

2022 Motion Tracking

PAC 021722	<p>Motion was made, seconded, amended and carried to approve the funding as requested from the PAC Distribution Team, and amended by the board of directors to add 8 additional House and 1 Senator, as outlined below:</p> <table border="1" data-bbox="349 304 776 562"> <tr> <td>House Democrats</td> <td>22</td> </tr> <tr> <td>House Republicans</td> <td>25</td> </tr> <tr> <td>Senate Democrats</td> <td>8</td> </tr> <tr> <td>Senate Republicans</td> <td>10</td> </tr> </table>	House Democrats	22	House Republicans	25	Senate Democrats	8	Senate Republicans	10
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Senate Republicans	10								
Fin2 021722	<p>Motion was made, seconded, and carried to approve the request from the Finance Committee to amend the policy to pay members who speak at conferences to the following:</p> <p><i>Each day the event will have an opening paid professional speaker. Amounts paid to the professional speakers can be increased, or decreased, as needed through the annual budgeting process. The other general session speakers shall be professional members that are well known and have taught at NARPM or other property management events and received high reviews. NARPM will not charge the professional members, who are general session or break out speakers, the event registration fees. NARPM professional members who teach breakouts, and must receive 4 or more stars averaged over the last 4 years, as needed. will receive \$200 in NARPM Gift Credits. Panel presenters will be given a \$100 gift credit. If the professional member is a new speaker, with no to little experience, NARPM will use them in Ted Talk style speaking or short breakout sessions and provide them a \$100 NARPM Gift Card if they earn a rating of 4 or higher. If they wish to speak at other events they must maintain an average from the past 4 years with a 4 or higher rating. This will also allow the committee to vet speakers for the future events to ensure there are quality sessions being offered.</i></p>								
Chapter1 033122	<p>Motion was made, seconded, and carried to approve the formation of the Arizona State Chapter of NARPM®.</p>								
Mbr Serv 033122	<p>Motion was made, seconded, and carried to table the requested motion from the Member Services Committee to approve changes to the 2023 Chapter Excellence Award</p>								
Chapter2 033122	<p>Motion was made, seconded, and carried to approve disbanding the Crystal Coast Chapter of NARPM®.</p>								
PAC 033122	<p>Motion was made, seconded, and carried to approve amending the PAC disbursement list of February 17, 2022 to remove Congressman Van Taylor (R-TX) (\$1,000) and add Congressman John Katko (R-NY) (\$1,000).</p>								
Election TF 033122	<p>Notice was given to the Board of Directors of an amendment of to:</p> <p>Article V: Board of Directors, Section B</p> <p><u>The Nominating Committee shall allow only one director from a NARPM® firm to sit on the NARPM® Board of Directors. In the event a standing or incoming member changes or joins a firm that already has a Board of Directors member, the policy will allow two directors per firm until the end of the board member's term. Should any additional board members change or join said firm, creating more than two directors per firm, then the directors from the firm will need to determine who shall resign within 30 days.</u></p>								
Operations052 022	<p>Motion was made, seconded, and carried to remove Director Jennifer Stoops, MPM RMP, from the NARPM Board of Directors as she has not fulfilled her duties and responsibilities as a director as outlined in the NARPM bylaws.</p>								

