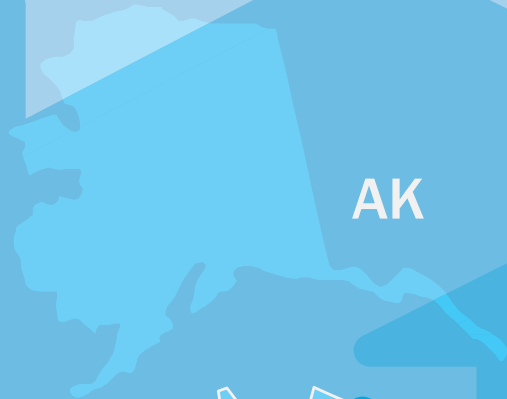
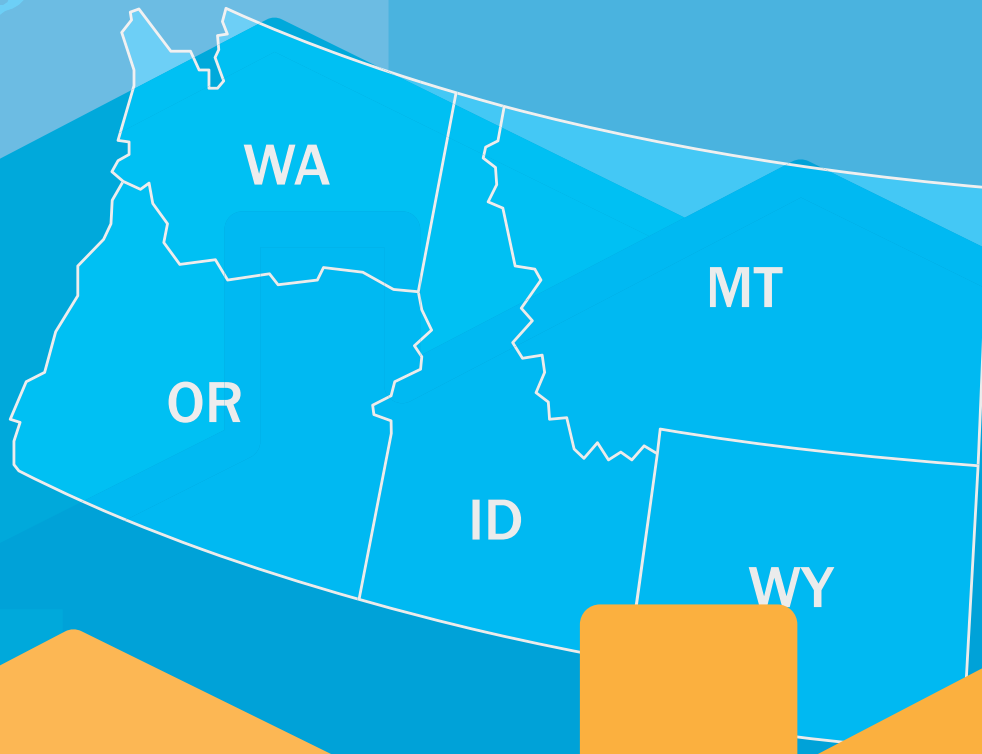


2010 REGIONAL CONFERENCE



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National Association of Residential Property Managers

N O R T H W E S T R E G I O N

**NARPM® Northwest Regional
Pre-Conference
May 19, 20 and 21, 2010
“Knowing is Growing”**

Pre-Conference Schedule

Registration & pricing is attached for the pre-conference classes listed below:

Wednesday & Thursday

May 19 & 20, 9 AM – 4 PM

Personnel Procedures & Employee Relations

Suzanne Cameron, MPM®, RMP®

Thursday

May 20, 9 AM - 4 PM

Tenancy

Vickie Gaskill, MPM®, RMP®

Friday

May 21, 9 AM - Noon

Ethics

Vickie Gaskill, MPM®, RMP®

Friday

May 21, 1:30 PM - 4:30 PM

Leadership Tool Box – NARPM® National

Friday

May 21, 6:00 PM

Rooftop Dinner

Off-site Event at the Davenport,
with live music (additional fee)

Location:

Davenport Hotel

10 South Post Street

Spokane, WA 99201

For reservations call: 800-899-1482

Special room rates are being offered for NARPM® members staying at the Davenport, Tower or Hotel Lusso

Davenport Rooms for \$155

Tower or Hotel Lusso for \$135

If reserved by April 20th

www.thedavenporthotel.com

www.hotellusso.com

**NARPM® Northwest Regional
Conference
May 22, 2010
“Knowing is Growing”**

Conference Schedule

Registration & pricing attached for conference day.

