

**Hiring/Virtual Assistants**  
**Options in Today's Market**



# *Costs*

Employment taxes

Employee Drama

Increased Stress

Limited Recruiting Options

Developing Regulations

Options are  
everywhere





# *Jobs*

*Leasing Assistant*

*AP/AR Data Entry*

Customer Care Rep

*Social Media Assistant*

Assistant Maintenance  
Coordinator

# Benefits

Reduced office space

More work – less time

Focus on core operations

Improved written processes

Maximize skills of  
in-house staff

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