Bylaws 052722	<p><u>Operations Issues:</u> The directors reviewed the bylaws amendment that was presented to the Directors following the 30 day notice period as outlined in the bylaws. Motion was made, seconded, and carried to adopt the amendment which states:</p> <p>ARTICLE V: BOARD OF DIRECTORS</p> <p><u>Section B. Composition:</u></p> <p><u>The Nominating Committee shall allow only one director from a NARPM® member firm to sit on the NARPM® Board of Directors. In the event a standing or incoming Director changes or joins a firm that already has a Board of Directors member, NARPM will allow two directors per firm to remain on the Board until the end of those two directors' terms. Should any additional board members change or join said member firm, creating more than two directors per firm, then the directors from the firm will need to determine who shall resign within 15 days from when the change in the firm occurs. If no decision is made at the end of 15 days then the decision will revert back to the nominating committee who must make a final decision within 30 days. A firm is a company that has one or multiple branches with a majority common ownership structure. A franchisor and any or all of its franchisees or an equivalent structure of allied entities shall be considered a single member firm for these purposes but not necessarily for other purposes such as defining "members".</u></p>
Nom 052722	<p>Motion was made, seconded, and carried to ratify the officers fir the slate to be presented to the membership as follows:</p> <p>President-Elect: Melissa Sharone, MPM RMP</p> <p>Treasurer: Amy Karnes Hanson, MPM RMP</p>
Govt Affairs 062322	<p>Motion was made, seconded, and carried to approve the Governmental Affairs request on a policy for Renters commission based on a number of localities across the nation have or are considering the establishment of renters' commissions. In most instances, these proposals are driven by tenant advocates to effect changes in the landlord-tenant relationship. Unfortunately, these types of commissions can be one-sided.</p>
Compliance 062322	<p>The Directors reviewed the policies for compliance and adopted the following changes:</p> <p><u>Chapter in Review (Amend)</u></p> <p>Should the Chapter submittal displays lack of submission of any items on the certificate of compliance. Chapters will have six (6) months <u>from compliance deadline</u> to restore their certification. NARPM® Board of Directors must confirm that a Chapter can be taken off Chapter in Review status.</p> <p><u>A Chapter will be placed in Chapter in Review/Conditional Compliance if documents are not submitted by compliance deadline. Members of the chapter will not be notified when a Chapter is placed in condition compliance. The chapter must meet the chapter compliance deadline for the following year.</u></p>
Compliance2 062322	<p>The directors approved the de-certification of the Virginia Peninsula Chapter of NARPM and the West Coast Florida Chapter of NARPM. The members of the chapter will be notified of this action and encouraged to join a neighboring chapter.</p>
Mbrserv1 062322	<p>Motion was made, seconded, and carried to adopt the changes as presented to the Chapter Excellence application, including the change to 90 minimum points, effective 2023.</p>
Life Mbr 062322	<p>Motion was made, seconded, and carried to approve the Life Member application from member Thomas B. Guyer, MPM® RMP®.</p>
Nom 062322	<p>Motion was made, seconded, and carried to adopt the Nominating Committees recommendation for Katie McNeeley, RMP®, to serve the open position as Northwest Regional Vice President</p>