Master of Ceremony: Robert Machado, MPM® RMP

7:00 AM Registration

7:30-9:15 Opening Ceremonies, Breakfast

- Address by NARPM National President, Vickie Gaskill, MPM®, RMP®
- Keynote speaker, Lucinda Kay

9:15-9:30 Visit with Vendors

9:30-11:00 Break-Out Session 1

- Business Continuity & Crisis Communications- What to do in case of a catastrophic event- *IT Lifeline*
- Social Networking- *Appfolio*
- Service Members Civil Relief Act- *Capt. Timothy A. Griswold Fairchild AFB JAG Officer*
- Measuring & Communicating Your Success- *Susan Albern, MPM® RMP®*
- Vendors (for vendors ONLY)- *Mary Tungsvik, MPM®, RMP®*
Dorothy Zarelli, MPM®, RMP®

11:00-11:30 Visit with Vendors

11:30-1:15 Lunch, 50/50

- Keynote speaker, Beverly Kuykendall

1:15-1:30 Visit with Vendors

1:30-3:00 Break-Out Session 2

- Fair Housing - *Marley Hochendoner, J.D., Northwest Fair Housing Alliance*
- Mold Remediation 1- *Linzie Reynolds of Service Master, Washington CE approved**
- Domestic Violence & the Property Manager 1- *Rebekah Near of Orca, Washington CE approved**
- Financial Planning for the Property Manager - *Mike Maehl, CWM®, CSA®, DRFA®*

3:00-4:30 Break-Out Session 3

- Mold Remediation 2 - *Linzie Reynolds of Service Master, Washington CE approved**
- Domestic Violence & the Property Manager 2 – *Rebekah Near of Orca, Washington CE approved**
- Feng Shui- *Suzanne Cameron, MPM®, RMP®*

4:30 Vendor Prize Drawing

6:00 Dinner, 50/50, Entertainment

Classes offered & scheduling subject to change

**CE classes require attendance to both sessions, Part 1 and Part 2, to receive credit and are approved by Washington State. All clock hours to be paid for at conference by personal check ONLY to receive certificate of completion.*

Northwest Regional Conference Education

Location: The Davenport Hotel Spokane, 10 South Post Street, Spokane, WA 99201

SELECT COURSE(S)

- Personnel Procedures & Employee Relations | May 19 & 20, 2010 | 9 am – 4 pm (both days)**
This two-day course examines many skills, including effectively planning for personnel needs and growth, hiring and selection skills, as well as effective compensation, benefit, and training programs. Employment status, policies & procedures manuals, and motivating employees are also topics. In total, this course will result in an increased ability to effectively manage personnel. *Instructor: Suzanne Cameron, MPM® RMP®*
- Tenancy | May 20, 2010 | 9 am – 4 pm**
This course will focus on the knowledge, skills, and operational tools needed to effectively manage tenants in residential properties. The course will examine paperwork, policies, and procedures necessary to develop good tenant relations. It will basically cover the tenant cycle from screening, move-in and move-out, security deposits, record keeping, and much more. *Instructor: Vickie Gaskill, MPM® RMP®*
- Ethics | May 21, 2010 | 9 am – Noon**
Are you ethical? You may be surprised at the pitfalls. This course will cover the basics of ethical behavior in your property management business. The NARPM® Code of Ethics will be reviewed as well as the entire grievance process. The case study method makes an interesting course. *Instructor: Vickie Gaskill, MPM® RMP®*



Courses sponsored by the NARPM® Inland Northwest Counties Chapter and Cascade Real Estate School

Contact: Maria Trunkenbolz, RMP®, mariat@my180.net or 509-922-3942

REGISTRATION

Name _____
 Company _____
 Address _____
 City/ST/Zip _____
 Phone _____
 Email _____

METHOD OF PAYMENT

Check enclosed for \$ _____ Chk # _____
 Charge my credit card \$ _____
 VISA MC AMEX Discover
 Card # _____ Exp Date _____
 Name on card _____
 Signature _____

CLASS FEES	6-Hour Course		12-Hour Course		Ethics
	Before Apr. 19	After Apr. 19	Before Apr. 19	After Apr. 19	
Member	\$195	\$250	\$395	\$450	\$45
Non-member	\$295	\$350	\$495	\$550	\$95
Retake	\$75	\$150	\$150	\$300	\$45
RMP®/MPM® Designee	\$100	\$150	\$200	\$350	\$45
Designee Candidate	\$180	\$250	\$360	\$450	\$45

CANCELLATION POLICY

Cancellations must be received in writing. If received by **April 19, 2010**, registrant will receive a full refund less a \$25.00 processing fee. If received **after April 19, 2010**, a 50% refund will be issued. No refunds will be made on the day of class; however, the registration fee can be applied to a later class, with a \$25.00 transfer charge.

If course is cancelled because a minimum of 10 registrations have not been met or for any other reason, tuition paid will be fully refundable. All courses are subject to cancellation by NARPM®.

