRED]**

3. Secretary: The secretary shall:

- a. Maintain current chapter membership records to coincide with the national association's membership database.
- b. Record, maintain and distribute minutes of all regular and special meetings of the committee as appropriate.
- c. File all federal, state and local reports as needed.
- d. Undertake responsibility for such other activities as deemed appropriate by the committee.
- e. Serve a term of one year commencing with the beginning of the calendar year.
- f. Must be a Professional Member of the Chapter.

4. Treasurer: The treasurer shall:

- a. Be a signatory for all funds withdrawn from chapter account(s).
- b. Distribute annual renewal notices for chapter dues and special assessments.
- c. Deposit all funds into a federally insured financial institution.
- d. Prepare a financial report for the committee upon request.
- e. Prepare an end-of-fiscal year report for the national association.
- f. File tax and other financial reports with the appropriate government agencies.
- g. Undertake responsibility for other such activities as deemed appropriate by the committee.
- h. Serve a term of one year commencing with the beginning of the calendar year.
- i. Must be a Professional Member of the Chapter.

6. Past President

- a. Shall serve as Chairman of the Nominating Committee
- b. Undertake responsibilities as assigned by the President
- c. Serve a term of one year commencing with the beginning of the calendar year.

ARTICLE V: Eligibility, Nominations, Elections, Terms of Office and Vacancies

Section A: Eligibility

To be eligible to serve as a chapter officer, an individual shall be a member in good standing with both the chapter and the national association. Furthermore, the chapter member must be willing to fulfill the duties of the office to which he/she is elected, including those duties relating to the national association.

Section B: Notification of Members

Chapter members shall be notified in writing, or electronically if approved by the Chapter Executive Committee, of the pending election and nominations solicited from chapter members at least thirty (30) days prior to the end of the calendar year. Nominations shall be done in two ways:

- a. Write-in: Any member who writes in the name of a nominee shall provide a signed letter from the individual so nominated indicating the said individual's willingness to serve if elected and signed by five percent (5%) of the professional chapter members.
- b. In Person: Any member who is present during the electoral process can be nominated.

Section C: Elections

Elections shall be conducted no later than the September chapter meeting, or electronically no later than the month of September, if approved by the chapter executive committee, prior to the end of the calendar year. [REQUIRED]

1. Presiding Authority: The outgoing president shall conduct the election. The outgoing president can delegate the electoral process to the president-elect or any other chapter member provided that member is not a nominee.
2. Nominating Committee – The immediate past president shall serve as chair of the nominating committee and the President shall appoint the other two members of the committee. The recommendation of the Nominating Committee shall be approved by the Monterey Bay/CO12 Executive Committee and presented to the membership for final vote.
3. Uncontested Offices: The presiding authority shall identify to the membership those offices for which there is only one nominee. Upon a motion to close the nominations for such offices, that nominee shall be considered duly elected.
5. Contested Offices: In the case of contested office(s), each office shall be dealt with through a ballot presented to those who are in attendance at the chapter meeting, or electronically if approved by the chapter executive committee. The nominee receiving a simple majority shall be elected to the position.
6. The Chapter shall/shall not (choose one) allow nominations from the floor of the chapter meeting. If electronic elections take place write-In Candidates must be solicited. Write-in candidates shall be added to the slate if said candidate's names are presented in writing to the Nominating Committee thirty (30) days before the election, accompanied by the signatures of ten percent (10%) of the professional members in good standing recommending the candidates for a director or for an officer position.

Section D: Term of Office

An officer's term of office shall commence with the beginning of the chapters calendar year and conclude at the end of the same.

Section E: Vacancy

An office shall be declared vacant when an officer:

1. Resigns that office through written notification to the president or the secretary.

2. Is no longer eligible for membership in the chapter or the national association.
3. Is no longer capable of fulfilling duties of the office involved.

Section F: Filling a Vacated Office

In the event that the position of president is vacated, the president-elect shall automatically fill that position and shall continue to serve as both president and president-elect. In the case of other officers, a vacated office shall be filled:

1. When: When more than three (3) calendar months remain before the next election at which the vacancy shall be filled.
2. Procedure: By an individual nominated and approved by the executive committee to fill the remaining year of the term. At the next election, the remainder of the term for the office must be filled through the nominations process.