Prof Standards 062322	<p>Motion was made, seconded, and carried to endorse the following amendment to Standards of Professionalism 9-2 - The Property Manager shall not knowingly interfere with other property managers' contract rights <u>with their Clients</u>, including by taking actions inconsistent with exclusive <u>inducing other property managers' Clients to breach their agreements that other property managers have with their clients.</u> This does not preclude the Property Manager from otherwise soliciting potential Clients, <u>such as for services to be provided upon the expiration or termination of agreements with other property managers</u> or making general announcements about his or her the Property Manager's own services. For purposes of this Code, a general announcement may be defined as a general telephone canvass or a general mailing or distribution addressed to all prospects in a given geographical area or in a specific profession, business, club, organization, or other classification or group. This Code does not restrict fair and reasonable competition among property managers.</p>
CHAP 062322	<p>Motion was made, seconded, and carried to accept the Big Island West Chapter of NARPM request that the NARPM Board of Directors approve their name change to the Big Island of Hawaii.</p>
CHAP2 062322	<p>Motion was made, seconded, and carried to accept Sarasota Chapter of NARPM request to approve their name change to the Sarasota Manatee Chapter of NARPM.</p>
Nom 062322	<p>Director/Atlantic RVP: Steve Pardon, RMP® Director/Central RVP: Angela Holman, MPM® RMP® 1-year Director/Pacific/Pacific Island RVP: AJ Shepard, MPM® RMP® (this will leave one year to be filled in 2024)</p>
Policy 081822	<p>A motion was made, seconded, and carried to amend Appendix 8 of the NARPM Policy and Procedures manual as follows "Quarterly <u>Reviews with Chief Executive Officer on management operations will take place twice a year</u> 3 quarters to be with Executive Committee, 4 quarter to be done <u>Reviews will take place at the Broker Owner Conference and at the National Convention. The Convention Review will reference the results of the Chapter Leader Surveys. by using chapter leader survey.</u> If the results dictate issues an outside firm should be brought in for impartial review."</p>
Election 021822	<p>A motion was made, seconded, and carried to approve the following recommendations from the Election Task Force.</p> <ol style="list-style-type: none"> 1. NARPM needs more transparency/openness throughout the entire Nomination process, but does not recommend changing the current nominating structure of one person per position. <ol style="list-style-type: none"> a. Openness includes more communication to the members about the opportunity to serve on the Nominating committee. b. Make public those who are serving on the Nominating Committee. c. Determine different mechanisms to get the members the information on elections. Focus on making elections well known across all NARPM communication channels (article in Residential Resource; Social Media; Podcast; etc.). 2. Host a session at the Convention about "getting involved" in NARPM. Look at having a Past President moderate a panel with current and past board members and committee chairs. (Session could be either a breakout or shorter or part of a general session) 3. Look at the make-up of the board each year and determine where there may be gaps. Identify people who fill the gaps and invite them to apply. Use the invite emails that the CEO sends out from RVP's seeking candidate applications; invite Ambassadors to apply; and request Chapter Presidents to submit names of potential candidates. This practice was suggested from ASAE

Fin 081822	A motion was made, seconded, and carried to approve an additional \$5,000 paid to Profit Coach to include property management companies who have not converted to the accounting standards in the Benchmark Study.
Bylaws 081822	<p>: A motion was made, seconded, amended, and carried to approve the following amendments to the NARPM Bylaws which was noticed to the Directorate at their June Meeting:</p> <p>ARTICLE III: SUSPENSION, TERMINATION AND REINSTATEMENT OF MEMBERSHIP</p> <p>Section B. Resignation: A Member may resign at any time by forwarding a letter notice stating such intent to the Association. The letter shall indicate the effective date. Should the effective date not be indicated, resignation will take place immediately.</p> <p>ARTICLE IV: NOMINATIONS AND ELECTIONS</p> <p>Section B. Composition: The nominating committee shall be composed of voting members as follows: a Chairman and one (1) member from each of the NARPM® regions, who must, as outlined in these bylaws, meet the criteria to serve on the Committee. The NARPM® President, along with the Nominating Committee Chairperson, shall approve the appointment(s) by the date delineated in the policy and procedures manual. If no one is eligible or able to serve from a region, then the President, and Nominating Chair, shall approve filling the position from the a members in another region that has applied to serve on the committee, with the most members. If a second region cannot find a member for the committee, then the President shall approve filling the position from the second largest membership region, continuing to the smallest membership region as necessary.</p> <p>Section H. Write-In Candidates: Write-in candidates shall be added to the slate if said candidate's names are presented in writing to the Nominating Committee sixty (60) days before the election, accompanied by the signatures of 100 five percent (5%) of the professional members in good standing recommending the candidates for a director or for an officer position. Each write-in candidate must complete the application prior to their name being added to the ballot.</p> <p>Section I. Election: The election of Officers and Directors shall take place at least thirty (30) days prior to the NARPM Annual Convention. Ballots will be distributed electronically to all eligible voting members in sufficient time to be returned and tabulated. The Nominating Committee Chair and the President shall be notified of the ballot results. The Nominating Committee Chair shall notify the Board of Directors of the results of the election. The President Nominating Committee shall then notify the membership of the results of the election.</p> <p>ARTICLE V: BOARD OF DIRECTORS</p> <p>Section D: Criteria: To be eligible to serve as an Officer/Director/Regional Vice President, members must have met the following criteria:</p> <p>1) Shall be a NARPM® Professional or Charter member in good standing. Shall have served as an Officer or Director for a region, state, or local chapter; a RVP Ambassador; or shall have served as Chair, Vice Chair of a NARPM® Committee or Task Force; or served in active capacity on a NARPM® National Committee for a minimum of three (3) years</p>
Membership 081822	Motion was made, seconded, and carried to approve the Life Member application from member Michael McCreary, MPM® RMP®.
Chapter1 08182022	Motion was made, seconded, and carried to approve Mid-West-Indianapolis as a NARPM Networking Group.

