

## SETTING UP A ROUND TABLE DISCUSSION

### General Discussion

1. Select one or two topics for discussion by the entire group.
2. Have one or two volunteers record on flip chart or other media.
3. Compile and disseminate the information at that meeting or at the next meeting.
4. Tell those not attending what they missed!!!

### Breakout Table Discussion

1. Select as many topics for discussion as is appropriate for your group so that no single table has more than 6-8 members.  
  
    How do you retain tenants?  
    How do you attract tenants?  
    How do you enforce leases?
2. Set up tables to allow participants comfort and so the room noise will be minimized.
3. Designate a person at each table to record results.
4. Compile and distribute results to members via email or at the next meeting.
5. Tell those not attending what they missed!!!