ARTICLE VI: Meetings, Locations and Majority Rules

Section A: The executive committee shall meet with the same frequency as the chapter meetings, or at a time approved by the chapter executive committee, which must be no fewer than four (4) meetings annually. [REQUIRED]

1. Notice of Regular Meeting: With the advice and consent of the president, the secretary shall notify all members of the executive committee of the date, time and place by regular letter mailed to each member of the committee.
2. Waiver of Notice: Attendance by any member of the executive committee at a regularly scheduled meeting at which date, time and place is established for the next meeting shall constitute a waiver of notice of the next regular meeting of the committee.
3. Electronic Meetings: If approved by the chapter executive committee, meeting can be held electronically in order to conduct the business of the chapter.

Section B: Location

All meetings of the chapter shall be held within the geographic definition of the chapter. All meetings of the executive committee shall be held within the geographic definition of the chapter unless otherwise waived by all the members of the executive committee. Annual meeting location of the Chapter shall be approved by the Executive Committee.

Section C: Quorum

1. A Majority of the executive committee officers in attendance shall constitute a quorum.
2. Quorum: A quorum to conduct business by the members shall be 10% of the member eligible to vote at a regularly scheduled meeting. A chapter event can be held without a quorum but no business can be conducted

Section D: Simple Majority Vote

All actions and decisions of the executive committee shall be made official by simple majority vote of the members present at any regular or special meeting of the committee, unless otherwise precluded by law.

ARTICLE VII: Committees

Section A: Appointment

Except as otherwise stated in these bylaws or the bylaws of the national association, the chairpersons and members of all sub-committees shall be appointed by the president with the advice and consent of the executive committee.

Section B: Responsibilities

Committees shall undertake such responsibilities as are identified in these bylaws or as may be assigned to them by the president with the advice and consent of the executive committee. No sub-committee may take any action on behalf of or representative of the chapter unless specifically authorized by the executive committee.

Section C: Creation and Dissolution

The president, with the advice and consent of the executive committee, shall have the authority to create and dissolve sub-committees according to the needs of the chapter.

ARTICLE VIII: Code of Ethics & Standards of Professionalism. [REQUIRED]

Acknowledgment and Enforcement

As a condition of membership, all Professional Members of NARPM® must complete a NARPM® Code of Ethics training once within a four year period, beginning January 1, 2012, and each four year period thereafter. Each Professional Member of the association is required to complete a NARPM® approved ethics training either in classroom or through other means as approved by the board of directors of NARPM® National.

Failure to satisfy this requirement will result in the professional members reverting to an associate member until course is completed.

Section A: Acknowledgment

A Chapter Charter is granted by the National Association of Residential Property Managers, Inc, only upon the acknowledgment that the chapter members shall:

1. Be familiar with Code: Read and be familiar with the applicable Code of Ethics to which continual adherence is mandatory for continuation of a Chapter Charter and individual membership.
2. Be Unopposed to Application: By receipt of the Chapter Charter, the chapter does hereby formally agree to not take any legal action(s) against the national association, its officer(s), director(s), committee chairperson(s), committee member(s) or the chapter, its officer(s), sub-committee chairperson(s) or sub-committee member(s) for any prescribed action identified by these bylaws or the bylaws of the national association taken for the purpose of enforcing the applicable Code of Ethics and Standards of Professionalism.

Section B: Enforcement

It is the duty of the President of the chapter to report all violations to national association's Code of Ethics and Standards of Professionalism to the national association's grievance committee.

ARTICLE IX: Financial Considerations

Section A: Calendar Year

The chapter's financial year shall be a calendar year.

Section B: Chapter Dues

A The Chapter may charge annual and pro-rated dues, subject to approval by the national association, as outlined below:

1. Payable: Dues for local chapters are payable no later than January 1 of each year.
2. Non-payment of Dues: Failure to pay the annual chapter dues within [90] days after the first day of the year shall result in automatic termination of chapter membership unless there are extenuating circumstances.
3. Member Dues: The amount of the Chapter dues for all members and each class of membership shall be established annually by the board of directors during the budgeting process.
4. Affiliate dues: The amount of local chapter dues for Affiliate dues shall be established annually by the board of directors during the budgeting process. The chapter [choose one] will/will not charge dues to National Affiliate members.
5. Late Fees: Any payment received after the due date will be considered late, and a late fee will be assessed. The Board of Directors must approve any schedule of late fees or returned check fees during the budgeting process.