Chapter2 08182022	Motion was made, seconded, and carried to approve to approve CALM Counties near Ocala, FL as a NARPM Networking Group.
Chap 081822	Motion was made, seconded, and carried to approve the request from Northeast Florida Chapter of NARPM to add a Doing Business (DBA) of NARPM Jax to their chapter name.
PAC 081822	Motion was made, seconded, and carried to approve the PAC disbursement list as of March 31, 2022, be amended to remove Congressman John Katko (R-NY) (\$1,000) and add Congressman Ralph Norman (R-SC) (\$1,000)
State Chapter 102122	<p>A motion was made, seconded, and carried to amend the policy for formation of a state chapter.</p> <p>State Chapters will be encouraged to be formed in states where there is a minimum of 70 <u>50</u> members at the time of formation and 400 <u>70</u> by the time they become a state chapter. Other members in adjoining states, who do not currently have a chapter, can be members of a State Chapter in Formation</p> <p>Should a state not be able to maintain <u>400 70</u> members, they will be placed on probation for six (6) months in order to grow the membership. Should the state chapter still be unable to have the <u>400 70</u> members they will be disbanded.</p> <p>NARPM® will also assist by providing financial support to help get a state chapter started. <u>NARPM will have fund set aside to have seed money to help get events set up. The seed money will be replenished through registration at the CIF events. The funds are kept on the National NARPM account and tracked on the balance sheet in the financials.</u> The maximum amount provided will be up to \$10,000 for the first year, and up to \$7,500 for second year ., and will be placed in the NARPM budget. This seed money will alleviate the need for state chapters to charge dues initially <u>to set up events. Once a CIF becomes a full chapter, all money in the Chapter balance sheet account will be forwarded to the Chapter.</u></p> <p>NARPM® will support the state chapter for the first four years with: Along with the funding by members, the deposits to book hotels for state conferences will be needed. <u>Chapter can use the seed money from NARPM National and as their event begins to make a profit, money must will be set aside for future hotel deposits.</u> NARPM® can will retain their funds on a balance line item as long as the state is a CIF.</p> <p>Support to hold Legislative program and educational offerings. Assist with partnering with other groups on legislative issues. States will fall under National for a minimum of 2 years and when ready, NARPM will assist in incorporating them individually. Assist with campaign for membership recruitment and printing membership info. NARPM® to study the feasibility of processing annual billing for state chapters at a later date. <u>National to study The feasibility of Ensure the</u> State Chapters having admin staff to assist in coordination of the activities. Volunteerism will drop off, which is the reason for admin support.</p>
Mbr Serv 102122:	A motion was made, seconded, and carried to approve the formation of an At-Large Chapter of NARPM.
Strat Plan 102122	<p>A motion was made, seconded, and carried to amend the Strategic Plan by adding the three new areas for 2023:</p> <p><u>Study creating a vehicle/white paper that will assist in the formation of peer networking groups within NARPM. - Member Services</u></p> <p><u>Develop a marketing plan that more clearly define the benefits and value of designations and communicate regularly to new members through orientation and other touchpoints. Communications Committee with support of Professional Development</u></p>