FAX or MAIL REGISTRATION FORM TO:

638 Independence Parkway, #100, Chesapeake, VA 23320
P: 800-782-3452 | **F:** 866-466-2776 | www.narpm.org



National Association of Residential Property Managers

Regional Conference Registration

2010

1 REGISTRATION INFORMATION *(please type or print)*

Name: _____ Name for badge: _____

Company Name: _____ Title: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Check your designation(s): CSSsm RMP[®] MPM[®] CRMC[®]

Designation candidate: CSSsm RMP[®] MPM[®] CRMC[®]

Are you a chapter leader? Yes No If yes, what position? _____

Are you attending Leadership Training? Yes No

Are you a current NARPM[®] member?

Yes No

Is this your first NARPM[®] event?

Yes No

SPECIAL ASSISTANCE

I will require special assistance

I have special dietary needs

Specify: _____

2 REGISTRATION FEES

IREM[®] members check here to receive NARPM[®] member pricing.

	Members	Members	Non-members	Non-members
	Early Bird Discount 30-Day Postmark	Less Than 30-Day Postmark	Early Bird Discount 30-Day Postmark	Less Than 30-Day Postmark
<input type="checkbox"/> Entire Event	\$125	\$150	\$150	\$175
<input type="checkbox"/> Off-site Event	\$70	\$70	\$75	\$75
<input type="checkbox"/> Guest Meal: Breakfast	\$30	\$30	\$30	\$30
<input type="checkbox"/> Guest Meal: Lunch	\$40	\$40	\$40	\$40
<input type="checkbox"/> Guest Meal: Dinner	\$70	\$70	\$70	\$70
<input type="checkbox"/> Guest Meal: Off-site	\$75	\$75	\$75	\$75
Join NARPM[®] & Register <i>(Add on this fee; membership application must accompany registration)</i>				
<input type="checkbox"/> Professional Member <i>(Please include copy of real estate license, if applicable)</i>			\$245	\$245
<input type="checkbox"/> Affiliate Member			\$245	\$245
<input type="checkbox"/> Support Staff			\$125	\$125

3 TOTAL FEES

\$ _____

4 METHOD OF PAYMENT

Check # _____, payable to NARPM[®], enclosed for total fees amount listed above.

Please charge my Visa MasterCard Discover American Express for total amount above.

Card Number: _____ Exp. Date: _____ Security Code: _____

Cardholder Name: _____ Signature: _____

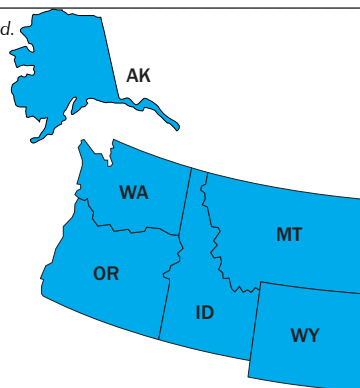
I authorize NARPM[®] to charge my credit card.

Keep up with Northwest Regional Conference details on Facebook and at <http://www.narpm.org/conferences/regional-conferences/northwest-regional.html>.



National Association of Residential Property Managers

N O R T H W E S T R E G I O N



REGISTRATION DEADLINES

Early Bird registrations **must** be postmarked or faxed by 11:00 pm Eastern Time 30 days prior to the event. Less than 30 days prior to the event, send the higher fee shown. **Do not** send registration to National two weeks prior to the event. Instead, register on-site at the event.

JOIN & REGISTER

Not yet a member? You can become a NARPM[®] member and register for this event at the reduced member rate using this registration form. Check the "Join NARPM[®] & Register" option at left and submit the appropriate professional, affiliate, or support staff membership application with this form. Applications can be found online at www.narpm.org/join.

CANCELLATION POLICIES

If this event is cancelled for any reason, the liability of NARPM[®] to the registrant is limited to the return of the registration fee. A necessary rescheduling of the event, as approved by the NARPM[®] Board, does not constitute a cancellation.

Event cancellations must be received in writing. If cancellation is received 30 days prior to the event, there will be a full refund less a \$25 processing fee. If cancellation is received 15-29 days prior to the event, there will be a 50% refund. **There is NO refund if cancellation is 1-14 days prior to the event.**

MONETARY POLICIES

A \$25 processing fee will be charged for re-billing a credit card. A charge of \$25 will apply for all non-sufficient fund checks. Checks not in U.S. funds will be returned. You are not considered a registered attendee until payment has been successfully processed.

EASY WAYS TO REGISTER

MAIL - Send your form with payment to: NARPM[®] National, 638 Independence Parkway, Suite 100, Chesapeake, VA 23320.

FAX - Send your signed form with payment to 866-466-2776. Please do not mail the original.

ONLINE - Visit www.narpm.org and login to the Internet Member Services (IMS) section.