Section C: Special Assessments

Special Assessments may be established by the executive committee and imposed upon its chapter members and/or affiliate members for a specific funding purpose. The purpose and amount of any special assessment shall be announced at a regular or special meeting of the chapter prior to the imposition of such an assessment. No more than one special assessment may be imposed in any calendar year.

Section D: Budget

The treasurer, in conjunction with the executive committee, shall prepare an itemized budget of income and expenses for each calendar year. The budget shall not exceed the chapter's ability to pay the same and shall be approved by the [chapter name] Executive Committee or Board of Directors.

Section E: Non-Binding

The chapter shall not have any authority to financially obligate or bind the National Association of Residential Property Managers, Inc., for any reason.

ARTICLE X: Proposals and Procedures for Amending

Section A: Proposals

Amendments to these bylaws may be proposed by any chapter member or board of director of the National Association of Residential Property Managers, Inc., at any time through a letter addressed to the executive committee and presented or mailed to the secretary. Any proposal shall be studied by the entire executive committee or an officer of the executive committee or by a sub-committee created and/or assigned for that purpose as appointed by the president.

Section B: Procedure for Amending

The entity assigned for the purpose of reviewing proposed Bylaw revisions shall present the proposed amendment to the executive committee with its findings and proposed recommendations of actions. A two-thirds majority of the Executive Committee is necessary in order to amend these bylaws.

Once approved by the Chapter Executive Committee, amendments shall be subject to approval by the board of directors of the National Association of Residential Property Managers, Inc., prior to their implementation or adoption by the chapter and a final copy of these bylaws are to remain on file at national's office.

ARTICLE XI: Miscellaneous

Section A: Invalidity

The invalidity of any provision of these bylaws shall not impair or affect in any manner the validity, enforceability or affect of the remainder of these bylaws.

Section B: Waiver

No provision of these bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, regardless of the number of violations or breaches which may have occurred.

Section C: Hold Harmless and Indemnify

The chapter shall hold harmless and indemnify members of the executive committee, officer(s), sub-committee chairperson(s) and sub-committee members, as well as the national association, its board of directors, officers, chairpersons and committee members who are acting within the scope of their responsibilities, duties or these bylaws.

Section D: State Laws

These bylaws may be amended to conform and comply with the laws, statues, rules and regulations of the governing bodies of local, county and/or state authorities that have jurisdiction. Should amendments to these bylaws be required by [insert state name] state law, Chapter shall notify the National Association of said amendments but no further action will be required.

Section E. Sexual Harassment

Any member of the Association may be reprimanded, placed on probation, suspended or expelled for harassment of an Association employee or Association Officer or Director after a hearing in accordance with the established procedures of the Association. As used in the Section, harassment means any verbal or physical conduct including threatening or obscene language, unwelcome sexual advances, stalking, actions including strikes, shoves, kicks, or other similar physical contact, or threats to do the same, or any other conduct with the purpose or effect of unreasonably interfering with an individual's work performance by creating a hostile, intimidating or offensive work environment. The decision of the appropriate disciplinary action to be taken shall be made by the investigatory team comprised of the President, and President-Elect and one member of the Board of Directors selected by the highest ranking officer not named in the complaint, upon consultation with legal counsel for the Association. If the complaint names the President, or President-Elect, they may not participate in the proceedings and shall be replaced by the Immediate Past President or, alternatively, by another member of the Board of Directors selected by the highest ranking officer not named in the complaint.

Section E: Dissolution

Should the membership vote by majority to dissolve the operations of the [insert chapter name], all remaining funds in the treasury will be sent to the National Association of Residential Property Managers.