	<p>Investigate NARPM establishing technology standards that will enable the various software's used to interconnect and talk to each other. Technology Committee</p> <p>Note: Discussed creating something like the accounting standards for technology</p>
PAC 102122	<p>A motion was made, seconded, amended, and carried to appoint the following persons as NARPM PAC Trustees:</p> <p>Richard Henderson, for a 2-year term commencing January 1, 2023 (reappointment)</p> <p>Andrea Stephenson, for a 2-year term commencing January 1, 2023</p> <p>Michael Mengden, for a 2-year term commencing January 1, 2023 (reappointment)</p> <p>Cheryl Muzinich, for a 2-year term commencing January 1, 2023 (reappointment)</p>
Fin1 102122	<p>Motion was made, seconded, and carried to approve adding wording to the current investment policy that will "require the committee to meet with the investment company at a minimum of every six (6) months to discuss action to rebalance the investment assets."</p>
Chap 102122	<p>Motion was made, seconded, and carried to approve the formation of the Pennsylvania State Chapter of the National Association of Residential Property Managers.</p>
ProfDev1 121522	<p>Motion was made, seconded, and carried to approve the request of the NARPM Professional Development Instructor Subcommittee, they request the Board of Directors approve raising the minimum number of students to hold a class from 5 to 8.</p>
ProfDev2 121522	<p>Motion was made, seconded, and carried to approve the request of the NARPM Professional Development Committee requests the Board of Directors to approve the reinstatement of Bart Sturzl, MPM RMP, as a National Instructor, after his attendance at the April Instructor training session. The Committee has also approved Liz Cleyman, MPM RMP, and Kate Roth, MPM RMP, as National Instructors. They have completed the required training and are in the process of co-teaching courses</p>
Chapter Excellence 121522	<p>Motion was made, seconded, and carried to approve the amended the Chapter Excellence to set qualifications for state chapters.</p>
NNG 121522	<p>A motion was made, seconded and carried to approve the formation of the Alabama Property Management Networking group.</p>
NAF1 121522	<p>A motion was made, seconded, and carried to approve the following amendments to the NARPM Advocacy Fund policy:</p> <p><u>Financial Process</u></p> <p>In advance of the December BOD meeting, the NAF Subcommittee and Governmental Affairs Committee shall prepare a motion that outlines proposed NAF spending for the following year.</p> <p>During the year, changes that shift funds among line items within the NAF Budget must be approved by the Finance Committee and then the NARPM Board of Directors in the same manner as would an amendment to the NARPM budget.</p> <p><u>While the NAF is a segregated fund, annual budgets shall be developed and administered in the same fashion as the NARPM general fund budget, except that any chapter grant application of Notwithstanding the approved budget, any single expenditure more than \$501 and less than \$2,500 shall require approval of the NAF Subcommittee, any single expenditure chapter grant application between \$2,500 and \$5,000 shall require additional approval of the NARPM Governmental Affairs Committee, and expenditures any chapter grant application in excess of \$5,000 shall require additional approval by the NARPM Finance Committee and then the NARPM Board of Directors.</u></p>
PAC1 121522	<p>A motion was made, seconded, and carried to the following policies for NARPM PAC Distribution Process and PAC funding.</p> <ul style="list-style-type: none"> • Leadership: The candidate's position in party or caucus leadership in the House of Representatives or the Senate.

- Committee Membership: The candidate's committee assignments having jurisdiction over issues important to NARPM:

US House	US Senate
Appropriations	Appropriations
Financial Services	Banking Housing & Urban Affairs
Judiciary	Judiciary
Ways and Means	Finance
Energy and Commerce	Commerce

- Voting Record: The candidate's voting record and/or position on issues that align with the property management industry.
- Influence: The candidate's ability and willingness to make a difference on key issues and in pursuit of NARPM's advocacy goals.
- Political: The need for funding to run a viable campaign during the current election cycle and the competitiveness of the campaign.
- Relationship Building: Introducing and educating newly elected officials or candidates about the perspective of the property management industry and establishing a working relationship with those members

In making funding recommendations, the NARPM PAC Trustees will generally avoid recommending funding for candidates in open-seat primaries (or other nomination contests). Exceptions would include (but not be limited to) an open primary where:

One or more of the candidates was previously supported by NARPM PAC or the NARPM PAC Trustees reasonably believe that the candidate supports the goals of NARPM.

