

December 1, 2014

Dear NARPM Compliance ,

Please find all correspondence sent to LicenseLogix. They are in the process of submitting all of our chapter information to the IRS.

Sincerely,

-Will Austin

Vice President for Northern Virginia Chapter of NARPM

Power of Attorney and Declaration of Representative

OMB No. 1545-0150

For IRS Use Only

Received by: _____

Name _____

Telephone _____

Function _____

Date / /

▶ Type or print. ▶ See the separate instructions.

Part I Power of Attorney

Caution: A separate Form 2848 should be completed for each taxpayer. Form 2848 will not be honored for any purpose other than representation before the IRS.

1 Taxpayer information. Taxpayer must sign and date this form on page 2, line 7.

Taxpayer name and address
 The Northern Virginia Chapter of NARPM, Inc.
 4305 Evergreen Ln, Ste 101
 Annondale, VA 22003

Taxpayer identification number(s)

54-1908374

Daytime telephone number

703-304-1628

Plan number (if applicable)

hereby appoints the following representative(s) as attorney(s)-in-fact:

2 Representative(s) must sign and date this form on page 2, Part II.

Name and address
 Shayna Desai
 150 Grand St, 4th Fl
 White Plains, NY 10601

CAF No. _____

PTIN _____

Telephone No. 800-292-0909

Fax No. 212-672-1105

Check if to be sent notices and communications

Check if new: Address Telephone No. Fax No.

Name and address

CAF No. _____

PTIN _____

Telephone No. _____

Fax No. _____

Check if to be sent notices and communications

Check if new: Address Telephone No. Fax No.

Name and address

CAF No. _____

PTIN _____

Telephone No. _____

Fax No. _____

Check if new: Address Telephone No. Fax No.

to represent the taxpayer before the Internal Revenue Service for the following matters:

3 Matters

| Description of Matter (Income, Employment, Payroll, Excise, Estate, Gift, Whistleblower, Practitioner Discipline, PLR, FOIA, Civil Penalty, etc.) (see instructions for line 3) | Tax Form Number (1040, 941, 720, etc.) (if applicable) | Year(s) or Period(s) (if applicable) (see instructions for line 3) |
|---|--|--|
| Application for Recognition of Exemption Under Section 501(c)(5) | 1024 | |
| | | |
| | | |

4 **Specific use not recorded on Centralized Authorization File (CAF).** If the power of attorney is for a specific use not recorded on CAF, check this box. See the instructions for Line 4. **Specific Uses Not Recorded on CAF**

5 **Acts authorized.** Unless otherwise provided below, the representatives generally are authorized to receive and inspect confidential tax information and to perform any and all acts that I can perform with respect to the tax matters described on line 3, for example, the authority to sign any agreements, consents, or other documents. The representative(s), however, is (are) not authorized to receive or negotiate any amounts paid to the client in connection with this representation (including refunds by either electronic means or paper checks). Additionally, unless the appropriate box(es) below are checked, the representative(s) is (are) not authorized to execute a request for disclosure of tax returns or return information to a third party, substitute another representative or add additional representatives, or sign certain tax returns.

Disclosure to third parties; Substitute or add representative(s); Signing a return; _____

Other acts authorized: _____

(see instructions for more information)

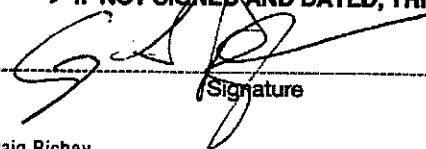
Exceptions. An unenrolled return preparer cannot sign any document for a taxpayer and may only represent taxpayers in limited situations. An enrolled actuary may only represent taxpayers to the extent provided in section 10.3(d) of Treasury Department Circular No. 230 (Circular 230). An enrolled retirement plan agent may only represent taxpayers to the extent provided in section 10.3(e) of Circular 230. A registered tax return preparer may only represent taxpayers to the extent provided in section 10.3(f) of Circular 230. See the line 5 instructions for restrictions on tax matters partners. In most cases, the student practitioner's (level k) authority is limited (for example, they may only practice under the supervision of another practitioner).

List any specific deletions to the acts otherwise authorized in this power of attorney: _____

6 Retention/revocation of prior power(s) of attorney. The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the Internal Revenue Service for the same matters and years or periods covered by this document. If you do not want to revoke a prior power of attorney, check here **YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.**

7 Signature of taxpayer. If a tax matter concerns a year in which a joint return was filed, the husband and wife must each file a separate power of attorney even if the same representative(s) is (are) being appointed. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

▶ IF NOT SIGNED AND DATED, THIS POWER OF ATTORNEY WILL BE RETURNED TO THE TAXPAYER.