STATE OF CALIFORNIA
Franchise Tax Board

Session expires in 19:54

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Confirmation Number:
226562011706

Entity Information

Entity ID:
2265620

Entity Name:
MONTEREY BAY CHAPTER, NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY

Account Period Beginning:
JANUARY 01, 2016

Account Period Ending:
DECEMBER 31, 2016

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts:
\$2,334

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Date IRS Form 1023/1024 Filed:
N/A

FEIN:
900201537

Doing Business As:
MONTEREY BAY CHAPTER NATIONAL

Website Address:

Entity's Mailing Address

140 JOHN ST
GAIL VALDEZ
SALINAS, CA 93901

Principal Officer's Information

Name: GAIL VALDEZ
140 JOHN ST
SALINAS, CA 93901

Contact Information

Name: GAIL VALDEZ
Phone: 831.422.5614

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2017 NARPM® Chapter Incentives Paid Out

Negative in loss columns means growth

Chapters			2017#	Loss	90% retention	Loss	Incentive PD out
C034	West Coast Florida	FL	14	-1	12	2	\$140.00
C051	Big Island East	HI	15	0	14	2	\$150.00
C047	Southwest Washington	WA	17	-3	13	4	\$170.00
C078	Central Arizona	AZ	17	-3	13	4	\$170.00
C038	Big Island (west)	HI	18	-5	12	6	\$180.00
C060	Los Angeles Chapter	CA	18	-3	14	5	\$180.00
C057	Northern Nevada	NV	19	2	19	0	\$190.00
C075	District of Columbia		20	-14	5	15	\$200.00
C081	Western Colorado	CO	23	-4	17	6	\$230.00
C094	Long Beach	CA	24	-10	13	11	\$240.00
C085	Minnesota	MN	25	-7	16	9	\$250.00
C067	Inland Northwest	WA	27	0	24	3	\$270.00
C079	Virginia Peninsula	VA	28	-4	22	6	\$280.00
C061	Kansas City	MO	29	-4	23	7	\$290.00
C072	Baltimore/Washington	MD	29	-6	21	8	\$290.00
C091	Southwest Florida Chapter	FL	31	-7	22	9	\$310.00
C043	Northern Virginia	VA	37	-5	29	8	\$370.00
C042	Albuquerque Metro	NM	38	-8	27	11	\$380.00
C086	Utah	UT	40	-12	25	15	\$400.00
C076	Sarasota/Bradenton	FL	42	-7	32	11	\$420.00
C083	Greater Richmond	VA	42	1	39	3	\$420.00
C031	Kitsap County	WA	43	-9	31	12	\$430.00
C012	Monterey Bay	CA	44	-5	35	9	\$440.00
C030	Western Montana	MT	45	-4	37	8	\$450.00
C017	Alameda/Contra Counties	CA	46	3	44	2	\$460.00
C007	Pensacola	FL	48	-5	39	9	\$480.00
C092	West Valley Chapter	AZ	48	-42	5	43	\$480.00
C021	Pierce County	WA	49	-5	40	9	\$490.00
C059	Southwest Idaho	ID	49	1	45	4	\$490.00
C013	Southern Arizona/Tucson	AZ	52	-12	36	16	\$520.00
C040	Nashville	TN	52	-1	46	6	\$520.00
C080	Charlotte Regional	NC	52	0	47	5	\$520.00
C014	Fort Worth/Mid Cities	TX	53	-7	41	12	\$530.00
C090	Charleston	SC	54	-34	18	36	\$540.00
C010	Santa Clara	CA	61	2	57	4	\$610.00
C089	Triangle	NC	64	-23	37	27	\$640.00

C015	King County	WA	65	3	61	4	\$650.00
C024	San Diego	CA	66	6	65	1	\$660.00
C026	Jacksonville - Northeast Florida	FL	78	-1	69	9	\$780.00
C011	Greater Portland	OR	87	-35	47	40	\$870.00
C003	Colorado Springs	CO	90	0	81	9	\$900.00
C002	Houston	TX	96	-29	60	36	\$960.00
C029	Southeastern Virginia (Hampton Roads)	VA	108	8	104	4	\$1,080.00
C018	Tampa Bay	FL	113	-15	88	25	\$1,130.00
C006	Denver	CO	117	-47	63	54	\$1,170.00
C004	Sacramento	CA	127	-10	105	22	\$1,270.00
C001	Phoenix	AZ	132	-5	114	18	\$1,320.00
C022	Orlando/Central Florida	FL	220	9	206	14	\$2,200.00
C073	Oahu	HI	238	-3	212	27	\$2,380.00
C005	Atlanta	GA	251	-27	202	49	\$2,510.00

CO12	Monterey Bay			# Professional & Associate Members		42	4	X
Education Goal Met? N	2	2	# MEMBERS at all meetings during reporting period	21	AVG percent of membership at meetings during reporting period	25.00%	# GUESTS at all meetings during reporting period	4.00