- One or more of the candidates is a NARPM member

This policy does not apply to incumbents who are seeking re-election for whom NARPM PAC wants to recommend support.

The PAC Trustee recommendations may also include recommended funding for party campaign committees connected to the party conferences in House and Senate. Throughout the course of the year, the Trustees may recommend changes to the Board for its consideration.

Investor Benefits

Investor benefits will be based on the previous year's combined NPAC and NAF investment levels, except that investors who would not otherwise qualify for the Level-Appropriate Logo, Special VIP Quarterly Briefing, the Special VIP Event at the Legislative and Educational Conference, Major Investor ribbons, or the Hospitality Suites may qualify in the current year by investing at the required level prior to the current event.

	Fair Share	100 Club	Investor	Capitol	Major
	\$25-\$99	\$100-\$249	\$250-\$499	\$500-\$999	\$1,000+
"I Invested" Button	X	X	X	X	X

Recognition on NARPM Website	X	X	X	X	X	X	X
Level-Appropriate Lapel Pin		X	X	X	X	X	X
Listing in NARPM GA Update		X	X	X	X	X	X
Level-Appropriate Logo for email sig		X	X	X	X	X	X
Stage Recognition at Legislative Conference			X	X	X	X	X
Program or Brochure Recognition at LC			X	X	X	X	X
Special VIP Quarterly NARPM Insider Briefing				X	X	X	X
Special VIP Event at Legislative Conference				X	X	X	X
Major Investor Ribbon at Signature Events					X	X	X
Hospitality Suite at Signature Events					X	X	X
Stage Recognition at Convention					X	X	X
Program or Brochure Recognition at Broker-Owner and Convention					X	X	X

NARPM Allies Program

At the same time the PAC Trustees make recommendations for funding, they will also make recommendations for approved candidates for the NARPM Allies program. Under this program, NARPM members will be encouraged to make contributions to legislators who are particularly helpful to NARPM or who are particularly important to NARPM's advocacy goals.

The list should reflect partisan and chamber balance and should contain 15-25 people.

All participants who register for the program and contribute at least \$250 to approved NARPM Allies will be recognized on the NARPM website and with a ribbon at signature events.

PAC Thank You Workflow

All one-time NPAC and NAF Investments will get drip emails from the following after their investment:

- NARPM PAC Chair
- NARPM GA and NAF Chair
- NARPM President

It shall be the responsibility of staff to secure approved email drafts for this purpose.

Monthly investors will get the same drip email as one-time investors upon their initial payment. Subsequent monthly payments will be sent an acknowledgement from NARPM Advocacy.

Major Investors will get a handwritten note from either the NARPM PAC Chair or GA Chair, either upon their payment (one-time) or initial monthly payment.

Annual Goals

Each year, the overall annual NPAC/NAF goal will be the minimum of the fair share investment amount multiplied by the number of members, with individual goals for NPAC and NAF of one-half of that overall amount. For example, if the fair share minimum is \$25, and there are 6,000 members, then the overall goal is \$150,000 (\$75,000 each for NPAC and NAF). Goals for chapters, committees and other groups will be calculated in a similar fashion.

Chapters that meet their goals will be recognized on stage at the Legislative and Educational Conference.

PAC2 121522

A motion was made, seconded, and carried to endorse the 2023 NARPM PAC funding recommendations:

Democratic Congressional Campaign Committee				\$5,000
National Republican Congressional Committee				\$5,000
Democratic Senatorial Campaign Committee				\$5,000
Republican Senatorial Campaign Committee				\$5,000
TOTAL				\$20,000

Fin2 121522

Motion was made, seconded, and carried to approve the 2023 NARPM Budget as presented by the Finance Committee.

Nom 121522

Motion was made, seconded, and carried to accept the resignation on Robert Preston, MPM RMP, as Southwest Regional Vice President and endorse the recommendation of the Nominating Committee to appoint Misty Berger for the remaining year.
