

TREASURER ROLE

Amy Hanson

MPM® RMP®



- ▶ Strategic Planning
 - ▶ Meetings
 - ▶ Events
 - ▶ Chapter Socials
 - ▶ Education Classes
- ▶ Every Board and Member meeting
 - ▶ Agenda
 - ▶ Minutes

Topics/Speakers
(see page 110 for meeting topics)

	Meeting Topic	Speaker
January	_____	_____
February	_____	_____
March	_____	_____
April	_____	_____
May	_____	_____
June	_____	_____
July	_____	_____
August	_____	_____
September	_____	_____
October	_____	_____
November	_____	_____
December	_____	_____

Membership Application for 2020



- 4 guest tickets to all 2020 events
- Spring Social Ticket
- Fall Social Ticket
- Recognition at Dallas NARPM events
- Name, Company & Phone Number published on our Website
- Eligible for designation Scholarship funds
- Access to Chapter affiliates

INFORMATION AND ONLINE PAYMENTS AVAILABLE AT [DALLAS.NARPM.ORG](https://dallas.narpm.org)

\$100 2020 MEMBERSHIP

Affiliate Opportunities for 2019



- Includes 1 ticket to all 2019 events
- Recognition at Dallas NARPM events
- Name, Company & Phone Number published on our Website
- Use the NARPM affiliate logo on your advertising
- 2 Dinner tickets to our Holiday Party



- Includes 2 tickets to all 2019 events
- Prime Placement for recognition at member events and meetings
- Name, Company & Phone Number published on our Website
- Use the NARPM affiliate logo on your advertising
- 4 Dinner tickets to our Holiday Party
- Prime Placement for recognition in our Affiliate Appreciation Event
- Mailing list with contact info of all Dallas NARPM Members
- Affiliate spotlight recognition at our Holiday Party
- First opportunity to participate in NARPM Educational classes
- Spotlight including 5 minute presentation about your company

Sample Budget

Chapter Name:

_____ Fiscal Year Budget Proposal

Date:

Ordinary Income:

- Member Fees
- Vendor (Affiliate annual dues)
- Chapter Grant
- Other Income

Total Income

Expenses

Meeting Expenses

- Luncheon Expenses
- Speaker Expenses
- Supplies

Operations

- Printing and Copying
- Executive Board Meeting
- Officer Travel
- National Association Contribution
- Marketing expense
- Software
- Corporate filing fee
- Computer/IT
- Website

Total Expenses

Net Income



2019 Budget

Income:	<u>12-31-18</u>	<u>Actual</u>
Affiliate Membership Dues		
Silver: 20 @ \$500	\$10000	
Gold: 8 @\$1000	\$ 8000	
Annual Member Dues 50x\$100	\$ 5000	
Chapter Incentives/Regional Proceeds	\$ 1500	
NARPM Marketing Grant:	\$ 500	
Education Classes:	\$ 500	
Leadership Training		
Total	\$25500	
Expenses:		
Accounting and Legal:	\$ 200	\$
Donation	\$ 500	\$
Education	\$ 500	\$
Holiday Party:	\$ 6000	\$
Officer Travel - Convention & Leadership:	\$ 2100	\$
Operating Expenses:	\$ 200	\$
Marketing Expenses:	\$ 500	\$
Meeting Expenses: \$1700/meeting x 7	\$11900	\$
Chapter Socials x2	\$ 500	
Total	\$ 22400	\$

Meetings:

Current cash in bank: _____

Current Budget –vs – actuals: _____

Current Balance Sheet: _____



2019 Budget Versus Actual 9-30-19

Income:	<u>12-31-18</u>	<u>Actual</u>
Affiliate Membership Dues		
Silver: 20 @ \$500 14	\$10000	\$6050
Gold: 8 @\$1000 12	\$ 8000	\$10950
Annual Member Dues 50x\$100 32	\$ 5000	\$3400
Chapter Incentives/Regional Proceeds	\$ 1500	\$1200
NARPM Marketing Grant:	\$ 500	
Education Classes:	\$ 500	
Leadership Training		
Total	\$25500	\$21600
 Expenses:		
Accounting and Legal:	\$ 200	\$200
Donation	\$ 500	\$400
Education	\$ 500	\$824.60
Holiday Party:	\$ 6000	\$
Officer Travel - Convention & Leadership:	\$ 2100	\$
Operating Expenses:	\$ 200	\$
Wild Apricot		\$540
Bank Service Charges		\$466.45
Marketing Expenses:	\$ 500	\$
Meeting Expenses: \$1700/meeting x 7	\$11900	\$14065.35
Chapter Socials x2	\$ 500	
Total	\$ 22400	\$16496.40

BALANCE SHEET

As of May 24, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Benchmark Account	0.00
LegacyTexas Bank	25,935.48
Total Bank Accounts	\$25,935.48
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Petty Cash	95.00
Undeposited Funds	0.00
Total Other Current Assets	\$95.00
Total Current Assets	\$26,030.48
TOTAL ASSETS	\$26,030.48
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	16,821.87
Retained Earnings	12,840.65
Net Income	-3,632.04
Total Equity	\$26,030.48
TOTAL LIABILITIES AND EQUITY	\$26,030.48

THANK YOU

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