List Chapter Activities during reporting period

June: Wizehire-Are you In the Right Postion? (15 People attended)
 July: Drama and Crazy Story Telling About our Profession (6 People attended)

President:

Audrey Wardwell

**Chapter Visit by
RVP/Ambassador
(date)**



STATE OF CALIFORNIA
Franchise Tax Board

Session expires in 19:56

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Confirmation Number:
226562011707

Entity Information

Entity ID:
2265620

Entity Name:
MONTEREY BAY CHAPTER, NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY

Account Period Beginning:
JANUARY 01, 2017

Account Period Ending:
DECEMBER 31, 2017

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts:
\$1,711

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Date IRS Form 1023/1024 Filed:
N/A

FEIN:
900201537

Doing Business As:
MONTEREY BAY CHAPTER NATIONAL

Website Address:

Entity's Mailing Address

140 JOHN ST
SALINAS, CA 93901

Principal Officer's Information

Name: GAIL VALDEZ
140 JOHN ST
SALINAS, CA 93901

Contact Information

Name: GAIL VALDEZ
Phone: 831.422.5614

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Good afternoon to all my fellow NARPM members and leaders!

As your incoming President for 2018, I would like to get the ball rolling on nominations for for our board and committees. Keeping in mind NARPM's mission: "NARPM provides resources for residential property management professionals who desire to LEARN, GROW, and BUILD RELATIONSHIPS." I look forward to leading us to accomplishing all three. The building of relationships is something we have accomplished within our chapter and I am excited to deepen the relationships I have with all of you.

The following positions need to be filled for 2018:

- 1) President: Rhonda Navarro
- 2) President Elect: Willian Sterling
- 3) Past President: Audrey Wardell
- 4) Secretary: Laura Valdez
- 5) Treasure: Gail Valdez.

I am also hoping to have the following committees formed:

- 6) Educational Coordinator: none
- 7) Membership Coordinator: Alex Poulos
- 8) Legislative Chair: Jan Leasure
- 9) Affiliate Chair: none
- 10) Marketing/Publications: none

Rhonda

The above nominees were excepted into their positions on January 1, 2018

CO12	Monterey Bay			# Professional & Associate Members		42	4	X
Education Goal Met? N	2	2	# MEMBERS at all meetings during reporting period	26	AVG percent of membership at meetings during reporting period	30.95%	# GUESTS at all meetings during reporting period	4.00

List Chapter Activities during reporting period

April ReCap Broker/Owner (11 People attended).
May: Rently-Automate Showings and Marketing (15 People attended)

President:

Audrey Wardwell

**Chapter Visit by
RVP/Ambassador
(date)**

Good afternoon to all my fellow NARPM members and leaders!

As your incoming President for 2018, I would like to get the ball rolling on nominations for our board and committees. Keeping in mind NARPM's mission: "NARPM provides resources for residential property management professionals who desire to LEARN, GROW, and BUILD RELATIONSHIPS." I look forward to leading us to accomplishing all three. The building of relationships is something we have accomplished within our chapter and I am excited to deepen the relationships I have with all of you.

The following positions need to be filled for 2018:

- 1) President: Rhonda Navarro
- 2) President Elect: Willian Sterling
- 3) Past President: Audrey Wardell
- 4) Secretary: Laura Valdez
- 5) Treasure: Gail Valdez.

I am also hoping to have the following committees formed:

- 6) Educational Coordinator: none
- 7) Membership Coordinator: Alex Poulos
- 8) Legislative Chair: Jan Leasure
- 9) Affiliate Chair: none
- 10) Marketing/Publications: none

Rhonda

The above nominees were excepted into their positions on January 1, 2018

CO12	Monterey Bay			# Professional & Associate Members		42	4	X
Education Goal Met? N	2	2	# MEMBERS at all meetings during reporting period	20	AVG percent of membership at meetings during reporting period	23.81%	# GUESTS at all meetings during reporting period	4.00

List Chapter Activities during reporting period

Feb.: National Tenant Network Presented (20 People attended).
March: No Meeting due to Broker/Owner

President:

Audrey Wardwell

**Chapter Visit by
RVP/Ambassador**

(date)

Common Sense on Cyberbullying



What's the Issue?