11-17-14
President

Signature
Date
Title (if applicable)

Craig Richey

Print name of taxpayer from line 1 if other than individual

Print Name
PIN Number

Part II Declaration of Representative

Under penalties of perjury, I declare that:

- I am not currently under suspension or disbarment from practice before the Internal Revenue Service;
- I am aware of regulations contained in Circular 230 (31 CFR, Part 10), as amended, concerning practice before the Internal Revenue Service;
- I am authorized to represent the taxpayer identified in Part I for the matter(s) specified there; and
- I am one of the following:
 - a Attorney—a member in good standing of the bar of the highest court of the jurisdiction shown below.
 - b Certified Public Accountant—duly qualified to practice as a certified public accountant in the jurisdiction shown below.
 - c Enrolled Agent—enrolled as an agent under the requirements of Circular 230.
 - d Officer—a bona fide officer of the taxpayer's organization.
 - e Full-Time Employee—a full-time employee of the taxpayer.
 - f Family Member—a member of the taxpayer's immediate family (for example, spouse, parent, child, grandparent, grandchild, step-parent, step-child, brother, or sister).
 - g Enrolled Actuary—enrolled as an actuary by the Joint Board for the Enrollment of Actuaries under 29 U.S.C. 1242 (the authority to practice before the Internal Revenue Service is limited by section 10.3(d) of Circular 230).
 - h Unenrolled Return Preparer—Your authority to practice before the Internal Revenue Service is limited. You must have been eligible to sign the return under examination and have signed the return. See Notice 2011-6 and Special rules for registered tax return preparers and unenrolled return preparers in the instructions.
 - i Registered Tax Return Preparer—registered as a tax return preparer under the requirements of section 10.4 of Circular 230. Your authority to practice before the Internal Revenue Service is limited. You must have been eligible to sign the return under examination and have signed the return. See Notice 2011-6 and Special rules for registered tax return preparers and unenrolled return preparers in the instructions.
 - k Student Attorney or CPA—receives permission to practice before the IRS by virtue of his/her status as a law, business, or accounting student working in LITC or STCP under section 10.7(d) of Circular 230. See instructions for Part II for additional information and requirements.
 - r Enrolled Retirement Plan Agent—enrolled as a retirement plan agent under the requirements of Circular 230 (the authority to practice before the Internal Revenue Service is limited by section 10.3(e)).

▶ IF THIS DECLARATION OF REPRESENTATIVE IS NOT SIGNED AND DATED, THE POWER OF ATTORNEY WILL BE RETURNED. REPRESENTATIVES MUST SIGN IN THE ORDER LISTED IN LINE 2 ABOVE. See the instructions for Part II.

Note: For designations d-f, enter your title, position, or relationship to the taxpayer in the "Licensing jurisdiction" column. See the instructions for Part II for more information.

| Designation— Insert above letter (a-r) | Licensing jurisdiction (state) or other licensing authority (if applicable) | Bar, license, certification, registration, or enrollment number (if applicable). See instructions for Part II for more information. | Signature | Date |
|--|--|---|-----------|------|
| a | NY | 4840278 | | |
| | | | | |
| | | | | |

Will Austin

From: Craig Richey <craig@richeypm.com>
Sent: Monday, November 17, 2014 10:13 AM
To: Shayna Desai
Cc: Traci Lewis VanCamp; Will Austin; Tim Kirchner; John Bennett; Southeast RVP NARPM; Duke Dodson; Tino Peabody
Subject: Re: NOVA NARPM 501(c)5 Docs / LicenseLogix
Attachments: NoVa NARPM 501c App POA for LicenseLogix.pdf

Here is the POA...

Craig Richey

Richey Property Management

703-463-9715 Office

703-537-5722 Fax

Info@RicheyPM.com - to the team

Craig@RicheyPM.com - to me alone



Member, National Association of Residential Property Managers

President - Northern Virginia Chapter - NARPM - 2013, 2014

Treasurer - Virginia Chapter - NARPM - 2013, 2014

On Sun, Nov 16, 2014 at 6:45 PM, Shayna Desai <sdesai@licenselogix.com> wrote:

Craig,

Yes, we received the completed application packet on 11/10 and filed with the IRS the same day. It did not include a Power of Attorney though, so we cannot check on the status of the application. If you would like us to do so, please have the attached signed and emailed/faxed to me. Generally, the IRS takes approximately 3 months to process these.

Best,

Shayna

...

licenselogix

Shayna Desai | Director of Account Services

sdesai@licenselogix.com | www.licenselogix.com

140 Grand Street, Suite 300 | White Plains, NY 10601

Phone: [800.292.0909](tel:800.292.0909) x303 | **Fax:** [212.672.1105](tel:212.672.1105)



From: Craig Richey [mailto:craig@richeypm.com]

Sent: Sunday, November 16, 2014 12:20 PM

To: Shayna Desai

Cc: Traci Lewis VanCamp; Will Austin; Tim Kirchner; John Bennett; Southeast RVP NARPM; Duke Dodson; Tino Peabody

Subject: Re: NOVA NARPM 501(c)5 Docs / LicenseLogix

Shayna,

I sent the 501c package again, including the financials and the Certified Articles of Incorporation just over a week ago. Can you please confirm receipt and let us know an approximate timeframe for completion?

Thanks,

Craig