Spreading rumors and bullying is nothing new. Kids have always found ways to be cruel to one another, but computers, cell phones, and digital technologies make bullying easier and more common. Kids now use their cell phones and computers to hurt, humiliate, and harass each other. Cyberbullying is defined as repeatedly sending or posting harmful or mean messages, images, or videos about someone else using the Internet, cell phones, or other digital technologies. Kids may call each other names, say nasty things about one another, threaten each other, or make others feel uncomfortable or scared.

Although cyberbullying is typically associated with tweens and teens, more cases are now being reported with younger children. Younger kids may bully to get attention, because they think it will make them popular, or because they want to look tough and make others afraid of them. Because it happens online, it can easily go undetected by parents and teachers. Cyberbullying can be constant, inescapable, and very public. It can happen anytime — at school or at home — and can involve large groups of kids. Being anonymous and the desire to be seen as “cool” can cause a kid who normally wouldn't say anything mean face to face to show off to other kids by cyberbullying someone.

Why Does It Matter?

Younger kids are starting to use online communication and at the same time they are exploring ways to test other people's reactions. Kids who send a mean message might not fully understand how another person might react to that message. What's more, hurtful information posted on the internet is extremely difficult to prevent or remove, and anyone can see it. Imagine being publicly humiliated in front of everyone you know. This behavior usually happens when adults aren't around, so parents and teachers often see only the anxiety or depression that results from their kids being hurt or bullied. Parents can help by becoming aware of the issue, learning to identify the warning signs of bullying, and helping kids to understand how to be respectful to others online.

What Families Can Do

- **Make a list together of how talking online is different than talking face to face.** Get kids to think about how it might be easier to say things online you wouldn't say in person, and how this may be good sometimes and bad at other times.
- **Practice writing a text or message to a friend.** Model for your child how to compliment people and how to avoid mean words or behaviors.
- **Point out that it's important to stick up for others.** Discuss ways they can support friends who are bullied and report bad behavior they see online or offline.

common sense says

Limit online socializing. Because there is more risk for bullying on sites where kids can openly communicate, avoid open and free chat sites. Look for sites that offer prescribed or prescreened chat options, like Webkinz or Club Penguin.

Explain the basics of good behavior online. Remind your kids that being mean, lying, or telling secrets hurts — both online and offline. And remember to praise your child when you see good behavior.

Remind your kids not to share passwords with their friends. A common form of cyberbullying is when kids share passwords, log on to another child's account, and pretend to be that person. Kids can protect themselves by learning that passwords are strictly private, and they should be shared only with their parents. Make sure they are also logged out of any shared devices.

Make sure they talk to someone (even if it's not you). A child should tell a parent, teacher, or trusted adult if he or she is being bullied online. Tell your child that this isn't tattling, it's standing up for him- or herself.

Advise them on how to handle cyberbullying. Even though they might be tempted to, your child should never retaliate against a cyberbully. They can stop the cycle by not responding to the bully. Also remind them to save the evidence rather than delete it.

Establish consequences for bullying behavior. If your child is mean to or humiliates another child, consider taking phone and computer privileges away and discuss what it means to be respectful to others. Better yet, ask them to write an apology letter.

**NARPM MBC
Budget**

Income	2017 Actual	2018 Proposed
Meals	\$ 1,720.00	\$ 2,500.00
Email (Included with dues)	\$ 210.00	\$ 300.00
Membership Dues- Affilates	\$ 200.00	\$ 500.00
Membership Dues- Members	\$ 570.00	\$ 900.00
Scholarships	\$ 940.00	\$ 200.00
Website(Included with dues)	\$ 195.00	\$ 700.00
Meeting Sponsors		
Total	\$ 3,835.00	\$ 5,100.00
Expenses	2017 Actual	2018 Proposed
Meal Charge	\$ 2,503.71	\$ 2,500.00
Website Maintenance	\$ -	\$ 1,000.00
Meeting Speakers	\$ -	\$ 500.00
Miscellaneous	\$ -	\$ 500.00
Marketing	\$ -	\$ 500.00
Total	\$ 2,503.71	\$ 5,000.00
Total Income	\$ 3,835.00	\$ 5,100.00
Total Expenses	\$ 2,503.71	\$ 5,000.00
Net Income	\$ 1,331.29	\$ 100.00